N.B. Please make an appointment with the Municipality by calling 902-648-2311 before coming in to submit your application, provide supporting documents or sign your lending agreement.

WATER SUPPLY UPGRADE LOAN APPLICATION FORM

(Please complete in full, please use additional paper if necessary)

Thank you for your interest in the Water Supply Upgrade Lending Program administered by the Municipality of Argyle.

By completing this form, you are applying for a low-interest loan from the Municipality of Argyle to help you complete a *water supply upgrade* on your property. This lending program shall also require you to sign a lending agreement, which will outline your roles and responsibilities and those of the program administrator (the Municipality of Argyle).

Owner Information:	
First Name:	Last Name:
Street Number:	Street Name:
City/Town:	Province:
Postal Code:	Email:
Mailing Address (if different from above):	
Home Phone:	Cell Phone:
Preferred Method of Communication:	
☐ Postal Mail	
☐ E-Mail	
☐ Telephone	
Assignment of Agent:	
Do you wish to assign an agent for this work? ☐ Yes ☐ No	
List of Homeowners:	
If there are other owners of this property, please list them all below.	
Homeowner #2:	
Homeowner #3:	
Homeowner #4:	
Consent Statement:	
I have read the attached By-Law regarding the Water Supply Upgrade Lending Program and acknowledge and agree to comply with the conditions under which a lending agreement may be entered in if all conditions are met. Signature: _____ Date: _____	

N.B. Please make an appointment with the Municipality by calling 902-648-2311 before coming in to submit your application, provide supporting documents or sign your lending agreement.

For Office Use Only:

Form Received By: _____

Date request received: _____

Project #: _____

Internal Process Checklist:

Department of Finance:

1.	The property has been confirmed as a qualified property under By-Law #38.	
2.	The homeowner's property account balance has been verified and is not in arrears.	
3.	The homeowner has provided the Municipality with an approved quote from their selected contractor.	
4.	The quote provided by the homeowner is below the $22,500 funding cap. ☐ Yes ☐ No	
5.	The homeowner has agreed to the terms of a lending agreement and has signed the agreement.	

Final Approval

The homeowner's application has been approved on this ____ day of _____, 20__, by the program administrator, as signed and witnessed below:

Signature: _____ Date: _____

Signature: _____ Date: _____