

MUNICIPALITY OF THE DISTRICT OF ARGYLE

Name: Guy Surette
District 4

Travel Dates: Jan. 11 to Jan. 13 / 2017

Telephone: 648-7827

Function: Financial Management for Elected Officials

1) KILOMETRES: ^{42.31} ~~45.7~~ per kilometer) as of May 15, 2006

DATE	FROM	TO	#KILOMETRES/MILES
JAN. 11	Surette's Is	HALIFAX	320 Km
JAN. 13	HALIFAX	Surette's Is	320 Km
TOTAL			\$ <u>270.79</u>

2) MEALS: (no receipts necessary) 15.00 20.00 25.00
(Meals = \$60.00/day Breakfast \$10.00 Lunch \$20.00 Supper \$30.00)

Jan. 11	Supper	\$ 25.00
Jan 12	Break. \$15 + Supper \$25	\$ 40.00
Jan 13	Break. \$15	\$ 15.00 = 80.00

3) LODGING: (attach receipts)

_____ \$ _____
On Mun Credit Card. \$ _____

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

_____ \$ _____
 _____ \$ _____

5) OTHER: (attach receipts)

_____ \$ _____
 _____ \$ _____

Subtotal: \$ 350.79
 Less Advance (70%) = \$ -
 TOTAL \$ 350.79

Guy Surette
signature

Jan 16 / 17
Date

Reserved for Finance Office:

Authorized by: Chief Administrative Officer Assistant Treasurer/ Senior Accountant

Date: January 17, 2017 Signature: [Signature]