

**West Pubnico Sewer Committee Meeting
Vernon d'Eon's Café, Dennis Point
12:00 p.m., September 7, 2007
Minutes**

Present: Chairperson, Calvin d'Entremont, Warden Aldric d'Entremont Members Lindsay d'Entremont, Harold d'Entremont, Floyd d'Entremont and Maurice d'Eon.

The meeting was called to order by Chairperson Calvin d'Entremont at 12:14 p.m.

It was moved by Maurice d'Eon and seconded by Lindsay d'Entremont to approve the agenda as circulated.

MOTION CARRIED

Kevin d'Eon, Sewer Connection Application

A sewer connection application for Kevin d'Eon was circulated. The sewer connection will be for a new single family dwelling which is more than 150 feet from the sewer main; the by-law requires committee review all connections over 150. West Pubnico Sewer By-Law, Part 4, Sentence 7 states: **“Council shall have no obligation to permit connection to any building more than 150 feet from the sewer main and shall review such requests on a case-by-case basis.”**

It is moved by Aldric d'Entremont, seconded by Harold d'Entremont to approve the application for connection.

MOTION CARRIED

Steering Committee – Phase 1

A steering committee is required for the upcoming Phase 1 upgrade of the West Pubnico Sewer. The steering committee would have a mandate to examine the proposed upgrades to the sewer as outlined by the engineer, offer suggestions/improvements based on their experience, provide approval of the budgetary items and approve each stage of the project.

The inclusion of a steering committee is essential to ensure both Pubnico residents and Council are involved throughout the process. The steering committee members should be prepared to meet about 3-5 times through the duration of the project. The committee should be comprised of at least one Councillor and should have no more than 5 participants. Our Warden will be a member as he is ex-officio. Acting Director of Public Works, Lorelei Doucette and CAO Alain Muise will be advising the steering committee during the course of this project. The successful engineering firm will be making presentations as to the upgrade of the system.

It was moved by Floyd d'Entremont and seconded by Lindsay d'Entremont to accept members to the steering committee. Members are: Calvin d'Entremont, Aldric d'Entremont, Maurice d'Eon, Lindsay d'Entremont and Harold d'Entremont.

MOTION CARRIED

Engineering Services

In July 2007, the West Pubnico Sewer System was approved for a Phase I Upgrade under the Canada-Nova Scotia Infrastructure Program. The collection system includes 12 sewerage pumping stations that are in need of upgrading/refit. The Sewer Treatment Plant requires enhancement in order to improve the effluent quality.

In order to meet infrastructure requirements, an invitational tender was sent out to three engineering firms those being CBCL, Horner Associates and Neil and Gunter for the Engineer Design and Construction Inspection for the West Pubnico Sewer Upgrade.

Two proposals were received, one from Horner and the other from CBCL. The price comparison as interpreted by the CAO was \$41,784 from Horner and \$41,800 from CBCL. Horner set a maximum price of \$47,600 HST included. An extensive evaluation was carried out by the CAO and Acting director of Property Inspection and Public Works. Price wise it is a negligible difference. Horner offers relevant experience to the West Pubnico Sewer System along with a similar job in Barrington. Horner's schedule for completion was thorough and they will be able to commence work immediately as they have already done the prep work in the past and understand the system thoroughly. Therefore it is recommended that Horner Associates be awarded the tender.

It was moved by Aldric d'Entremont, seconded by Floyd d'Entremont the West Pubnico Sewer Committee accept the recommendation from CAO, Alain Muise that Horner Associates Limited be awarded the Engineering Services for the West Pubnico Phase I project.

MOTION CARRIED

A motion was moved by Maurice d'Eon, seconded by Aldric d'Entremont to adjourn the meeting at 12:33 p.m..

Minutes recorded by Chairperson, Calvin d'Entremont.

Approved:

DATE

CHIEF ADMINISTRATIVE OFFICER

CHAIRMAN