

**MUNICIPALITY OF THE DISTRICT OF ARGYLE
COMMITTEE OF THE WHOLE MEETING
Tuesday, January 26, 2016
Tusket, NS 6:30 p.m.**

Present: Warden Aldric d'Entremont; Deputy Warden Calvin d'Entremont; Councillors Danny Muise, Nicole Albright, Guy Surette, Lucien LeBlanc, Kathy Bourque, Richard Donaldson; Chief Administrative Officer Alain Muise, and Executive Assistant/Deputy Clerk Chris Frotten.

Regrets: Councillor Roderick Murphy Jr.

The Committee of the Whole Meeting was called to order at 6:30 p.m. by Deputy Warden Calvin d'Entremont.

Agenda:

On a motion by Richard Donaldson and seconded by Danny Muise, the agenda was approved as circulated.

Motion Carried

Conflict of Interest Declaration:

Deputy Warden Calvin d'Entremont asked for any declarations of conflict of interest from the floor.

None declared.

Presentations and/or Petitions

None.

Business Arising from the Minutes

Amalgamation Study

Councillor Donaldson presented his notice of motion regarding inviting the other two municipal units to participate in funding an amalgamation study. Council discussed the motion and whether the Municipality was prepared to amalgamate.

It is moved by Richard Donaldson and seconded by Guy Surette to ask the Municipality of Yarmouth and the Town of Yarmouth to participate in funding a study on amalgamation of the three municipal units in the County.

Motion Denied (2 in favour, 6 against)

Review of Conference Policy and Mileage Rate

Warden Aldric d'Entremont explained his concerns regarding the current conference policy and mileage rate and recommended referring a review to the By-Law and Policy Committee. Council discussed the current policy, the rate of attendance at the FCM conference and the process of the review.

It is moved by Aldric d'Entremont and seconded by Kathy Bourque to refer the review of the conference policy and current mileage rate to the By-Law and Policy Committee and report back to Council.

Motion Carried (6 in favour, 2 against – Guy Surette and Lucien LeBlanc)

Administration Building Survey Results

CAO Muise presented an update on the administration building survey results as requested by Council at the last meeting. He reviewed each question and noted the statistics of the answers given by respondents.

Financial Report

CAO Muise summarized the financial report at December 31, 2015 and indicated an anticipated surplus at fiscal year-end. He noted the considerable positive variances in the revenues and a variety of positive variances in the expenditures which resulted in the anticipated surplus as at March 31, 2016 of almost \$96,661.

It is moved by Guy Surette and seconded by Lucien LeBlanc to accept the unaudited Financial Report at December 31, 2015.

Motion carried (8 in favour, 0 against)

Financial Report Attached

Other Business and for Decision

Credit Card Authorization Resolution

CAO Muise explained that a modification of the account administrators, some of the authorized users and the limits for credit cards was made and required a resolution by Council.

It is moved by Aldric d'Entremont and seconded by Kathy Bourque that

WHEREAS it is in the interest of the Corporation to enter into arrangements for the provision of a borrowing relationship with The Toronto-Dominion Bank, operating a division as CUETS Financial (“CUETS Financial”) and, if required, to provide security and agreements therefore;

BE IT RESOLVED THAT:

1. The Corporation is authorized to:
 - (a) open, maintain and operate one or more credit card accounts with CUETS Financial and to do all things in relation thereto;
 - (b) enter into credit agreements from time to time with CUETS Financial using CUETS Financial’s standard forms and to borrow money from CUETS Financial pursuant to the credit facilities described in such agreements; and
 - (c) enter into further arrangements for the provision of other financial services with CUETS Financial.
2. The Corporation is authorized and directed to create, execute and deliver in favour of CUETS Financial:
 - (a) CUETS Financial’s standard documentation for the opening and operation of one or more credit card accounts;

- (b) the credit agreements referred to above and any additional agreements described in such credit agreements; and
 - (c) such further instruments and agreements as may be reasonably required to carry out the agreements described herein; and by doing so, to bind the Corporation and create the security set out in such agreements.
3. Any one individual listed below as an “Account Administrator” is authorized for and on behalf of the Corporation from time to time to:
- (a) execute and deliver all of the documents and instruments described in paragraph 2 above;
 - (b) execute and deliver any other documents and instruments that may be reasonably required from time to time to carry out the transactions contemplated by this Resolution, subject to such amendments as the Account Administrator may approve, such approval to be conclusively evidenced by the execution of the said documents or instruments;
 - (c) give CUETS Financial instructions and perform transactions on behalf of the Corporation in connection with the ongoing operation of the credit card account(s), credit facilities and/or other financial services contemplated by this Resolution;
 - (d) authorize any person or persons (each, an “Authorized User”) to access, from time to time, credit available under the credit card account(s) established by CUETS Financial for the Corporation;
 - (e) establish and, from time to time, change the amount of credit that each individual Authorized User may access under the credit card account(s) established by CUETS Financial for the Corporation; and
 - (f) settle the Corporation’s credit card account(s) with CUETS Financial and receive from CUETS Financial, and provide receipt of, statements and any other items or correspondence from and to CUETS Financial in connection with the Corporation’s credit card account(s).
4. CUETS Financial is entitled to rely on such documents, instruments, instructions and transactions as duly and validly authorized and binding on the Corporation. CUETS Financial does not need to make any further inquiry into the authority of any Account Administrator to bind the Corporation.
5. CUETS Financial be provided with a copy of this Resolution together with a certified list of the names of the current officers and directors of the Corporation and, from time to time, be provided with any changes to such list.

Account Administrator(s):

Alain D. Muise

Marsha D. d’Eon

Motion Carried (8 in favour, 0 against)

Mariners Centre Condenser Funding

CAO Muise updated Council on the deteriorating condition of the evaporator condenser at the Mariners Centre and the urgent need to replace it.

It is moved by Lucien LeBlanc and seconded by Aldric d’Entremont to amend the funding amount for the heat recovery project from \$56,000 to \$14,000 as the replacement of the evaporator condenser needs immediate replacement. The remaining \$42,000 of

committed funds would be held in reserve for the potential completion of the heat recovery project.

Motion Carried (8 in favour, 0 against)

Tax Sale Properties – Request to Set Alternate Opening Bid

CAO Muise presented a request to set an alternate opening bid for two tax sale properties.

It is moved by Kathy Bourque and seconded by Lucien LeBlanc that an opening bid for the 2016 tax sale be reduced to \$75 for property 01063138, being an undivided share on Greenwood Road in Pubnico, and that the property be procured by the Municipality with the intention of adjusting an error, and that the balance, if any, on the tax account, be written off.

Motion Carried (8 in favour, 0 against)

Correspondence and for Information

Argyle Municipal Fire Fighter’s Association – Minutes of November 12, 2015

The minutes of the Argyle Municipal Fire Fighter’s Association of November 12, 2015 were circulated to Council for their information. No action was requested by Council.

Financial Requests

None.

Notice of Motion

None.

Question Period

None.

In Camera

It is moved by Kathy Bourque and seconded by Guy Surette to recess the Regular Council Meeting and go In-Camera to discuss Contract Negotiations.

Motion Carried (8 in favour, 0 against)

It is moved by Kathy Bourque and seconded by Aldric d’Entremont to recess the In-Camera meeting and go back to the Regular Council Meeting.

Motion Carried (8 in favour, 0 against)

There being no further business, it is moved by Lucien LeBlanc and seconded by Richard Donaldson to adjourn the Committee of the Whole meeting at 8:02 pm.

Recorder

Chris Frotten

Date Approved: _____

Chairman/Deputy Warden _____

Alain Muise, Chief Administrative Officer _____