

**West Pubnico Sewer Committee Meeting
Red Cap Restaurant, Middle West Pubnico
1:00 p.m. December 18, 2008
Minutes**

Present: Calvin d'Entremont, Chairperson
Aldric d'Entremont, Warden
Alain Muise, CAO
Maurice d'Eon
Delmar d'Entremont
Harold d'Entremont
Lorelei Doucette, Public Works Acting Director
Gordon Amiro

Regrets: Kathy Bourque, Councillor

Meeting called to order at 1:00 p.m.

Agenda

It is moved by Aldric d'Entremont and seconded by Maurice d'Eon to accept the agenda with the inclusion of 2A Nomination of New Chairperson.

Motion Carried

Position of West Pubnico Sewer Chairperson

Calvin d'Entremont was re-nominated for Chair of the West Pubnico Sewer Committee. There were no other nominations. Councilor Calvin d'Entremont resumes the position by acclamation.

Minutes

It is moved by Maurice d'Entremont, seconded by Delmar d'Entremont to accept the minutes of March 5, 2008 as presented.

Motion Carried

Sewer Upgrade Project - Update

The committee was informed that the second call for tenders for the sewer upgrade project received five bids. Low bidder was Amiro and Surette trucking at \$273,821; this information was brought to the Regular Council meeting on December 9, 2008 for approval in order that the contract could be awarded and the work can begin as soon as possible.

It was moved by Delmar d'Entremont, and seconded by Aldric d'Entremont that the West Pubnico Sewer Committee endorses the decision by council to engage Amiro and Surette for the project.

Motion Carried

Maintenance Update

i) WASTEGO

Acting Director, Lorelei Doucette discussed with the committee the requirements as outlined on the Approval to Operate for the West Pubnico Sewer Treatment Plant, specifically that outfall samples must be taken at least 20 times a year to ensure the plant is meeting operating requirements. The effluent outfall samples are taken at the end of treatment and must be within minimum range as set by Environment regulations; quarterly reports must be sent to the Department of Environment (DOE) by Public Works.

Correspondence was received by DOE in August 2008 advising that the historical data supplied to them by the Municipality indicated that the BOD values had been increasing to an unacceptable limit appearing as though the plants' performance has been declining. DOE asked that the Municipality investigate the cause and take appropriate action to improve effluent quality and to provide the information to DOE as soon as possible.

Approximately five years ago Gerry Brushett, a sales representative of a product called Wastego made a presentation to the Public Works Department. Mr. Brushett boasted his product saying that it helped sewer treatment plants digest solids thus improving outfall quality. Therefore, in light of this past presentation Acting Director Lorelei Doucette contacted Mr. Brushett and discussed the issue with the BOD's. It was decided that the Municipality would carry out a two month trial run using Wastego. The results were pleasing, the BOD quality was brought to allowable limits and has since been reported to the DOE. As a result, Wastego has become part of daily operations at the Sewer Treatment Plant. Operating costs for WASTEGO is approximately \$350 per month.

ii) GPS Technician Summer Student

The Department of Property Inspection and Public Works was successful in obtaining a grant through Service Canada to hire a summer student GPS Technician and Data Collector. The primary goal for this position was to plot points and collect data for the West Pubnico Sewer System such as lateral locations, pump stations, manhole locations, connection use (i.e. Single Family Dwelling, Commercial, Industrial, etc.). This position was paid for in part by Service Canada and the Property Inspection & Public Works Department, not through the West Pubnico Sewer Operating Budget.

The student hired was university student François d'Entremont. François was successful in obtaining much of the desired information and identified approximately 20 properties that have sewer connections but do not appear to be taxed for the service. Letters will be going out early in 2009 to properties identified explaining the situation and giving owners the opportunity to appeal. These properties will be taxed pro-rated beginning January 2009.

Future Meeting Times

It was brought up that afternoon meetings are not convenient for all committee members. Up until late 2007 meetings were traditionally held in the evening at the Pubnico School or Library. It was agreed that future West Pubnico sewer committee meetings will be held at 7 p.m.

Financial Report as of October 31, 2008

CAO, Alain Muise briefed the committee on the attached financial report.

Invitational Tender – Storage Building at the Sewer Treatment Plant

As directed by the committee at the May 6, 2008 meeting, an invitational tender to replace the existing building at the Sewer Treatment Plant was sent out to five local contractors. One bid was received by N.A. d’Entremont Home Repair in the amount of \$6,236.29 and was awarded whereas it was within the budget for this item. The existing 30 year old building is in very bad condition, requiring new roof shingles, siding and rotting window sill, etc. which is why the committee recommended replacement as the last meeting rather than repairing.

It was moved by Calvin d’Entremont, seconded by Delmar d’Entremont to go in camera to discuss the existing storage building at the Sewer Treatment Plant.

Motion Carried

It was moved by Delmar d’Entremont, seconded by Aldric d’Entremont that the committee resume the meeting out of camera.

Motion Carried

The committee agrees that Gordon Amiro remove the existing building when the new building is complete at no cost.

There being no further business the meeting adjourned at 2:10 a.m.

Lorelei Doucette, Recorder

Approved: _____

DATE

CHIEF ADMINISTRATIVE OFFICER

CHAIRPERSON