

MUNICIPALITY OF THE DISTRICT OF ARGYLE
REGULAR COUNCIL MEETING/BUDGET MEETING

Tuesday, May 10, 2022

Council Chambers, Tusket, NS 6:30 p.m.

Present: Warden Danny Muise, Councillors: Calvin d'Entremont, Gordon Boudreau, Glenn Diggdon, Kathy Bourque, Richard Donaldson, Ted Saulnier, Guy Surette; Chief Administrative Officer Alain Muise, Deputy Chief Administrative Officer Scott Surette, Director of Finance Marsha d'Eon, and Executive Assistant/Recorder Chantalle Newell.

Regrets: Deputy Warden Nicole Albright

1. Call Meeting to Order

The meeting was called to order at 6:31 p.m. by Warden Danny Muise.

2. Approval of Agenda/Conflict of Interest Declaration

a. Agenda

On a motion by Councillor Glenn Diggdon and seconded by Councillor Ted Saulnier the agenda is approved as circulated.

Motion Carried. (8 in favour, 0 against)

b. Conflict of Interest Declaration

Warden Danny Muise asked for any declarations of conflict of interest from the floor.
None declared.

3. Presentation – Gérald Boudreau, Litter Clean Up

Gérald is presenting to Council on behalf of the concerned residents on Highway 308 from Tusket to Morris Island. He is looking to seek a solution from Council, as this is unsightly. He also indicated that the garbage is a harm to the environment. Gérald has some solutions he would like to share with Council. One solution he has is to hire or give grants to people who volunteer to pick up the garbage from the ditches. He indicated that this is not a full solution, the problem starts with the people throwing the trash out. Gerald is suggesting staff could hire summer students with a written pledge, asking people to pledge to not throw garbage in the roads. He indicated this would be a good way to involve everyone in the environment.

Councillor Donaldson asked if there was education around how to discard your garbage from Waste Check. Councillor Surette mentioned that Waste Check goes into schools, hospitals and other institutions.

Councillor Surette will bring Gérald's suggestions to Waste Check.

CAO Muise mentioned the Community Litter Clean up Program that the Municipality has and how we were unable to send groups out due to COVID for 2 years. CAO Muise mentioned that staff can send a poll to other municipalities to see what they are doing.

Warden Danny Muise thanked Gérald for his presentation.

It is moved by Councillor Guy Surette and seconded by Councillor Calvin d'Entremont to have staff put out a poll to other Municipalities to see what they are doing for Litter Cleanup.

Motion Carried. (8 in favour, 0 against)

4. Adoption of Minutes

- a. Committee of the Whole Meeting Minutes – April 26, 2022

It is moved by Councillor Richard Donaldson and seconded by Councillor Kathy Bourque to approve the April 26, 2022 Committee of the Whole Meeting Minutes as presented.

Motion Carried. (8 in favour, 0 against)

5. Business Arising from Minutes

- a. Flag Protocol Policy – Awaiting information on location

Warden Muise advised Council that staff is awaiting information to bring back to Council before they pass the Flag Protocol Policy.

6. Financial Approvals – Operating Fund 2022-2023

- a. Fire Operating Budget

It is moved by Councillor Richard Donaldson and seconded by Councillor Kathy Bourque to approve the Fire Operating Budget as presented.

Motion Carried (8 in favour, 0 against)

Attachment 051001

- b. Grants to Organization – Spring 2022

Deputy CAO Surette explained the attached spreadsheet. He mentioned that we came to an average of \$50,850 which left \$2150 left in the budget. Deputy CAO Surette took the \$2150 and divided it into the groups in Argyle as per the policy. This brought the total to \$53,000 which is what was budgeted for the Spring grants.

It is moved by Councillor Gordon Boudreau and seconded by Councillor Guy Surette to approve the Community Hall Grants as presented.

Motion Carried (8 in favour, 0 against)

It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson to approve the grants to organizations as presented.

Motion Carried. (8 in favour, 0 against)

Attachment 051002 and Attachment 051003

- c. Special Events and Extraordinary Grants

It is moved by Councillor Richard Donaldson and seconded by Councillor Kathy Bourque that Council approve a 5-year commitment for capital projects to the West Pubnico Golf Course at \$8000 per year commencing the 2022- 2023 fiscal year and to be revisited in the 2027-2028

fiscal year.

Motion Carried. (8 in favour, 0 against)

Attachment 051004

Councillor Glenn Diggdon declared a conflict of interest for the next item, and therefore will not be voting on it.

It is moved by Councillor Guy Surette and seconded by Councillor Calvin d'Entremont that Council approve a one-time funding contribution to support the Fédération Culturelle Acadian de la Nouvelle Écosse for \$25,000 in the 2022-2023 Fiscal Year Budget.

Motion Carried (7 in favour, 0 against)

Attachment 051005

d. Sewer Budgets (Operating and Capital)

It is moved by Councillor Calvin d'Entremont and seconded by Councillor Glenn Diggdon that Council establish the following:

- An operating rate of \$340.00 per equivalent unit and the capital rate of \$206.00 per equivalent unit for the West Pubnico Sewer Charge 2022-2023 fiscal year.
- An operating rate of \$195.00 per equivalent unit and the capital rate of \$550.98 per equivalent unit for the Wedgeport Sewer Charge 2022-2023 fiscal year.
- An operating rate of \$315.00 per equivalent unit and the capital rate of \$218.38 per equivalent unit for the Tuskent Sewer Charge 2022-2023 fiscal year.

Motion Carried (8 in favour, 0 against)

Attachment 051006

e. East Pubnico Water Utility Charge

It is moved by Councillor Calvin d'Entremont and seconded by Councillor Ted Saulnier that Council establish the following rates for the East Pubnico Water Utility:

1. Middle East Pubnico - \$3544.93 plus \$3.76 per 1,000 imperial gallons.
2. Lower East Pubnico - \$658.73 for a 1.5-inch pipe plus \$2.22 per 1,000 imperial gallons.
3. Lower East Pubnico - \$1053.35 for a 2-inch pipe plus \$2.22 per 1,000 imperial gallons.

Motion Carried (8 in favour, 0 against)

Attachment 051007

f. Fire Area Rates

It is moved by Councillor Richard Donaldson and seconded by Councillor Kathy Bourque that Council approve the area rates set out by the fire departments as presented for the Fiscal Year

2022-2023.

Motion Carried (8 in favour, 0 against)

Attachment 051008

g. Interest Rate/Date on Overdue accounts

It is moved by Councillor Glenn Diggdon and seconded by Councillor Gordon Boudreau that Council approve the interest rate of 13% per annum on overdue accounts and that the current year's property taxes be payable and due by July 29, 2022 and interest will accrue after that date.
Motion Carried (8 in favour, 0 against)

Attachment 051009

h. Transfer Surplus to Capital Reserve

It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson that an additional \$300,000 be transferred from the Operating Fund to the Capital Reserve for the year ended March 31, 2022
Motion Carried. (8 in favour, 0 against)

Attachment 051010

i. Low Income/Property Tax Exemption 2022

It is moved by Councillor Kathy Bourque and seconded by Councillor Calvin d'Entremont to approve the low income/property tax exemptions for 2022.
Motion Carried. (8 in favour, 0 against)

Attachment 051011

j. Residential, Resource, and Commercial Rates

It is moved by that Councillor Glenn Diggdon and seconded by Councillor Kathy Bourque to approve the tax rates at \$1.11 for Residential and Resource, and \$2.29 for Commercial for the Fiscal Year 2022-2023.
Motion Carried. (8 in favour, 0 against)

Attachment 051012

7. Operating Fund and Reserve Budget Presentation

CAO Muise started by mentioning that Council received a thorough budget presentation prior to this.

It is moved by Councillor Guy Surette and seconded by Councillor Ted Saulnier to approve the Operating Fund for Fiscal Year 2022-2023
Motion Carried. (8 in favour, 0 against)

It is moved by Councillor Kathy Bourque and seconded by Councillor Calvin d'Entremont to approve the Operating Reserve for 2022-2023 Fiscal Year.

Motion Carried. (8 in favour, 0 against)

Presentation attached - 051013

8. Capital Budget Presentation

It is moved by Councillor Richard Donaldson and seconded by Councillor Gordon Boudreau to approve the Capital Reserve Budget as presented.

Motion Carried. (8 in favour, 0 against)

Attachment 051014

9. Councillor Reports

Councillor Bourque reported on her attendance at the following meetings: West Pubnico Sewer, East Pubnico Water Utility, Elemental Energy, Scott Surette Zoom Meeting, Nakile, Municipal Affairs, Yarmouth Area Industrial Commission, Committee of the Whole.

Councillor Saulnier reported on his attendance at the Wedgeport Wind farm meeting and open house, Municipal Affairs Presentation, Wedgeport Sewer Meeting, Active Transportation open house at the Plymouth School which was well received and well attended. He also attended the Wedgeport Fire Department Meeting and a Waste Check Meeting.

Councillor Diggdon reported on his attendance at the Mariners on Main grand opening. He mentioned that he has been putting up Civic signs in the community for residents, and he attended an August 15th Acadian Day Meeting, and a West Pubnico Sewer Meeting.

Councillor Surette also reported on his attendance at the Wedgeport Wind Farm Open House, the Yarmouth Area Industrial Commission Meeting, the subcommittee meeting for clinics, with another meeting tomorrow. They are meeting with Rebecca Cassidy.

Councillor D'Entremont reported on his attendance at the West Pubnico Sewer Meeting. He mentioned he is looking for a solution for the old lobster pound at the end of the Pond Road. He is in contact with DNR, DFO, the Department of Environment, and MLA Colton LeBlanc.

Councillor Boudreau reported on his attendance at the Wedgeport wind farm open house and the Wedgeport Sewer Meeting. He has been trying to get ahold of TIR regarding issues in the village. He also reported on Nakile reaching their fundraising goal for their projector for dementia patients. Their goal was \$15,000.

Councillor Donaldson reported on his regular committee meetings, and mentioned he attended doctor recruitment meeting for Deputy Warden Nicole Albright.

10. Warden's Report

Warden Muise reviewed his report attached to the agenda.

Attachment 051015

11. Staff Report

Deputy CAO Surette reviewed the staff report as attached to the agenda.

12. Notice to Council

a. Article C48 -Proclamation Policy

This is a 7-day notice to council for the proclamation policy to be passed.

b. Fireman Recruitment Request

Councillor Saulnier outlined where this request came from and mentioned it will be part of the discussion at the next meeting.

13. For Decision/Discussion

a. Fire Services Capital Grant Program

It is moved by Councillor Guy Surette and seconded by Councillor Kathy Bourque to approve the Fire Services Capital Grant Program Policy as presented.

Motion Carried. (8 in favour, 0 against)

b. Fire Service Registration Policy

It is moved by Councillor Richard Donaldson and seconded by Councillor Glenn Diggdon to approve the Fire Service Registration Policy as presented

Motion Carried. (8 in favour, 0 against)

14. Correspondence and for Information

a. NSFM Twelve-Month Notice Letter

CAO Muise indicated that this letter is not worded properly and that the letter is misused. This letter is supposed to be used as a 12-month notice with details, however, there is a lot in the grey in this letter that should be addressed. Councillor d'Entremont mentioned a good time to bring this up would be when Council has a meeting with Minister John Lohr.

b. International Day against Homophobia and Transphobia

CAO Muise indicated that this was a mass request sent to multiple organizations. He sent an email back indicating that they must fill out the form as per the policy.

15. Financial Requests

a. District Community Grant Request (Retroactive Request)

It is moved by Councillor Glenn Diggdon and seconded by Councillor Gordon Boudreau to approve the District Community Grant Request retroactive fiscal year 2021-2022.

Motion Carried. (8 in favour, 0 against)

16. Agenda Topics for Next Meeting/Notice of Motions by Councillors

17. Question Period

CAO Muise provided an update on the current situation happening with a forest fire. The area of concern in our municipality is Quinan. The situation is growing and is being handled.

18. Adjournment

It is moved by Councillor Richard Donaldson and seconded by Councillor Gordon Boudreau to adjourn the Regular Council Meeting at 8:53 p.m.

Motion Carried. (9 in favour, 0 against)

Respectfully Submitted,



Chantalle Newell, Executive Assistant/Recorder

Date Approved:

June 15, 2022

Chairman/Warden

Alain Muise, Chief Administrative Officer

**MUNICIPALITY OF ARGYLE
FIRE DEPARTMENTS BUDGET
FISCAL YEAR 2022-2023**

	(Budget) Total 2021-2022	(Disbursed) Actuals 2021-2022	Proposed Budget 2022-2023	Increase (decrease) from prior Budget	% increase (decrease)
WEDG.& DISTRICT	\$ 58,000	\$ 58,000	\$ 62,500	4,500	7.8%
WEST PUBNICO	65,000	65,000	69,500	4,500	6.9%
EEL BROOK	42,750	42,750	46,500	3,750	8.8%
KEMPTVILLE	16,500	16,500	18,000	1,500	9.1%
LAKE VAUGHAN	13,000	13,000	14,000	1,000	7.7%
ISLAND DISTRICT	23,250	23,250	25,500	2,250	9.7%
QUINAN	23,250	23,250	25,500	2,250	9.7%
EAST PUBNICO	23,250	23,250	25,500	2,250	9.7%
HUBBARDS PT/AMIRAULT'S HILL	23,250	23,250	25,500	2,250	9.7%
	<u>\$ 288,250</u>	<u>\$ 288,250</u>	<u>\$ 312,500</u>	24,250	8.4%
Training and First Aid	18,300	1,845	21,300	3,000	16.4%
Conferences	-	-	-	-	
Dispatch Fees	23,500	17,399	22,000	(1,500)	-6.4%
Airpacks (2)	21,000	20,877	26,000	5,000	23.8%
Pagers (2)	1,600	1,057	1,600	-	0.0%
Lost Wages	500	-	500	-	0.0%
Vehicle Rental	1,000	-	3,000	2,000	200.0%
Street Improvement policy	\$ 40,000	\$ 40,000	\$ 40,000	-	0.0%
Training Equipment & Medals	\$ -	\$ 1,265	\$ -	-	#DIV/0!
Accident/Life Insurance (\$200,000)	28,000	23,757	24,500	(3,500)	-12.5%
Fire Tags & Banquet	1,500	-	2,500	1,000	66.7%
Radio License Fees	5,600	5,179	5,600	-	
Worker's Compensation	9,700	9,799	9,850	150	1.5%
Insurance premium - Vehicle loss	24,799	24,157	18,500	(6,299)	-25.4%
Consulting fees - fire review	-	-	9,000	9,000	#DIV/0!
Sub-Total....	<u>\$ 175,499</u>	<u>\$ 145,335</u>	<u>\$ 184,350</u>	8,851	6.1%
GRAND TOTAL.	<u>\$ 463,749</u>	<u>\$ 433,585</u>	<u>\$ 496,850</u>	\$ 33,101	7.6%

Municipality of the District of Argyle
Grants to Organizations - Spring 2022

Argyle		2022		Average	Increase	New Funding Amount
Events & Recreation	Request	Average	Increase	New Funding Amount		
La Prematernelle Papillons et Pisselits	\$ 3,620.00	\$ 1,800.00	\$ 100	\$ 1,900		
Festival de la Barge	\$ 10,769.00	\$ 2,400	\$ 350	\$ 2,750		
Sound	\$ 5,000.00	\$ 2,200	\$ 100	\$ 2,300		
Societe Touristique Bon Temps d'Argyle	\$ 2,000.00	\$ 1,300.00	\$ 100	\$ 1,400		
Le Village Historique acadien de la N.E	\$ 4,500.00	\$ 2,700.00	\$ 100	\$ 2,800		
TREPA - Tusket River Environmental Protection Association	\$ 739.83	\$ 600.00	\$ -	\$ 600		
Royal Canadian Legion Branch 66 (West Pubnico)	\$ 5,000.00	\$ 2,800.00	\$ 100	\$ 2,900		
Restoration Committee Argyle Baptist Historical Church	\$ 6,000.00	\$ 3,800	\$ 400	\$ 4,200		
Societe historique acadienne de Pubnico-Ouest	\$ 5,853.82	\$ 2,300.00	\$ 200	\$ 2,500		
le jardin des petits	\$ 2,500.00	\$ 1,500	\$ 100	\$ 1,600		
Belleville and Friends Community Group	\$ 2,563.16	\$ 1,600.00	\$ 100	\$ 1,700		
Comeau's Hill and Little River Harbour Beach Committee	\$ 4,000.00	\$ 2,500.00	\$ 100	\$ 2,600		
Wedgeport Tuna Museum (Wedgeport Nature Trail Committee)	\$ 6,500.00	\$ 3,100	\$ 400	\$ 3,500		
Subtotal	\$ 59,045.81	\$ 28,600	\$ 2,150	\$ 30,750		
Argyle						
Seniors/Clubs - Pre Approved		2022				
	Request					
East Pubnico New Horizons Association	\$ 600.00	\$ 600		\$ 600		
Comite des aines de la region d'Argyle	\$ 600.00	\$ 600		\$ 600		
Par-en-Bas Seniors Club des Aines	\$ 2,100.00	\$ 600		\$ 600		
Ste. Anne du Ruisseau New Horizons	\$ 9,600.00	\$ 600		\$ 600		
Nouveaux Horizons de la Baronnie, Pubnico-Ouest	\$ 1,600.00	\$ 600		\$ 600		
Subtotal	\$ • 11,700.00	\$ 3,000	\$ -	\$ 3,000		

Municipality of the District of Argyle
 Grants to Organizations - Spring 2022

Argyle							
Festivals - Pre approved							
		2022					
		Request					
Le Reveil de Pombcoup		\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Conseil des Art de Par-en-Bas		\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Argyle Abuptic Festival		\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Club Acadien		\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Festival Acadien de Wedgeport		\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Wedgeport Tuna Tournament and Festival		\$ 3,000.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Festival de la Barge		\$ 2,000.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Societe historique acadienne de Pubnico-Ouest		\$ 3,000.00	\$ 1,500.00			\$ 1,500.00	\$ 1,500.00
Subtotal		\$ 8,000.00	\$ 12,000	\$ -		\$ 12,000	\$ 12,000
Subtotal for Argyle Only		\$ 86,245.81	\$ 43,600	\$ 2,150		\$ 45,750	\$ 45,750
Outside of Argyle							
		2022					
		Request					
Western Nova Scotia Arts and Heritage Society		\$ 2,000.00	\$ 700.00			\$ 700.00	\$ 700.00
Yarmouth Arts Regional Council/Centre (TH'Yarc)		\$ 2,000.00	\$ 850.00			\$ 850.00	\$ 850.00
Coal Shed Music Festival		\$ 2,500.00	\$ 1,300			\$ 1,300	\$ 1,300
2022 World Champions of Axe Throwing		\$ 1,500.00	\$ 1,000			\$ 1,000	\$ 1,000
Y-CON Science Fiction Association		\$ 1,500.00	\$ 750			\$ 750	\$ 750
Shag Harbour Incident Society		\$ 2,000.00	\$ 1,000			\$ 1,000	\$ 1,000
Kidzact		\$ 800.00	\$ 750.00			\$ 750.00	\$ 750.00
Friends of Ellenwood Park		\$ 400.00	\$ 300			\$ 300	\$ 300
Southwest Nova Biosphere Reserve Association		\$ 1,000.00	\$ 600			\$ 600	\$ 600
Subtotal		\$ 13,700.00	\$ 7,250	\$ -		\$ 7,250	\$ 7,250
Grand Total		\$ 85,545.81	\$ 50,850	\$ 2,150		\$ 53,000	\$ 53,000

Community Halls Grants 2022			
	2021	2022	
	Approved	Request	
Branch 155 Wedgeport Legion		\$ 10,000.00	Approved
Abrams River Schoolhouse Society		\$ 10,000.00	Approved
Total		\$ 20,000.00	



Municipality of the District of Argyle

Item: West Pubnico Golf Club

Date: May 10, 2022

VISION

We see Argyle as home to a healthy and thriving rural population. Our municipality promotes and supports economic and social opportunities for the region and engages in the active expression of our unique Acadian heritage. We are a place of choice for rural living and are widely recognized for our warm hospitality and joie de vivre. Surrounded by fresh air and cool ocean breezes, we work and play in the great outdoors. People choose to live in Argyle because of our commitment to each other, to our community, and to our neighbors. Argyle is a place we are proud to call home.

Request:

The West Pubnico Golf Club (WPGC) made a presentation to council this winter explaining the financial issues facing the club. They recently submitted a grant to organization application for \$8000 for capital projects.

Background Information:

The West Pubnico Golf Club (WPGC) is one of largest recreation assets in the Municipality. During COVID, this recreation facility became a great place for resident to relax and enjoy the game of golf. It was also used as a green space for walking, snowshoeing, skiing etc. This organization recently changed to a nonprofit organization and have made changes on how they operate their business and are trying to attract new members. They have introduced a new incentive for new female golfers and has now organized, with the assistance of our recreation department, a junior golf program. This facility is a gem and has many functions for the municipality such as a great club house that can hold different functions such as meeting, weddings, dances, etc. This facility also helps with the recruitment and retention of professionals in the area such as doctors. It also attracts new families in the area.

Current Situation

The club is in dire needs for an additional funding stream to assist with capital projects such as updating their carts, cart paths and mowing equipment etc. During our grants to organization meeting last week, council indicated that they would like to support the WPGC with their \$8000 funding request and council also indicated that we should be provide funding for this organization on a more long-term basis.

Suggestions

Option #1 Council agrees to a long-term commitment to the WPGC for the next 3 years at \$8000/year

Option #2 Council agrees to a long-term commitment to the WPGC for the next 5 years at \$8000/year

Option #3 Council agrees to 1 year commitment for \$8000 for the 2022-2023 budget year only. This would be paid under special event fund and not the grants to organization fund

Recommendation:

Recommend Option #2, as this is a very important asset to our Municipality and would be a huge loss if this nonprofit organization would close its doors. A 5-year commitment would be justified and welcome by this organization. This commitment would help them plan for future capital projects. This would also show the municipality support in the well-being of our residents with this long-term commitment to our largest recreation facility.

Suggested motion.

Move that Council approve a 5-year commitment for capital projects to the West Pubnico Golf Course at \$8000 per year commencing the 2022- 2023 fiscal year and to be revisited in the 2027-2028 fiscal year.



Municipality of the District of Argyle

Item: Fédération Culturelle
Acadienne de la Nouvelle Ecosse
(FéCANE)

Date: May 10, 2022

VISION

We see Argyle as home to a healthy and thriving rural population. Our municipality promotes and supports economic and social opportunities for the region and engages in the active expression of our unique Acadian heritage. We are a place of choice for rural living and are widely recognized for our warm hospitality and joie de vivre. Surrounded by fresh air and cool ocean breezes, we work and play in the great outdoors. People choose to live in Argyle because of our commitment to each other, to our community, and to our neighbors. Argyle is a place we are proud to call home.

Request:

Luc d'Eon from le Fédération Culturelle Acadienne de la Nouvelle Ecosse (FéCANE) made a presentation to council back in the winter of 2022. He also completed a Grants to Organization application requesting funding for \$25,000 for the Acadian Day Music Concert in West Pubnico on August 15, 2022.

Background Information:

La Fédération Culturelle Acadienne de la Nouvelle Écosse (FéCANE) bid was selected by Heritage Canada to produce the National Acadian Day television show, broadcast on Radio-Canada on August 15, 2022.

The show will take place outdoors, in front of the Dennis Point wharf in Pubnico and will be broadcast live on Radio-Canada on August 15, 2022. The artists will be from all over Canada which will include some local artists. The Dennis Point wharf and boats will serve as an impressive backdrop for these performances. It will also showcase our fishing community as it is an integral part of the local cultural identity. Plus, this will act as a trial run for the Congrès Mondail Acadien being held in our municipality in 2024. This event will cost well over \$400,000 to execute. The government of Canada through Heritage Canada has confirm funding for \$250,000 and a in-kind contribution committed for Radio Canada of over \$100000.

Suggestions

Option #1 Council agrees to support this cultural event with a one-time \$25,000 contribution.

Option #2 Council denies this funding request

Recommendation:

Option #1, The amount requested is significant, however it can be justified that this cultural event is being broadcast on Radio Canada, the publicity for our region will be huge and will

help us showcase the area to attract potential travellers for the big event in 2024 (Congrès Mondial Acadien). It a great opportunity for the municipality to promote our area and our local artists that will be showcase in the event.

Suggested motion.

Move that Council approve a one-time funding contribution to support the Fédération Culturelle Acadian de la Nouvelle Écosse for \$25,000 in the 2022-2023 Fiscal Year Budget.

Memo

To: Council

From: Alain Muise, Chief Administrative Officer

Date: May 10, 2022

Subject: Sewer Budgets – West Pubnico, Wedgeport, and Tusket 2022-2023

West Pubnico

Please note that the operating fee per equivalent unit has increased by \$40.00 and is now at \$340.00 and the capital fee per equivalent unit will be \$206.00 being year 12 of 12.

Wedgeport

Please note that the operating fee per equivalent unit has been increased by \$50.00 and is now \$195.00 and the capital fee per equivalent unit will be \$550.98.

Tusket

Please note that the operating fee per equivalent unit has been increased by \$30.00 and is now \$315.00 and the capital fee per equivalent unit will be \$218.38.

Proposed Motion:

Be it moved that Council establish the following:

- An operating rate of \$340.00 per equivalent unit and the capital rate of \$206.00 per equivalent unit for the West Pubnico Sewer Charge 2022-2023 fiscal year.
- An operating rate of \$195.00 per equivalent unit and the capital rate of \$550.98 per equivalent unit for the Wedgeport Sewer Charge 2022-2023 fiscal year.
- An operating rate of \$315.00 per equivalent unit and the capital rate of \$218.38 per equivalent unit for the Tusket Sewer Charge 2022-2023 fiscal year.

Memo

To: Council
From: Alain Muise, Chief Administrative Officer
Date: May 10, 2022
Subject: East Pubnico Water Utility

Please note that the current base fees are as follows:

1. Middle East Pubnico -\$3405.31 plus \$3.61 per 1,000 imperial gallons.
2. Lower East Pubnico - \$632.78 for a 1.5-inch pipe plus \$2.13 per imperial gallons.
3. Lower East Pubnico- \$1011.86 for a 2-inch pipe plus \$2.13 per imperial gallons.

The rates will all increase by 4.1%

Proposed Motion Be it moved that Council establish the following rates for the East Pubnico Water Utility:

1. Middle East Pubnico -\$3544.93 plus \$3.76 per 1,000 imperial gallons.
2. Lower East Pubnico - \$658.73 for a 1.5-inch pipe plus \$2.22 per imperial gallons.
3. Lower East Pubnico- \$1053.35 for a 2-inch pipe plus \$2.22 per imperial gallons.

Memo

To: Council
From: Alain Muise, Chief Administrative Officer
Date: May 10, 2022
Subject: Fire Area Rates

The following are the area rates established by 8 Volunteer Fire Departments for Council's Consideration:

East Pubnico – Year 3 of 6

.05 cents per \$100 of assessment

Eel Brook – Year 4 of 5

0.125 cents per \$100 of assessment

Islands and District – Year 1 of 5

.08 cents per \$100 of assessment

Kemptville and District – Year 4 of 6

.03 cents per \$100 of assessment.

Lake Vaughan – Year 7 of 10

.05 cents per \$100 of assessment.

Quinan – Year 4 of 12

0.10 cents per \$100 of assessment.

Wedgeport – Year 13 of 15

.07 cents per \$100 of assessment.

West Pubnico – Year 1 of 1

.09 cents per \$100 of assessment.

PROPOSED MOTION:

Moved that Council approve the area rates set out by the fire departments as presented for the Fiscal Year 2022-2023.

Memo

To: Council
From: Alain Muise, Chief Administrative Officer
Date: May 10, 2022
Subject: Interest Rate

In anticipation of the tax bills going out, it is required for Council to determine the interest rate for overdue accounts and to establish a day after which interest will be applied.

The recommendation is to maintain this rate at 13% and a cut-off date of Friday, July 29th, 2022.

Proposed Motion:

Be it moved that Council approve the interest rate of 13% per annum on overdue accounts and that the current year's property taxes be payable and due by July 29th, 2022 and interest will accrue after that date.



Attachment 051010

Memorandum

To: Argyle Council

From: Alain D. Muise, CPA,CA

RE: Request for Transfer - Operating fund surplus to capital reserve

Good evening,

We respectfully request a Council approved motion to transfer a portion of the Operating Fund surplus to the Capital Reserve.

To summarize the Financial Reporting regulations, any surplus in the Operating Fund shall be transferred to the Operating Reserve, or savings Fund, by accounting law. The exception is if Council chooses to transfer to another fund instead. That would result in a reduction of Operating Fund surplus, and a reduction of what gets transferred to that Reserve in the end.

The surplus of the Operating Fund is rather large, and while the causes are many, the two major causes are the significant increase in Deed Transfer Taxes collected (compared to budget) and the doubling of our Fiscal Capacity Grant (formally known as the Equalization grant).

The Council already approved \$150,000 to the Capital Reserve, and this was transferred during the year. We are requesting the following additional excess revenues to be transferred to the Capital Reserve:

Deed transfer tax: Actuals exceeding Budget = \$218,730 – propose a transfer of \$200,000 to the Capital Reserve.

Fiscal Capacity: Actuals exceeding Budget = \$154,923 – propose a transfer of \$100,000 to the Capital Reserve.

Total additional transfer to the Capital Reserve therefore is \$300,000, and we would ask for a motion as such,

October 25, 2021

With the transfer, we expect a net income of between \$84,000 and \$104,000, all of which would be transferred to the operating reserve.

Proposed Motion:

That an additional \$300,000 be transferred from the Operating Fund to the Capital Reserve for the year ended March 31, 2022.

Alain D. Muise, CPA, CA

Chief Administrative Officer

Tax Exemption Applications for 2022		
Number of Applicants that Received Exemption in 2021	113	\$ 17,682.14
Total Number of Applicants Below \$19,500 Income for a \$200 Tax E	34	\$ 6,800.00
Total Number of Applicants Below \$25,800 Income for a \$150 Tax E	76	\$ 11,400.00
Total Number of Applicants Below \$29,000 Income for a \$100 Tax E	10	\$ 1,000.00
Total Number of Applicants (tax bill under \$100)	1	\$ 83.25
Total Number of Applicants Received That did not Qualify	2	
	Actual Amount 2022	\$ 19,283.25

Total Applications 121
 New Applicants for 2022 16

Memo

To: Council
From: Alain Muise, Chief Administrative Officer
Date: May 10, 2022
Subject: Tax Rates – Residential, Resource, and Commercial

In anticipation of the tax bills going out, it is required for Council to establish the tax rates.

The recommendation is to maintain the rates at \$1.11 for Residential and Resource, and \$2.29 for Commercial.

Proposed Motion:

Be it moved that Council approve the tax rates at \$1.11 for Residential and Resource, and \$2.29 for Commercial for the Fiscal Year 2022-2023.

OPERATING BUDGET HIGHLIGHTS

2022-2023

PRESENTATION TO COUNCIL | MAY 10, 2022



SUMMARY

Enclosed is the 2022-2023 operating budget and reserve, which highlights the major changes from year to year, identifies new projects proposed under this budget, and includes graphical information on revenues and expenditures anticipated for the year 2022-2023.

There is no recommended increase in residential or commercial rates. Interest rates shall remain stable. There are increases to sewer rates for all three systems currently operated by the Municipality of Argyle. This year is the final year of capital billing for the West Pubnico Sewer System, which was set at \$211.

This fiscal year experienced a sharp increase in costs due to inflation and contract adjustments. Fortunately, the increase in costs is anticipated to be offset by increases in municipal taxation assessment, along with a significant expected deed transfer tax increase.

2022-2023 represents the first year of repayment of our Federation of Canadian Municipalities' long term debt related to the new administrative building. Funds will be transferred from the capital reserve to pay for the debt.



OPERATIONS 2023

RESPONSIBILITIES

Council is responsible for the approval of the budget, as well as the approval of all taxation rates, including residential, commercial, fire and other rates. Staff is responsible for the ethical, efficient, and effective estimates of revenues and expenditures to present to Council and execute an approved budget within its limitations. The purpose of this presentation is to inform Council and residents of the major investments and differences in both the Operating Fund and the Operating Reserve.

OPERATING FUND VS RESERVE

The Operating Fund is the meat and potatoes of the budget. It highlights all major revenues and expenditures of the Municipality, except for any capital projects (such as sewer replacement.). All taxation rates and services rendered are recorded in this fund. It does not carry any surplus; it operates from year to year.

The intent of the Operating Reserve is to receive any annual surplus (or pay out any deficit) from (to) the Operating Fund. Basically, it is a savings account, used only when needed to support unanticipated events. Historically, it has not paid out a deficit in over 20 years and supported one major demolition in that period.



Église Sainte Anne-du-Ruisseau



MUNICIPAL PRIORITIES

- Finalize and implement strategic plan and goals.
- Modernize fees for municipal services.
- Finalize ADA public engagement.
- Complete Council boundary review by UARB deadline.



CAPITAL PRIORITIES

- Complete Wedgeport Septic tank phase 3 expansion
- Complete installation of solar panels in East Pubnico.
- Support Eel Brook Fire in construction of new building.
- Significant trail repairs in East Pubnico – Argyle.



EMPLOYEE SUPPORT

- Staffing adjustments to complete org chart plan.
- Improved evaluation process for staff and CAO.
- Finalize four-day workweek & other work improvements.

OPERATING FUND

RATE OVERVIEW

As mentioned in the summary, there are no increases in Residential or Commercial tax rates, but there are adjustments to wastewater (sewer) rates. Operating rates are determined annually, and capital rates are usually determined once at the end of a capital project. The following is a comparison of rates for ease of review and understanding.

<i>Residential</i>	<i>1.11/\$100 of assessment (no change)</i>
<i>Commercial</i>	<i>2.29/\$100 of assessment (no change)</i>
<i>Resource</i>	<i>1.11/\$100 of assessment (no change)</i>

Fire area rates

<i>West Pubnico</i>	<i>9.0 cents per \$100 (no rate change)</i>
<i>Wedgeport</i>	<i>7.0 cents per \$100 (no rate change)</i>
<i>Eel Brook</i>	<i>12.5 cents per \$100 (no rate change)</i>
<i>East Pubnico</i>	<i>5.0 cents per \$100 (no rate change)</i>
<i>Quinan</i>	<i>10.0 cents per \$100 (no rate change)</i>
<i>Islands and District</i>	<i>8.0 cents per \$100 (one cent increase)</i>
<i>Amirault's Hill/H point</i>	<i>0.0 cents per \$100 (no rate change)</i>
<i>East Kempt</i>	<i>3.0 cents per \$100 (no rate change)</i>
<i>Lake Vaughne</i>	<i>5.0 cents per \$100 (no rate change)</i>

Water operating rates (East Pubnico)

Various rates, increase of 4.1% in 2022-2023 (prior year increase was 1%)

Wastewater (sewer) operating rates

<i>West Pubnico</i>	<i>\$340 (2022 - \$300, increase of \$40)</i>
<i>Tusket</i>	<i>\$315 (2022 - \$285, increase of \$30)</i>
<i>Wedgeport</i>	<i>\$195 (2022 - \$145, increase of \$50)</i>

Interest rate on overdue accounts

<i>All residents</i>	<i>13% (no rate change)</i>
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REVENUES

TAXATION

Our major source of revenues has and remains to be taxation revenues, specifically Residential, Resource and Commercial taxes. These three items represent 77% of total revenues. Fire and water area rates amount to 9% of the total revenues projected. All these taxes are based on your property assessment, and the rate we approve. The assessment is generated by the PVSC, which is a third-party assessment service. The rate is Council's to approve.

Overall, the assessment rates increased about 6.1%, which would increase all taxes listed above. Revenues may also be increased by new development, which we have seen in Tusket, and Belleville in new commercial and residential growth. This represents new assessment, therefore new revenues.

**Commercial,
Resource and
Residential tax
amount to 77% of all
revenues!**

OTHER TAX DRIVEN REVENUES

Deed transfer taxes represent a significant portion of the budget, and the budget anticipates a sharp increase here, due to the increase in market prices and development. The deed transfer tax is a 1% tax charged to the purchaser of property within the Municipality. Virtually all municipalities have implemented this tax, which is done so through a Municipal Bylaw.

Some government units and quasi government units pay Argyle a grant in lieu of taxes – which means the calculation of taxes owing to us is not based on assessment, rather a pre-determined formula. NS Power, Bell Aliant Telecommunication, and the Provincial and Federal governments pay this to Argyle annually.

The province provides most municipalities with an operating grant with no conditions. Formally named the Equalization grant, it is designed to support the delivery of basic services, fire, policing, solid waste. The amount was doubled in 2021-2022 but has returned to normal amounts this year.

Finally, both Provincial and Federal funds may be available to support operational and small capital projects. These funds are conditional on the projects going ahead and monies spent; no expenditure, no revenue.

**Property
assessments have
increased 6.1%
overall without any
rate increases!!**

REVENUES (CONT'D)

SALES OF SERVICES AND OTHER

The Municipality has many different types of internal revenues. First and foremost, Argyle sells wind and solar power to NS Power through the COMFIT program. This is outside of our net zero energy concept at the Municipal building. The wind turbines are co-owned with the Town and Municipality of Yarmouth and are in Wellington. The solar arrays are both installed on the roofs of our Treatment plant in West Pubnico and at the fire hall of the West Pubnico Volunteer Fire Department. This budget anticipates a small revenue from the East Pubnico array which shall be installed and become operational in 2022-2023.

Argyle has investment income it collects each year. Interest income on our investments in the Operating and other Funds, and interest on overdue taxes. We also generate fees from specific services, including fees from day camp, building permits and subdivision, dog tags, and other licenses and permits.

2022-2023 is the first year that Argyle is repaying long term debt associated with the administrative Building. Revenues include a transfer from the Capital reserve to repay the principal portion of the debt from the FCM – Green Municipal Fund. Argyle applied for and obtained a low interest rate loan along with a \$460,000 grant to construct our net Zero Energy building.

You will find in the schedules attached a high-level operating budget for 2022-2023, along with associated pie charts outlining revenues and by source.

In brief, we shall include an overview of revenues presented to Council for approval.

Revenues at a glance

	<u>Budget Last Yr</u>	<u>Actual Last Yr.</u>	<u>Budget Current Yr.</u>
Residential and Resource taxation	5,414,202	5,419,215	5,769,645
Commercial taxation	1,375,485	1,373,737	1,438,589
Fire, water and sewer rates	711,956	718,257	799,378
Grants in Lieu of taxes	253,907	259,627	248,480
Deed transfer taxes	170,000	388,730	240,000
Sales and services provided to other government	212,224	179,581	188,294
Revenue from own sources	248,374	266,928	268,899
Unconditional transfers from other governments	161,523	316,442	147,690
Conditional transfers from other governments	<u>290,465</u>	<u>312,154</u>	<u>147,690</u>
Totals before internal transfers	8,838,136	9,135,673	9,279,699
Transfers from Operating & Capital Reserves	<u>287,799</u>	<u>127,273</u>	<u>412,491</u>
Total Revenues – Operating Fund	9,125,935	9,262,946	9,692,190



EXPENDITURES

OVERALL OBSERVATIONS

Overall, we are experiencing increases in many aspects of the delivery of services to our residents. In short, there are a variety of reasons why, from inflationary increases, to increased fuel costs, to adjustment to policing contracts, the list is multi reasoned. From the perspective of a taxpayer, much of the cost concerns that are applicable to them in their everyday living is similar in our operation.

Expenditures have grown 9.1 % over prior year actual expenditures (before internal transfers) with considerable increases in Policing Services, Sewage collection, Provincial housing, School Board allocations and interest on Long-term Debt. Inflation impacts many aspects of the budget, including compensation, fuel, construction costs and many other areas.

MANDATORY EXPENDITURES

Of the expenditures listed above, Policing Services, Housing and Corrections are all controlled by the Province of Nova Scotia. Increases to Policing services was due to a negotiated increase in compensation to all RCMP officers across Canada, and it meant a 11% increase in costs for Argyle. School Board costs are driven primarily by assessment values, as they increase, so do these costs. They are calculated using assessments that are 1 year old, so expect these numbers to spike again next year. Argyle is financially responsible to fund 10% of annual deficits incurred by the local Provincial housing authority, and their costs are clearly rising. Other mandatory costs that have seen little to no change include costs for assessment services (PVSC) and Corrections services (Provincial Service). Below is a highlight of the major expenditures to assess for the coming fiscal year.

GENERAL GOVERNMENT SERVICES

All administrative costs are included in this section, including CAO, Finance, IT services, legal, office related costs, employee benefits, financial audit, insurance, and other common costs. This grouping also includes costs associated with Assessment Services, and Grants to Organizations. The largest change this year is the inclusion of long term interest costs on the new administrative building loan at \$110,000. Overall costs for this department increased by \$245,000 (rounded).

Inflation is a big driving factor in increased cost of service delivery!

Mandatory expenditures and services account for 67% of your total expenditure budget!

Grants to organizations represent 23% of General Government Services!



EXPENDITURES (CONT'D)

RCMP costs have increased 11.04% since 2021-22.

PROTECTIVE SERVICES

Protective services includes many departments and costs, some external services and some delivered internally. External services include policing services, correctional services, and fire protection. These services are typically paid by us but not delivered by us directly.

Internal protective services would include our Department of Operational Services and Department of Protective Services. Both have involved considerable changes through the prior year. Outside of salary, expenditures of note would be training for a new level 2 building inspector, and vehicle operations for both departments, which are up sharply with increased fuel costs. Overall costs for this grouping increased by \$247,000 (rounded).

Contributions to the Yarmouth Airport represent 74% of all Transportation costs

TRANSPORTATION SERVICES

Transportation services are limited to air travel, active transportation and contributions to the Department of Transportation and Public works for the maintenance of 7 kms of municipal roads. There is a new expenditure here (matched by increased revenues of \$16,000 that represent road maintenance fees for King's Lake Estates. Council passed a Road Maintenance policy in 2021 to enable this request. Otherwise Costs for this department have remained rather consistent, with the increase being \$40,500 from last year's budget, remaining increases due to airport costs.

66% of Environmental Health Services costs are attributable to Garbage Collection and Disposal.

ENVIRONMENTAL HEALTH SERVICES

This grouping includes all wastewater (sewage) collection and disposal, industrial water utility costs, and solid waste (garbage) collection and disposal. Argyle experienced significant increases in investment in all wastewater collection facilities, some of which shall be paid through prior year surpluses from those committees. Increases in solid waste costs are incurred by all residents (not just those on the wastewater system) and we have a multiyear contract for collection that increases by about 3% each year. Total increase from this grouping increased by \$76,000 this year (rounded)



EXPENDITURES (CONT'D)

71% of total Public Health Costs relate to deficit funding for two medical clinics in the region!

Regional Economic Development and Provincial Housing account for 44% of development services!

Recreation and Courthouse investments are 56% and 28% of the total respectively!

PUBLIC HEALTH SERVICES

All costs related to public health services relate to the recruitment and retention of medical doctors to our region. This cost is shared one third with the Town of Yarmouth and the District of Yarmouth. They include the hiring of a recruitment navigator for new doctors, and deficit funding for the AM Clarke Medical Center and the Harbour South Medical Clinic. We have gained about \$7,000 in savings from the prior year budget in this grouping

ENVIRONMENTAL DEV'T SERVICES

This cost grouping includes multiple activities, including Community and Strategic Development, planning services, Contributions to Regional Economic Development, Provincial housing, and regional tourism initiatives. We will experience significant decreases here, with many seeing an equal decrease in revenues. The Municipal Innovation Program (MIP) was initially going to be led by Argyle, which has now shifted to Barrington. The services shall remain the same for the MIP. We have decreased investments In Community Development in favor of other services. The total cost of all expenses in this grouping have decreased \$130,600 (rounded).

RECREATION & CULTURAL SERVICES

Recreation and cultural services include all operational costs associated with our Recreation and Tuskett Courthouse/Museum, as well as regional and local library services. Our regional library costs have increased this year, matching provincial increases to this service. The Recreation and Courthouse operations have remained very consistent from prior years. These departments generate a considerable amount of grants and service fees in addition to being cost conscious. The total grouping costs shall increase by \$17,700 (rounded) this year.

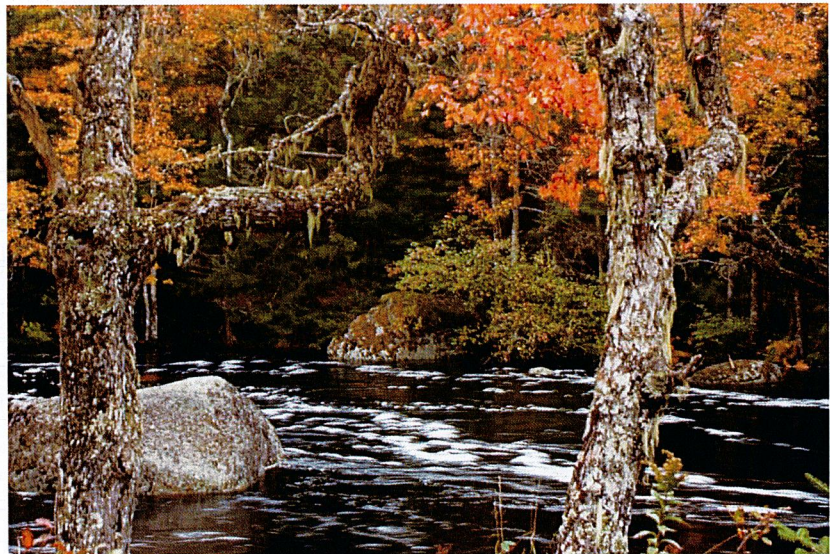


EXPENDITURES (CONT'D)

Education costs is a Provincial mandatory service and represents 18% of our total operating budget

EDUCATION

Education is a mandatory transfer of funds from Municipal Government to Provincial Government and is calculated by the province. This means that our taxes must be rated for this service, even if we do not provide it. The calculation is based on our Uniform Assessment, multiplied by a pre-determined rate charged by the province. The increase of this grouping shall be \$50,500 (rounded) this year.



East Kemptville



EXPENDITURES (CONT'D)

You will find in the schedules attached a high-level operating budget for 2022-2023, along with associated pie charts outlining expenditures and by source.

In brief, we shall include an overview of expenditures presented to Council for approval.

Expenditures at a glance

	Budget Last Yr	Actual Last Yr.	Budget Current Yr.
Legislative Services	245,955	235,792	266,427
General Government Services	1,844,131	1,803,921	2,072,117
Protective Services	2,737,056	2,714,286	2,983,854
Transportation Services	224,210	226,201	264,672
Environmental Health Services	1,085,257	1,016,549	1,161,387
Public Health Services	102,500	78,370	95,697
Environmental Development Services	411,051	347,362	280,533
Recreation and Cultural Services	538,902	496,311	556,534
Education Services	<u>1,659,600</u>	<u>1,659,580</u>	<u>1,683,277</u>
Totals before internal transfers	8,848,662	8,578,372	9,364,499
Transfers to Capital Reserves and Capital Fund	<u>277,273</u>	<u>577,273</u>	<u>327,691</u>
Total Expenditures – Operating Fund	9,125,935	9,155,645	9,692,190



OPERATING RESERVES

RESERVE ACTIVITY

As the reserve acts primarily as a savings account, there are only two anticipated revenues: specifically interest income and next year's potential surplus. The interest income is a stable estimate, whereas the surplus is not. We anticipate a breakeven in our Operating Fund, so it may seem odd to estimate a transfer of surplus. However, what is planned and what happens is always different, and we have traditionally had surpluses in operations. We basically budgeted \$82,300, which would bring the reserve activity to a breakeven.

**Anticipating
\$134,800 in total
revenues and
expenditures for the
reserve!**

Expenditures include our expected transfers to the Operating fund. \$75,000 is planned to fund the CMA 2024 investment as well as a potential musical event in the fall of 2022. The remaining are transfers from wastewater (sewer) reserves to invest in pumps and other similar equipment for replacement purposes.

The status of the reserve account is healthy, with equity in the range of \$3,200,000.

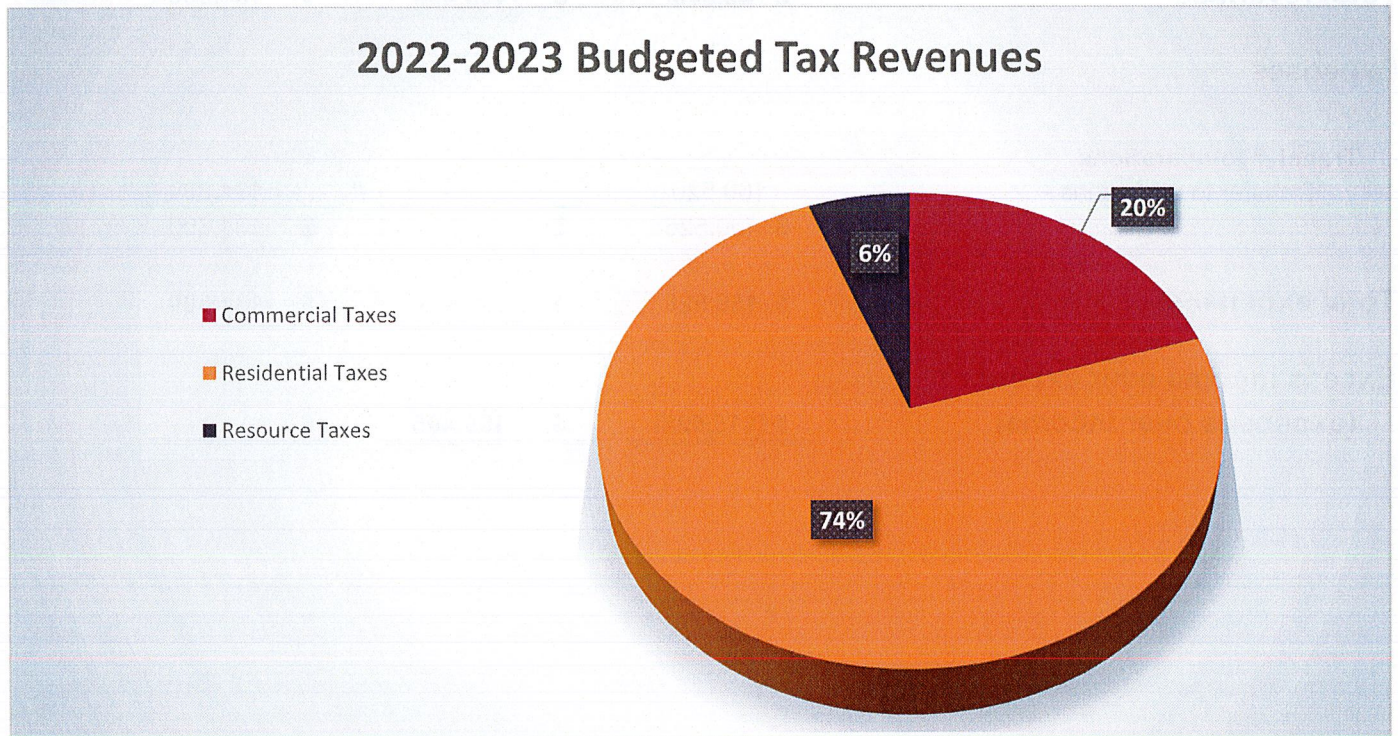
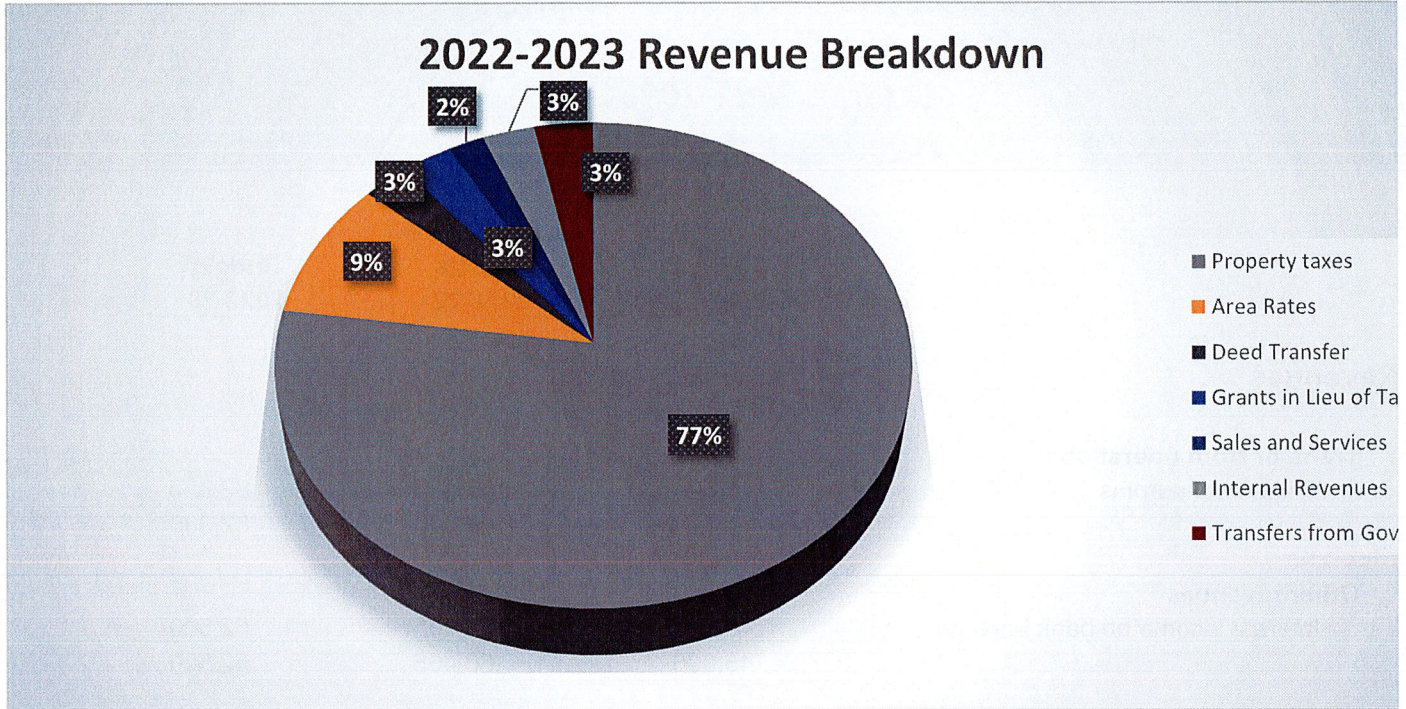
SCHEDULE – OPERATING RESERVE

Municipality of the District of Argyle Statement of operations - operating reserve Budget 2022-2023

	Budget 2021-22	UNAUDITED Actuals 2021-22	Budget 2022-23
Revenues			
Transfer from operations			
Transfer of surplus	\$ -	\$ 105,000	\$ 82,300
	\$ -	\$ 105,000	\$ 82,300
Other revenues			
Interest income on bank balance	45,000	60,405	52,500
	45,000	60,405	52,500
Total revenues	\$ 45,000	\$ 165,405	\$ 134,800
Expenses			
Transfer to operations			
Transfer to operations -	160,526	-	# 134,800
	\$ 160,526	\$ -	\$ 134,800
Total expenses	\$ 160,526	\$ -	\$ 134,800
Excess income over expenses (expenses over income)	\$ (115,526)	\$ 165,405	\$ -

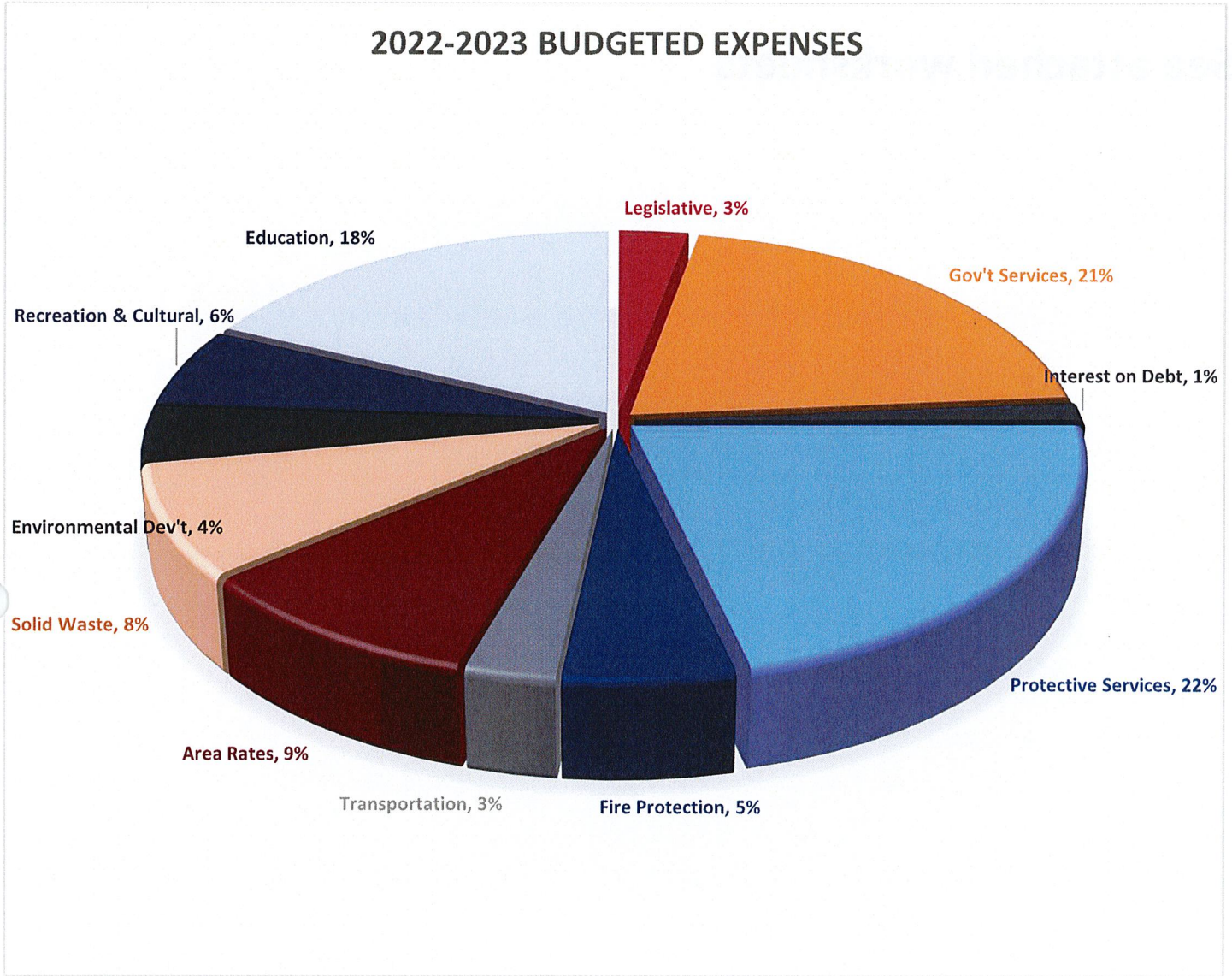


REVENUE PIE CHARTS





EXPENDITURE PIE CHART

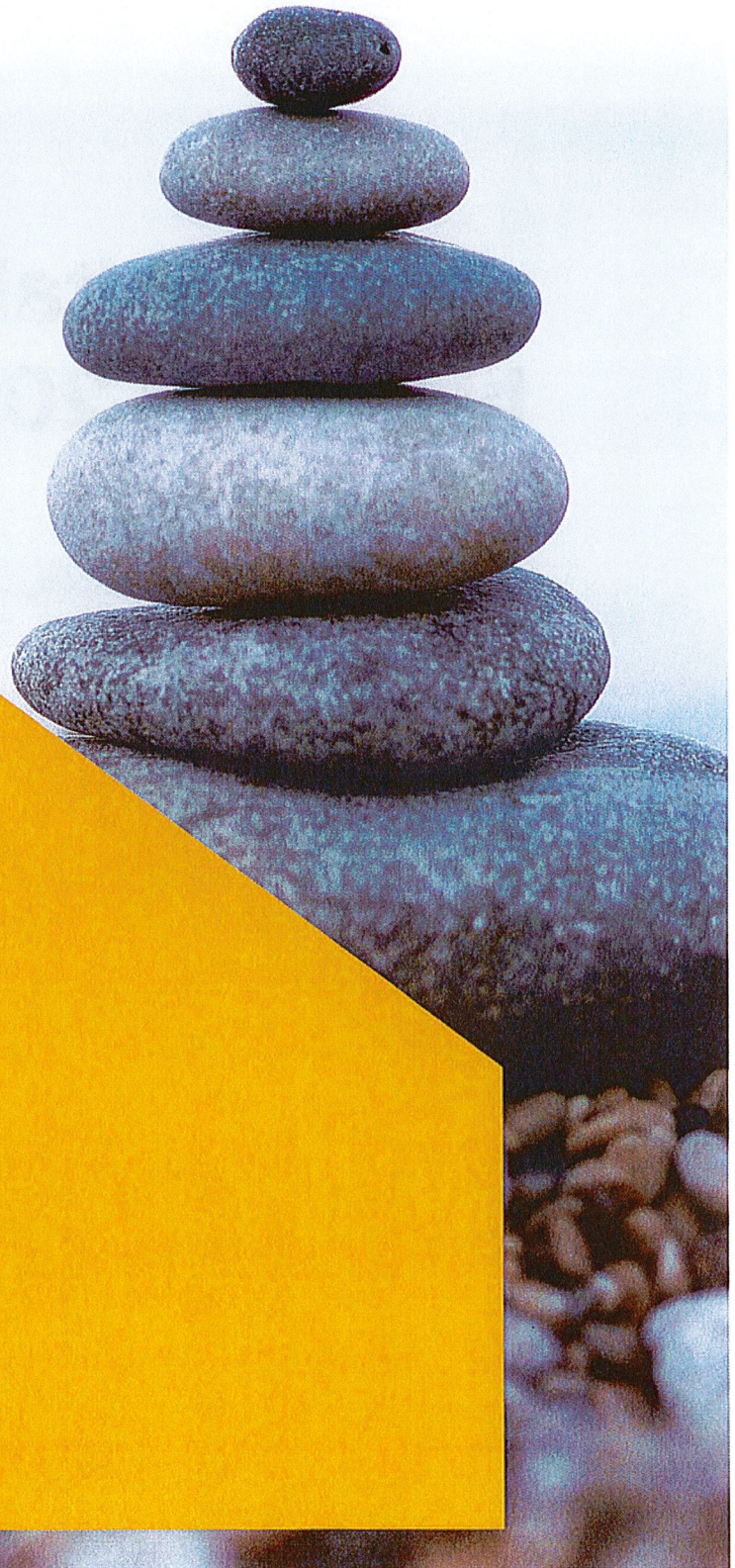




OPERATING FUND BUDGET

See attached worksheets

Draft Capital Budget 2022-2023

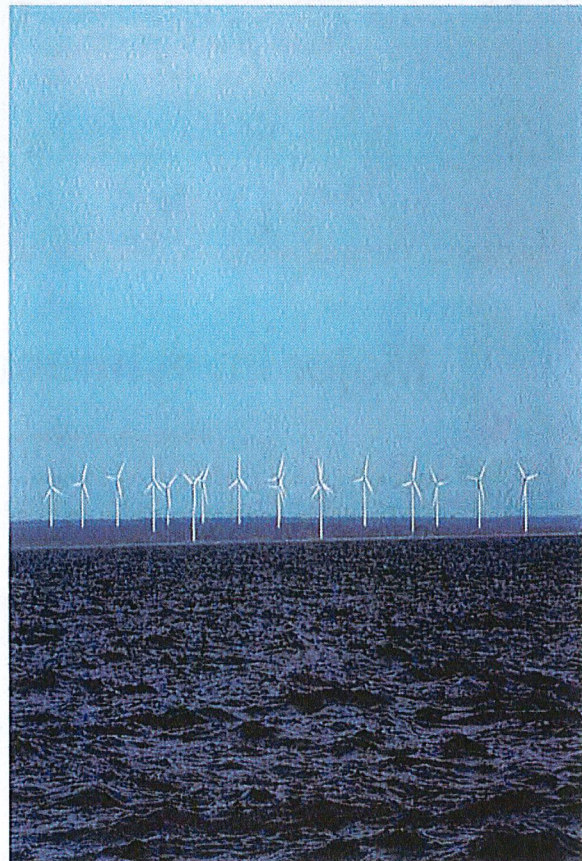


Municipality of Argyle
April 24, 2022
Department of Finance / CAO

Draft Capital Budget highlights 2022-2023

Purpose

The Purpose of the report is to summarize the major capital projects proposed for 2022-2023. The report shall segregate projects from contributions which are not actually led by the Municipality but supported by it. Projects already approved shall lead the report for your convenience.





Major investments 2022-2023

Multiyear projects already approved

(These projects are included in your budget, but have been pre-approved)

Wedgeport wastewater - phase 3 - estimated value \$985,000.

Funders: ICIP - 73.3%, Residential fee - 26.7%.

This project contemplates the installation of up to 50 additional septic tanks in the community of Wedgeport. The project is currently at the end of planning, with install occurring in 2022, to be completed by year-end. the residents shall be billed their portion by May of 2023.

Comfit wind project - East Pubnico. - Est. value \$265,000

Funders: Argyle 100% (Federal Gas tax fund)

The project shall install and support a solar mini farm in East Pubnico, on our property on Willett Road. The install shall occur before November of 2022.

Rue JE Hatfield Court paving - Estimated value \$74,500

Funders: Argyle 100% (Federal gas tax funding)

This project shall pave the remaining road to the new Accounting firm and place a second coat on the main road to complete the original plan on the road, and to extend its life.

Administrative building improvements- Est. value \$60,000

Funders: Argyle 100% (Capital reserve)

This project seeks to improve interior sound issues experienced post-construction, and landscaping improvements to increase privacy with our neighbor and other cosmetic improvements.

Mariners Center - studies - Estimated value - \$105,000.

Funders: Argyle \$35,000 - 33.3% (Capital reserve), Municipality and Town of Yarmouth at \$35,000 each

An amount of \$20,000 was already approved by Council, with a remaining \$15,000 in case Argyle needs it. The need for additional studies is not known at this time.

Glenwood Park - Volleyball Court install - Est. value \$30,000.

Funders: Argyle - \$22,100 - 73.67% (Capital reserve), Province of NS for remainder at \$7,900.

This line item shall be sufficient for the installation of a beach volleyball court at Glenwood Park. The install shall be done after an agreement is signed between Argyle and the Province of NS. All prep work has been completed, and we were forced to support an archaeological assessment of the Park before installing this item.

Rural internet upgrade- Est. value \$700,000 Contribution

Funders: Argyle 100% (Federal gas tax) (part of a larger project with Develop NS and Bell Canada.

This project is underway and shall bring broadband to the majority of our residents. In the end, 98% of our population will have access to high-speed internet. We have a signed contract with Bell and Develop NS for this project, which should be completed in 2023.

New Eel Brook Firehall- Est. value \$200,000 - Contribution

Funders: Argyle 100% (Capital reserve)

This project is led by Eel Brook, and is for the construction of a fire hall on Belleville Road. This is the amount currently committed by Argyle for the project.

New Splash Park - Estimated value \$25,000 - Contribution

Funders: Argyle 100% (Town and Municipality also approved for \$25,000 for a total of \$75,000.

This constitution shall be made to the organization committee, seeking to install a splash park on the current Mariners Center property. Actual funds are expected to be released in 2022-2023.

New Projects for consideration - 2022-2023

(These projects have been recommended by staff but not yet approved by motion of council)

Trail repairs & improvements - Estimated value \$200,000

Funders: ACOA \$125,000, Argyle \$75,000 (Capital reserve)

The project shall improve the existing trail system, in the East Pubnico area travelling west. The actual number of kilometers will depend on the project cost per kilometer.

Mariners' Center – infrastructure– Estimated value \$390,000

Funders: Argyle \$130,000 33.33% (Capital reserve). Town and Municipality at \$130,000 each.

This project shall replace roof on the Center, which is past its useful life. The Mariners Center has a multiyear Capital plan which shall be presented to Council when appropriate.

West Pubnico – Overflow solution – Estimated value \$110,000.

Funders: ICIP - \$80,630 (73.3%), Argyle \$29,370 (26.7%) (Capital reserve)

This project shall allow for a treated overflow in a known overflow area near the Red Cap Restaurant. The Department of Environment shall approve the installation. This shall be used in high rain events, as this location has overflowed in the past, and is likely to do so again.

Tusket Courthouse – re-investment – Est. value \$80,000.

Funders: Argyle 100% (Capital Reserve)

In anticipation of the Courthouse celebration of 2023, we are planning a 2-year project. One is the roof replacement, and the other contemplates new windows for the facility. Currently, we are assuming Argyle funding only, but other avenues are being considered. Both roof and windows are at end of life. The Courthouse staff will lead a fund raiser and may yet receive government funds to support this project.

Tusket Wastewater– Grease solution – estimated value \$75,000.

Funders: Argyle 100% (Federal Gas tax funding).

This project shall install improvements to the pump station near John White Road that shall address grease infiltration into our system. Grease will significantly harm our sand filtration treatment, so we are protecting our larger investment here.

New vehicles and maintenance - Estimated value \$60,000

Funders: Argyle 100% (Capital reserve)

This line item contemplates a purchase of 2 vehicles, one already purchased at approx. \$42,000, the other is more speculative, and would not be new. Possible savings in budget here.

West Pubnico Hwy 103 signage - Estimated value \$24,000.

Funders: Argyle 100% (Capital reserve)

The project is for the development and install of 2 highway 103 signs for West Pubnico, which has the intention of attracting tourism traffic off the 103.

Legion - memorial signage project - Estimated value \$15,000.

Funders: Argyle 100% (Capital reserve)

This project is a partnership with the local 2 Legion branches. They shall organize signage for our veterans, the locations to be collaboratively determined. Our role would be the purchase of the brackets to hold the signs, and the installation and tear down of signage during the fall of 2022.

JE Hatfield Court-Storage improvements- Est. value \$15,000.

Funders: Argyle 100% (Capital reserve)

The project contemplates further improvements, both cosmetic and otherwise, to our storage facility behind the administrative building. An estimated \$8,000 shall be spent for sure, with the remaining speculative.

Accessibility - annual cost - estimated value \$30,000.

Funders: Argyle 100% (Federal Gas tax)

Speculative - no specific project chosen yet. Accessibility projects associated with a boat launch in Glenwood Park is budgeted in the operating fund.

Drought - capital improvements - Estimated value \$15,000

Funders: Argyle 100% (Capital reserve)

Speculative, contemplates some cost to improve current water distribution centers. Does not contemplate the construction of new water sources in this budget.

Major Capital projects not included for 2022-2023 Fiscal year

Hipson Bridge:

This project is still under negotiation with a funder for potential funding. The funding status is unclear. They require a significant report to support any successful application. Based on this information, it appears we will have to re-evaluate what is needed for structural improvements.

East Pubnico Industrial Tank repair:

We are at a preliminary stage of planning on a potential repair. Currently the cost of repair is far greater than our ability to pay. This project requires Federal or Provincial funding in order to be brought to approval.

Mariners' Center Expansion:

We have yet to receive any word from the Green and Inclusive Communities Fund on a successful application. This is a multiyear project, with lots of uncertainty currently. There is no amount budgeted in the current year plan.

Track and Field Reinvestment:

The addition of a synthetic track has been on our capital list for some time. The Town and Municipality of Yarmouth both agreed to assist in the funding of the project once we received a confirmation of federal or provincial funding.

West Pubnico - New Library

The current Library is at the end of useful life, and the Western Counties Regional Library has requested a new facility. Currently, there is no construction plan yet, nor a funder. What we do have is a location, which is next to the Musée Acadienne in the heart of West Pubnico.

April 2022 Warden's Report

- April 4 – Starlight committee meeting
- April 6 – Mariners Centre Expansion Steering Committee Meeting
- April 7 – Tender opening at Municipal Office
- April 11 – Meeting with Mariners Centre Fundraising Partners
- April 12 – Meeting with Alain, Scott and Nicole
- April 12 – 142nd Annual Council Meeting
- April 13 – Choice Dash Meeting
- April 13 – Regional Mayors, Wardens and CAO meeting
- April 14 – NSFM Zoom Meeting
- April 14 – Meeting regarding Wedgeport Wind Farm Project
- April 19 – Meeting with Scott Surette
- April 20 – La Société Touristique Bon Temps
- April 20 – Mariners Centre Expansion Steering Committee Meeting
- April 20 – Nakile Board
- April 21 – Presentation from Department of Municipal Affairs
- April 25 – Meeting with Sally Madden, Scott and Alain
- April 26 – Committee of the Whole
- April 27 – NSFM Zoom Meeting
- April 28 – Tusket Sewer Meeting

Municipality of Argyle Staff Report – April 2022

Chief Administrative Officer – Alain Muise

Return to Work:

CAO Muise shall be on a four-day work week from Monday to Thursday in accordance with medical recommendations.

Boundary Review:

WSP is engaged and will lead this process. They wish to complete their work on the survey and public engagement on the question of # of Councillors by end of July 2022. We have a contract of service in our possession and will be signed ASAP. Our experience has been exceptionally positive with this firm in the question of public engagement.

Budget 22-23:

All operational budgets have received approval from the respective committees and internal departments. Our first presentation to Council shall be Thursday May 5th, 2022, for grants to organizations, operating fund, and capital fund. Questions on provincial funding have been resolved. The Department of Municipal Affairs is collaborating with the AMA and NSFM to develop a new Memorandum of Understanding, that shall be similar in magnitude to the service exchange agreement of 1998-99. We believe that work has a deadline of September of 2022, but that is based on the mandate letter provided by the Premier to the Department of Municipal Affairs. While our budget does not reflect this, we are expecting some significant changes to occur to how we pay for services and receive grants for those services.

Effective Thursday May 5, 2022, the \$2/per 100\$ assessment tax on non-residents has been eliminated, but the 5% deed transfer tax on non-residential property transactions remain. There was a considerable backlash from municipalities, and property owners from away totally against the idea of a non-resident property tax of that nature.

Our budget details will be presented in full on Tuesday May 10th, which will include summarized information, descriptions and pie charts for Council and our residents. We are not expecting a rate increase but we are expecting a tax increase due to market increases..

Insurance

We are committed to an insurance review of our policy and the policy supporting our 7 fire departments. This work will occur in the late summer of 2022, best guess.

Mariners' Center partnership

We had another discussion on the partnership, and we will be in receipt of a draft agreement in the coming weeks. There does not appear to be too much controversy here, as all three CAO's have highlighted and found consensus on most of the items.

Municipality of Argyle Staff Report – April 2022

Splash Park:

Nothing significant to update on this, we are to pay our portion upon approval of the capital reserve budget, to err on the side of caution.

Wind turbine applications:

Attended an open house on the Wedgeport/Comeau's Hill wind turbine development (application). Many of the issues heard included some old (noise, view) and some new – what would the contribution be to communities in 'payment' for the development. In short, those in Comeau's Hill felt that it was impacting them more than other communities, and as a result there should be consideration of how that community is made whole. Other communities further away were very excited to see this happen. Our role is to ensure that the Land Use is done properly, and we have no direct influence on the Provincial application process.

Affordable and Alternative Housing *Council Priority (multiyear)

Nothing significant to report at this time, funding announcements are being made federally on this issue, and the CAO is committed to reading the Provincial recommendations and position on this matter.

Rural Internet – WREN *Council Priority (multiyear)

Other than progress is being made, no significant update from my office. Bell receives many questions on whether people are going to get connected or not. We have yet to make payment on our contract, and the timing of that is still unknown.

Aquaculture Development Area

With the departure of our Community Development Officer, I have taken a transitional role in the ADA, alongside Alix d'Entremont. Our task is to lead public engagement conversations with a Stakeholder Group (meeting one complete), individual fishermen directly impacted by the ADA (ongoing) and finally, with the general public. WSP will do the last, as well as compile all information necessary to complete our task. Once we finish, the Province will present the entire package to the Minister for his approval. If that occurs, the ADA will become a reality. We estimate that will occur in July or August of 2022, but since we are not in control of the process, it could be longer.

Fire Inspector Support

I have an outstanding request for demolition that I am assisting our Inspector to complete. More information shall follow, as this decision rests with Council, and there is a specific process to follow.

Municipality of Argyle Staff Report – April 2022

Fire Committee

Attended a Fire Committee meeting, along with Marsha d'Eon to go over insurance, training and budget items. We were well received by the group, and will have follow up items to present to them and to Council. We are fortunate to have a wide array of talent and interest in fire protection.

Wedgeport Wastewater project

This project is on schedule, the Director of Operations is leading the charge.

Municipal Innovation Program

The subcommittee for Municipal Innovation Program has selected the winning bid to analyse a Regional solution to planning services. Group ATN will be recommended as the successful consultant. The work shall commence soon, and our involvement will be more advisory until they complete their work.

AMA Regional meeting

Attended the regional meeting, along with Marsha d'Eon and Scott Surette. One of the issues worthy of your ears involves a potential regional solution to a growing HR issue surrounding Building Officials and potentially Level one Wastewater operators. We all experience a drastic shortage in this area, and it would not make sense to have each unit consider a solution to this. Building Inspection is one of a few services that is mandatory for us to deliver. A forward-thinking approach would be to understand that 5 of 10 inspectors are slated to retire in the next 5 years. We need to build more inspectors to meet the demand, which by the way is increasing. I have put my name on this committee as the work is critical to ongoing service to our residents.

Deputy Chief Administrative Officer – Scott Surette

REMO Coordinator

We hired Shane Strong effective May 2, 2022. He will be training with Janine Muise for the next few weeks.

Part Time Administrative Assistant

We hired Emily Power and she will start on May 16/22.

Community Development Officer

This position was posted, however, the leadership team has since decided to put a pause on this position to focus on other priorities within the organization.

Janitorial Services

The current janitor contract will expire in June 2022. The leadership team has decided to hire our own part time Janitor. This position will not only assist in the cleaning of the building but will

Municipality of Argyle Staff Report – April 2022

help with the regular maintenance of the building such as painting mowing, gardening etc. This position shall be posted in the next few days.

Congres Mondial Acadian (CMA)

I attended my first meeting regarding the CMA. They gave an update on the progress of their planning such as the Vision, Mission, and Strategic objectives. They have started with their promotion via website and social media. Here is the link to their website <https://www.cma2024.ca/> Invitation has been extended to the Municipality to participate in cultural exchange with Louisiana.

4 Day Work Week

I presented a power point presentation to the leadership team and staff about the pros and cons of a 4-day work week. The goal of the session was to identify if staff was interested in piloting this initiative this year. The reception to my presentation was positive. Alain and I will be presenting information and a draft policy to Council in June 2022 for consideration.

Veterans Banner Project

The Legion is ready to send out a press release to advertise the project. However, I have put a pause as I still have not received permission from Nova Scotia Power to use their power poles. I have a meeting with NS Power on May 12 to discuss.

Grant to Organizations

The deadline to apply was April 15. Chantalle has led the charge to prepare the list of applicants. We had over 40 different organizations applied for funding. Applications were reviewed by Council on May 5th. The goal is to approve the Grants at the Regular Meeting in May.

Community Litter Cleanup Program

This program was led by Chantalle. The deadline to apply was April 15. We had 11 organizations apply to participate in this program which equates to approximately 33 km being cleaned in our municipality. Organizations have been contacted and advised about the new policy and procedures they must follow. Chantalle is working with groups to plan their clean ups. Chantalle will post again in the fall for the next round of clean ups, as there will still be kilometers leftover.

By-Law Enforcement and Fire Inspection – Mitch Colburn

Dangerous or Unsightly

Complaints are being acted upon and remedied more than usual for now. We had 2 new complaints come in last month and we were able to close out four pending files. We now have 9 pending files. Many of these are now in progression of being remedied and work is in progress. We expect to close out more pending files this month.

Fire Inspections

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After meeting with the Deputy Fire Marshal, we were able to quickly make appointments and complete 4 Fire Inspections last month, 3 more are planned for this month with more to follow. The home study program is now 85 percent complete and I am attending a conference in Halifax for 2 required courses for Certification.

Finance Department- Marsha d'Eon

The Finance Department is busy working on the 2022-2023 Operating and Capital budgets. All Sewer Committees have met and East Pubnico Water Utility Committee to approve their individual budgets and operating rates.

The department is also working on year end/auditing preparations. Auditors are scheduled for the week of June 13-17th, 2022.

We are working on preparations for our tax bills and we hope to have them in the mail by the end of May.

The deadline to apply for the Low Income exemption has now passed. A total of 123 applications were received (2 did not qualify) for a total of \$19,283.25. Rebates will be applied to the qualifying properties before the tax bills get sent out.

All services, including monthly reconciliations, accounts payable, and monthly financial reporting to staff and Council continues and is on schedule.

Archives/Courthouse - Judy Frotten

Summer Students – We received Federal and Provincial funding offers for 3 summer positions: one 15-week position through YCW-CCA, one 14-week position through PNS SKILLS program, and one 12-week position through YCW-CMA. We have posted the positions on social media, Nova Scotia Works/Nouvelle-Écosse au travail, Acadia First Nations, Kespu'kwitk Métis Council, Burrige Community College. Deadline to apply is May 6 with interviews to take place the following week. First position starts as early as May 16/22 and the last on June 6.

Capital Projects – We will tackle the windows first, since they are @39 years old and are starting to fail. Phil submitted an application to PNS Department of Communities, Culture, Tourism and Heritage (CCTH) on behalf of the Argyle Municipality Historical and Genealogical Society, to apply for a conservation grant, which could potentially secure up to \$10,000 towards replacing the windows at the Court House. As stewards of the Court House, AMHGS is able to apply for funding for the registered property. AMHGS will launch fundraising efforts soon, to assist with associated costs. Other capital projects required in this fiscal period or next include roof replacement and repainting the Court House.

“TRACK” – Those reading ATCHA reports in 2020/21 would have seen a lot of mention of the extensive work involved in preparation for the provincial evaluation, Museum Evaluation Program (MEP). ANSM has now changed MEP to “TRACK.” TRACK stands for: Training, Resources, Assessment, Coaching, and Knowledge-Sharing. The program will have an increased focus on coaching and capacity building, and will expand beyond museum standards to include EDI (equity, diversity, inclusivity), accessibility, responding to climate change, and addressing more community needs. 2022 is a pilot year for TRACK. Participating in the program is a

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requirement in order to continue receiving funding through CMAP. Judy has registered the Court House Museum for the TRACK program and has participated in the first session on Apr.27.

CMAP – Judy is working on Community Museums Assistance Program (CMAP) annual report, required by Province of NS's CETH Department. This requires combining MODA & AMHGS financials for the Court House and Archives and is due by May 13.

Promotion and Marketing – We are working with YASTA for new ads for their guide for the Museum and Archives. YASTA is also arranging tours of the Court House and Archives on June 22 and June 29 for the “Acadian Immersion Tour” as part of the Travel Media Association of Canada's national convention in Yarmouth. We have also agreed to participate in “Maritime Museums” Eastlink production, who will come to both sites to film/interview on May 17. Lots on the go!

La Société Touristique Bon Temps d'Argyle – Judy attended session on Apr.20 & will attend next Board mtg, May 26.

SWNS Curator's Group – Judy attended bi-annual regional curators' group meeting (virtually) on April 22/22.

Professional Development – Phil is registered to take CCI-CHIN's “Still Image Digitization for Heritage Professionals” workshop on May 26, as offered through Council of Nova Scotia Archives (CNSA). Judy is registered to take Marketing and Revenue Generation workshop, offered through Association of Nova Scotia Museums (ANSM), May 13/22 to June 10 (virtual, Fridays at 2-4pm). Judy participated in ANSM's online session “Museums as Agents of Change” by author Mike Murawski, on Apr.27. She also participated in Wellness Spotlight Lunch and Learn on Apr.28.

ANSM Nomination Committee – Judy is on their nomination committee again this year and has had several zoom meetings with the committee and reached out to some potential Board candidates for Association of NS Museums.

CNSA Education Committee – Phil is on the Council of Nova Scotia Archives' Education Committee and participated in the meeting on April 28.

“Cell” Gift Shop – The Gift Shop committee (and Judy) met Apr. 28 to make preparations for gift shop opening in June.

Researchers – Our US researchers are starting to return, both returning AMHGS members, and new tourists going through, keeping us quite busy. We anticipate it will be a more “normal” summer in terms of researchers and tourists.

AMHGS – Last meeting was held (hybrid) on April 19, and next meeting will be held May 17/22. Society is planning their AGM for June 15/22, and anticipate going with a hybrid format this year, to accommodate both locals and members from other parts of Canada and the US.

Quilt project for Congrès Mondial Acadien 2024 – This Historical Society engaged Debbie Gray to design/create a lovely quilted “square” for the Court House, to be included in Patchwork Pals' special quilt project for CMA 2024.

Argus – The spring issue was put on hold for a while, but now that both staff are back in the office, it should be wrapped up in the next week or so, and then go to the new printer.

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Director of Recreation Services – Natalie d’Entremont

Make Your Move at Work Pilot Project Update

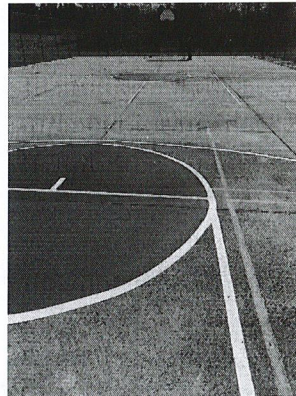
The workplace wellness committee is working on an action plan for Make Your Move at work. We are being supported by Ally Garber from the Healthy Tomorrow Foundation.

Active Transportation Plan refresh

Four community engagement sessions took place on April 25 and 26 at Drumlin Heights and Plymouth School. Four people came to Drumlin. Approximately 60 people attended to session in Plymouth. An online survey is available until May 9th. The survey can be found on our website, Facebook page, and has been sent to all schools for distribution.

Kemptville Multi-purpose Court

Some work has been done to improve the multi-purpose court in Kemptville. Lines have been painted and we are purchasing new equipment for the court. The equipment will stay onsite to promote physical activity. Thanks to BHP for the funding.



Glenwood Park Project update

The Park agreement has been reviewed, amended, and sent to the Department of Natural Resources. New quotes for the work to be done are being received. The floating dock and launch are slated to be installed at the Park on June 1, pending approval of the agreement.

Minor Baseball and Soccer

Registration is open for both Minor Soccer and Minor Baseball from April 20 to May 13. Registration is online.

Summer Students

Interviews April 13, 14, and 20th. All summer staff was hired on April 22.

Meetings/webinars

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April 6 – Engage NS -Introduction to the Spotlight tool

April 6 – Mariner's Centre Expansion

April 6 – Junior Golf program meeting

April 7 – Leadership team meeting

April 7- Senior take out supper

April 12- Glenwood Park site visit with DNR

April 12 – Webinar; Engaging with Persons with Disabilities

April 12 – Minor Baseball AGM

April 14 – Leadership team meeting

April 14 – Minor Soccer AGM

April 21- YSMRA meeting

April 21 – Starlight trail meeting

April 27 – Staff meeting

April 27 – Boule Acadienne meeting -pétanque

April 27 – Can Bike meeting

April 28 – Leadership team meeting

April 28 – Presentation to AMA Wellness Spotlight Lunch ‘n Learn

April 28 – CEC École Pubnico

Director of Programming and Active Living – Ginette d’Entremont

Professional Development

April 20 - MPAL’s met online to discuss targeted initiatives

May 4 – Physical Activity Practitioners Exchange (PAPE) for MPALs to discuss Active Transportation with the Ecology Action Centre.

Volunteers

We showcased our volunteers on Facebook during Volunteer week which was April 24-30. We received positive feedback from our posts. The volunteers received a gift bag with a framed certificate of appreciation and gift card from the Municipality as well as a certificate of appreciation from our MP Chris d’Entremont and one from our MLA Colton LeBlanc.

Active Communities Fund

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I have applied to the Active Communities Fund for 4 initiatives: Equipment loan (trekking skis, fat bikes, binoculars & bird guides, pétanque equipment, crampons), Play boxes, Adaptive Equipment, and Punch card challenge. Along with the grant application I also submitted my one-year plan that is required as an MPAL when applying for this funding.

Funding opportunities

We have received funding for summer employment from Young Canada Works in the amount of \$4238.14 and from Canada Summer Jobs in the amount of \$3740.80.

Summer Employment

We held interviews on April 13, 14 & 20. We hired two summer staff for the office, 12 for the day camps and 1 inclusion staff to assist with the day camps when dealing with difficult behaviors.

Soccer

Registration is up and running. The deadline to register is May 13th. To date we have approximately 200 children registered for the summer season.

Meetings/Webinars

April 11 – Met with Elisabeth Bailey (RPAC) to discuss my MPAL initiatives for this year (Zoom)

April 12 – Met with DNR at Glenwood Park

April 12 – AGM for Argyle Minor Baseball Association (Zoom)

April 12 – Soccer NS meeting (Zoom)

April 14 – AGM for Argyle Minor Soccer Club (Zoom)

April 19 – Met with CSAP school coordinators to discuss a possible French day camp

April 19 – Met with DNR staff to discuss Glenwood Park projects (Zoom)

April 21 – YSMRA meeting in Barrington

April 21 – Starlight meeting through (Zoom)

April 26 – Attended the Active Transportation Refresh open house in Plymouth

April 27 – Met with two Boule Acadienne Pétanque club members to have a discussion on the game and to see if we might be interested in starting up a club in our area. (Zoom)

April 27 – Staff meeting

April 27 – SAC Drumlin (Zoom)

Municipality of Argyle Staff Report – April 2022

May 3 – We drove to Clare to meet up with the Pétanque club members to see the court used to play the game and to also learn the rules of the game.

May 4 – Make Your Move at Work meeting (Zoom)

Operational Services – Kyle Boudreau

West Pubnico Sewer Treatment Plant

Morgan Churchill has passed his Wastewater Operator Level 1 Exam and continues to learn to fine details of the West Pubnico Sewer system.

We are having a couple of issues that we are working to resolve. We are having an issue with the amount of polymer being used to dewater. We are investigating a few different causes of this problem.

We are also having an ongoing issue with the control panel at the main lift station on Rock Road. This lift station is the last stop being the waste is delivered to the plant. Currently waiting on a quote for a replacement control panel. This panel is currently functioning, but we do see intermittent shutdowns of this system. Troubleshooting has happened and it was deemed a replacement was needed before this panel eventually does not reboot one of these days.

Tusket Sewer Treatment System

Tusket system is operating well. We are about to begin our 2022 tank checks throughout the system and have a couple of preventative maintenance projects that we will deal with throughout the summer months. The main project will be moving some junction boxes for pumps that are currently below ground and in sewer tanks. These will be brought above ground to rectify an ongoing issue with moisture in these electrical boxes.

East Pubnico Water Utility

Both wells on the Willet Road are back to fully operational. Surge protection has also been installed at these sites to prevent further damage from future surges. We expect the use of this system to start to increase as the Herring processing season begins this month.

Wedgeport Sewer System

Expansion of this system is currently in the design phase with the tender expected to go out in the coming weeks. Once again, we have been delayed in this process mainly because of the weather this time. We hope to get the remaining site inspections and designs complete in the next 2 weeks.

Facility and Field Maintenance

Fields have been had lime applied and been rolled as we prep for the summer seasons.

The field crew has replaced the netting above the backstops at the Tusket and East Kempt fields in preparation for Baseball season.

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Two summer students have been hired and begin on May 9th and will have a busy first week prepping the PEB track for a Track and Field event the following week.

Protection Services (Previously Property Inspection) – René Jeddry and John Sullivan

We were still receiving a high number of phone calls and emails inquiring about possible permits, building codes, development and subdivision questions in April. We issued 10 Building Permit with 4 permits pending as well as 5 carried over from last month. We issued 11 development permits (including electrical power hookups) for a total of 21 permits issued. Note: A Demolition Permit is tallied under the Building Permit numbers and the adoption of the new LUB require all development within the municipality to start with a Development Permit. Currently 3 subdivisions in progress.

GIS Services – Alix d'Entremont

- Regular data and civic address maintenance
- Worked with FéCANE on a site plan for an August 15 celebration.
- Worked on a stakeholder engagement report for the Aquaculture Development Area (ADA)
- Created various documents supporting our ADA work (current status, tasks and timelines, side projects, etc.).
- Finished a map for the Active Transportation Review.
- Modified an existing plan for a Floating Dock and Kayak Launch at Glenwood Provincial Park.
- Worked with the Province on fixing a civic address data structure issue that results in problems for elector statistics.
- Participated in an ADA Stakeholder Committee Meeting and corresponded by email with members.
- ADA meetings on April 11, 14, 21, 22, and 27.

Senior Safety Coordinator– Peggy Boudreau

New Clients: 3

Home Visits: 24

Phone Visits: 45 – 20 emails and texts from or to agency and/or caregivers

Referrals to RCMP: 0

Referrals from RCMP: 1

Referrals to Adult Protection: 0

Referrals to Home Care: 1

Referrals for Housing: 2

Town of Yarmouth Referrals: 1

High Risk Clients: 16

Meetings and Zoom:

Zoom Senior Safety Coordinator and Mind Body Soul Session

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Meeting with Equipe Alphabetizations on Resources available to Seniors.

Two Day Online Course on Mental First AID FOR SENIORS

DELIVER FOOD COVID TEST KITS AND MEDICATIONS TO CLIENTS.