

**MUNICIPALITY OF THE DISTRICT OF ARGYLE  
COMMITTEE OF THE WHOLE MEETING  
Tuesday, April 30, 2019  
Tusket, NS 6:30 p.m.**

**Present:** Warden Richard Donaldson, Deputy Warden Danny Muise; Councillors, Nicole Albright, Kathy Bourque, Glenn Diggdon, and Lucien LeBlanc; Chief Administrative Officer Alain Muise, Director of Finance Marsha d'Eon, Director of Public Works Hans Pfeil, and Recorder/Municipal Clerk Eilidh Canning.

**Regrets:** Councillors Guy Surette, Roderick Murphy Jr. and Calvin d'Entremont

The meeting was called to order at 6:30 p.m. by Deputy Warden Danny Muise.

**Agenda:**

On a motion by Kathy Bourque and seconded by Nicole Albright that Council, in accordance with subsection 22(2) clause (a) of the Municipal Government Act, the agenda is approved as presented.

*Motion Carried*

**Conflict of Interest Declaration**

Deputy Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

**Presentations and/or Petitions**

Janine Muise – Comfort Centers Presentation

Janine Muise advised council that next week is Emergency Preparedness Week, and there will be daily Facebook updates via The Municipality's Facebook site.

Janine started her presentation, and pointed out that aside from the Fire Departments listed on her presentation, she also has the Mariner's Centre, which will be the location for an emergency for over 200 people, as the Municipality of Argyle doesn't have the capacity to hold 200 people in the case of an emergency. Janine advised council that her plan is based on 3 years, with a financial commitment required from the Municipality in order to initiate the process of comfort centers within the Municipality of Argyle.

Janine reviewed the remaining details that were present on the attached slide show. Deputy Warden Danny Muise advised Janine that council will review the costs associated with comfort centers as part of this year's budget deliberations and will provide an update to her once one is available.

*Presentation Attached (3004001)*

## **Adoption of Minutes**

### EMO Planning Committee Meeting Minutes – February 6, 2019

It is moved by Warden Richard Donaldson and seconded by Nicole Albright that the February 6, 2019 EMO Planning Committee Meeting minutes be approved as circulated.  
*Motion Carried (6 in favour, 0 against)*

### 139th Annual Council Meeting – April 9, 2019 Minutes

It is moved by Nicole Albright and seconded by Kathy Bourque that the April 9, 2019 139<sup>th</sup> Annual Council Meeting minutes be approved as circulated.  
*Motion Carried (6 in favour, 0 against)*

## **Business Arising from the Minutes**

None

## **Financial Statements – March 31, 2019**

Director of Finance Marsha D'eon gave council a synopsis of the financial statements and explained the budget overages and surpluses for each area of the budget.

It is moved by Glenn Diggdon and seconded by Kathy Bourque to accept the unaudited Financial Report dated March 31, 2019.  
*Motion Carried (6 in favour, 0 against)*

It is moved by Richard Donaldson and seconded by Kathy Bourque to transfer an additional \$65,000 to capital reserve surplus from 2018-2019 operating budget.  
*Motion Carried (6 in favour, 0 against)*

## **Strategic Priority topics**

None

## **Grants to Organizations Allocation and Approval**

Council reviewed the list of organizations which applied to the Grants to Organizations program. CAO Muise explained how the average of all of the individual spreadsheets submitted by each Councillor was calculated and the results were presented. Council discussed a number of requests and amended the allocations accordingly.

It is moved by Lucien LeBlanc and seconded by Kathy Bourque to approve grants to organizations, as amended totaling \$52,500 to various organizations.  
*Motion Carried (6 in favour, 0 against)*

*List Attached (3004002)*

## **Other Business and for Decision**

### RFD – Municipal Building Budget 2019

CAO Muise reviewed the RFD and recommended an additional allocation of Gas Tax Funding for this project. CAO Muise's recommendation was certainly influenced by the

Federal Government announcement of a onetime injection of Gas Tax funding that was not anticipated (total of \$358,388 for Argyle).

Secondly, CAO Muise advised council that the Gas Tax Funding is annually funded and equals about \$358,000 per year. The eligibility criteria are specific to certain investments. It would be staff's priority to protect the capital reserve from being used if the project is otherwise eligible from Gas Tax, as the reserve is built up with municipal tax dollars, and the Gas Tax is federal tax dollars.

It is moved by Glenn Diggdon and seconded by Kathy Bourque to revise the budget for our administrative building construction, and construction inspection to \$4,215,000, and to increase the federal gas tax allocation from \$1,100,000 to \$1,600,000.

*Motion Carried (5 in favour, 1 against)*

It is moved by Richard Donaldson and seconded by Nicole Albright to request the lead project consultant to provide a revised design and breakdown of the budget costs considering the amended budget, for Council's approval.

*Motion Carried (6 in favour, 0 against)*

#### Cost Shared Program for Paving of Subdivision – Birch Drive

It is moved by Lucien Leblanc and seconded by Glenn Diggdon to accept the cost share estimate, excluding HST of \$47,500 to repaving Birch Drive from Route 334 to Riverside Drive.

*Motion Carried (6 in favour, 0 against)*

#### Approval of Policy Article C21 – Reimbursement for Attending Meetings and Conferences

It is moved by Kathy Bourque and seconded by Nicole Albright that council table the approval of Policy Article C21 – Reimbursement for Attending Meetings and Conferences, once amendments are made, as discussed, at a later meeting.

*Motion (6 in favour, 0 against)*

#### Destruction of Documents

It is moved by Lucien LeBlanc and seconded by Kathy Bourque that

**WHEREAS** the documents and records of the Municipality of the District of Argyle as set out in the Affidavit of Eilidh Canning, Municipal Clerk, sworn to on the 30th day of April, A.D., 2018 are no longer required;

**AND WHEREAS** according to the said Affidavit the said documents and records have been personally examined by the said Clerk and he has determined that there is nothing of value therein and that the said documents and records do not include any documents or records which are exempt from destruction pursuant to Section 3 of the Destruction of Documents By-Law;

**THEREFORE BE IT RESOLVED THAT** the said documents and records as set out in the said Affidavit of the said Clerk be forthwith removed and archived or destroyed.  
*Motion Carried (6 in favour, 0 against)*

Le Chemin de la Pré – Request for letter of support to Department of Transportation

It is moved by Richard Donaldson and seconded by Lucien LeBlanc to provide a letter of support for Le Chemin de la Pré to the Department of Transportation.  
*Motion carried (6 in favour, 0 against)*

Request for Appointment of L. Boudreau as building official and by law enforcement officer

It is moved by Glenn Diggdon and seconded by Nicole Albright to appoint Louis Boudreau as the Building Official (in-training) and By-Law Enforcement Officer.  
*Motion carried (6 in favour, 0 against)*

1st reading – Amended Tusket Wastewater By-Law 30

Council discussed the draft Amended Tusket Wastewater by-law 30 which was developed based on input from the Municipality's Public Works Team.  
It is moved by Lucien Leblanc and seconded by Richard Donaldson that the amended Tusket Wastewater By-Law, No. 30 receive its first reading.  
*Motion Carried (6 in favour, 0 against)*

**Correspondence and for Information**

Develop NS Update – Short List for Pre-qualified Internet Service Providers  
No action required, for information.

Municipality of Clare – Approval of funding for Stephanie St. Pierre  
No action, for information.

Department of Municipal Affairs – Federal Gas Tax Program  
No action, for information.

Lyme Disease Awareness Month 2019  
No action, for information.

March 2019 Building permits report  
No action, for information.

Mariners Centre Management Authority Resignation Notice  
It is moved by Kathy Bourque and seconded by Glenn Diggdon to accept Adam Randall's resignation from the Mariners Centre Management Authority.  
*Motion Carried (6 in favour, 0 against)*

Waste Reduction Association of Nova Scotia Sharps Campaign Press Release  
No action, for information.

Water Shortage Proposal Response from Minister Porter

No action, for information.

Letter of Support provided to YASTA for NS Music Week Bid for 2020, 2021 and 2022

No action, for information.

Letter from Cheryl Gallant – Member of Parliament regarding Bill C-68 concerns

No action, for information.

Street Light for Residential Park

No action, for information.

Mobile Dewatering Truck Garage Construction: West Pubnico Sewer Plant – Tender Update

No action, for information.

Joint Municipal Fire Services Committee Bulletin- Training

No action, for information.

Unightly Waste Bins – Councillor Leblanc

Councilor LeBlanc reiterated what he spoke of at a previous council meeting, regarding his residents' concerns over the unsightliness of waste bins in their area. Public Works Director Hans Pfeil advised of the existing By-Law 27A Solid Waste Resource Collection and Disposal Thereof states the garbage collection must be 5 meters from the road. Residents in Councilor Leblanc's district are complaining about the unsightliness of the garbage bins (wooden, customized and other types of garbage boxes) in his area. Other councilors advised that they have not had complaints, however if they do, they will advise at a later council meeting.

Letter to the TIR regarding the Drumlin Heights Consolidated School sidewalk

It is moved by Richard Donaldson and seconded by Kathy Bourque to write a letter of support to Transportation Infrastructure Renewal to support Drumlin Heights SAC in their effort to have the shoulder of the road widened along Highway 3 from the school driveway to Argyle Head Road.

*Motion Carried (6 in favour, 0 against)*

**Financial Requests**

None.

**Agenda Topics for Next Meeting/Notice of Motion**

None.

**Question Period**

None.

**In Camera**

It is moved by Kathy Bourque to recess the Regular Council Meeting and go In-Camera at 9:09PM.

**In-Camera - Contract Negotiations**

There being no further business, it is moved by Glenn Diggdon to adjourn the Regular Council Meeting at 9:46 p.m.

Recorder  
Eilidh Canning

Date Approved: \_\_\_\_\_

Chairman/Warden \_\_\_\_\_

Alain Muise, Chief Administrative Officer \_\_\_\_\_