



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 30, 2025

Council Members Present: Warden Nicole Albright, Deputy Warden Ted Saulnier, Councillor Malcolm Madden, Councillor Gordon Boudreau, Councillor Greg Foster, Councillor Darryl LeBlanc, Councillor Kathy Bourque, Councillor Glenn Diggdon, and Councillor Racheal Surette

Absent with Regrets:

Staff Present: Chief Administrative Officer Alain Muise, Executive Assistant Chantalle Newell, and Director of Finance Marsha d'Eon

5:45-6:30 – Department Head Report – Finance

Director of Finance Marsha d'Eon was present for the first part of the meeting to present the financial to September 30, 2025.

6:30 – Executive Council Meeting

1. Call Meeting to Order

Deputy Warden Ted Saulnier called the meeting to order at 6:30 p.m.

2. Invitation to Stand and Move

Deputy Warden Ted Saulnier reminded Council that they are permitted to stand and move as they need to during the meeting. This is an initiative by Argyle Recreation which normalizes movement in meetings.

3. Approval of Agenda

Councillor Darryl LeBlanc requested to table item 7 b until after the ongoing investigation.

It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Glenn Diggdon to approve the agenda as amended.

MOTION CARRIED UNANIMOUSLY

4. Approval of Minutes

a. October 9, 2025 – Regular Council Meeting Minutes

By consensus, the October 9, 2025, Regular Council Meeting Minutes were approved as presented.

5. Staff Reports

a. Department Head Report

The Department Head Report is included in the agenda package.

b. Clerks Report



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The Clerk's Report is included in the agenda package. There were no questions on the report.

c. Building Permit Report

The building permit report is included in the agenda package. There were no questions on the report.

6. 7-day Notice

7. For Decision and Discussion

a. Acceptance of Financial Report – September 30, 2025

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to accept the Financial Report to September 30, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

b. Conflict of Interest and Code of Conduct Investigation

This item has been deferred until post investigation.

c. Meeting Software Upgrade

It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Gordon Boudreau to task staff with securing E-Scribe Meeting Management Services, at an initial cost of \$1,175, along with current software fees.

MOTION CARRIED UNANIMOUSLY

d. Second Reading – By-Law X22 – Civil emergency Measures REPEALED

It is MOVED by Warden Nicole Albright and SECONDED by Councillor Darryl LeBlanc to approve second reading of By-Law X22 – Civil Emergency Measures REPEALED.

MOTION CARRIED UNANIMOUSLY

e. Second Reading - By-Law X34 – Municipal Emergency Measures REPEALED

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to approve second reading of By-Law X34 – Municipal Emergency Measures REPEALED.

MOTION CARRIED UNANIMOUSLY

f. Streetlight Ownership

Nova Scotia Power has recently updated its policies and will no longer install streetlights on behalf of the Municipality unless the Municipality assumes ownership of all streetlights currently managed by non-profit or community groups. As a result, the existing policy is no longer applicable and needs to be updated.

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to have staff prepare a report for Council's consideration regarding future options for a revised streetlight policy.



MOTION CARRIED

1 against – Councillor Greg Foster

g. Intermunicipal Agreement – Western Regional Enterprise Network

Warden Albright noted that a group of residents submitted an email expressing concerns about a WREN promotional video on aquaculture. The residents requested that the Municipality stop funding or supporting marketing related to aquaculture expansion in Argyle or benefiting d'Eon's Oyster business, and that a letter be sent to reflect this. She emphasized that these concerns were received and shared for transparency but clarified that the WREN operates independently of the Municipality and represents seven municipal units, meaning the Municipality cannot direct its actions.

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Warden Nicole Albright to approve the attached 2025-2030 Western Regional Enterprise Network Inter-Municipal Agreement as presented.

MOTION CARRIED UNANIMOUSLY

h. Invitation to Highway 101 Task Force

Council asked to receive further information on this item before deciding whether to commit. Executive Assistant Newell will seek further information.

i. Request for Letter of Support – Seal Island Lighthouse Preservation

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau to write a letter of support for the Seal Island Lighthouse Preservation.

MOTION CARRIED UNANIMOUSLY

j. Community Navigator and Physician Recruitment Committees Amalgamation

The Physician Recruitment and Retention and the Community Navigator Committees are looking to investigate the idea of merging the two committees to avoid redundancies, as often the same items are discussed with the same people at both meetings. The committees are looking for Councils to accept this idea in principle.

There was consensus to allow the committees to explore the idea of amalgamation of the two committees.

k. Relief of Taxes Request – AAN# 05740126, 00959235

It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to relieve the taxes on AAN# 05740126 in the amount of \$55.16 and AAN# 00995235 in the amount of \$116.46.

MOTION CARRIED UNANIMOUSLY

l. Request for Sidewalk – Councillor Madden



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Councillor Madden brought forward a request to explore the addition of a sidewalk or a trail from the Archives to Lents Corner for safety reasons.

It is MOVED by Councillor Malcolm Madden and SECONDED by Councillor Greg Foster to have staff investigate a sidewalk between Courthouse Road and Lents Corner.

MOTION CARRIED UNANIMOUSLY

8. For Correspondence and Information

a. AMANS Professional Service Fee

Council received correspondence from AMANS advising that the NSFM will no longer include the AMANS Professional Service fee on its invoice. Instead, AMANS will issue this fee as a separate invoice. This notice is for information only - there are no other changes, including to the total amount owed.

9. Financial Requests

a. Council Community Grant Request - Argyle Glenwood Community Improvement Society

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve a Council Community Grant in the amount of \$700 for the Argyle Glenwood Community Improvement Society.

MOTION CARRIED UNANIMOUSLY

b. Council Community Grant Request – Nouveaux Horizons de la Barronie

It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to approve a Council Community Grant in the amount of \$700 for Nouveaux Horizons de la Barronie.

MOTION CARRIED UNANIMOUSLY

10. Agenda Topics for the next meeting/Notice of Motion by Councillors

11. Question Period

Q: Will there be a line item for the tourism levy on the financial statements?

A: Yes, there will be a line item for the tourism levy on the financial statements once the levy is implemented. There is no budget for it this year since the start date was uncertain. The levy will act as a flow-through - funds collected from tourism operators will be passed on to the Yarmouth and Acadian Shores Tourism Association to support tourism initiatives.

12. In-Camera

It is MOVED by Councillor Kathy Bourque and SECONDED by Malcolm madden to go in-camera at 7:50 p.m.

MOTION CARRIED UNANIMOUSLY

Warden Albright declared a conflict of interest with the in-camera item and left the council chambers.



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The council returned to the regular session at 8:48 p.m. and did not make a motion.

13. Adjournment

There being no further business, the meeting was adjourned at 8:49 p.m.

November 13, 2025

Date Approved

Chair

Clerk/Recorder