

**MUNICIPALITY OF THE DISTRICT OF ARGYLE
COMMITTEE OF THE WHOLE MEETING
Tuesday, January 31, 2017
Tusket, NS 6:30 p.m.**

Present: Warden Richard Donaldson; Councillors Nicole Albright, Guy Surette, Lucien LeBlanc, Kathy Bourque, Glenn Diggdon; Chief Administrative Officer Alain Muise and Executive Assistant/Deputy Clerk Chris Frotten.

Regrets: Deputy Warden Danny Muise; Councillor Calvin d'Entremont.

The Committee of the Whole Meeting was called to order at 6:29 p.m. by Warden Richard Donaldson.

Agenda:

On a motion by Lucien LeBlanc and seconded by Kathy Bourque, the agenda was approved as circulated.

Motion Carried

Conflict of Interest Declaration:

Warden Richard Donaldson asked for any declarations of conflict of interest from the floor.

None declared.

Presentations and/or Petitions

Le conseil de développement économique de la Nouvelle-Écosse

Mrs. Julie Oliver, Executive Director of the conseil de développement économique de la Nouvelle-Écosse, was in attendance to make a presentation to Council regarding the organization's upcoming activities.

Mrs. Oliver highlighted the organization's mission and vision, structure and objectives and she noted their available entrepreneurial, economic development, employment and immigration services. She concluded with an explanation of their upcoming activities and goals.

Business Arising from the Minutes

CAO Muise noted that staff is still awaiting the report from the engineers on the Hipson Bridge.

Tourism Welcome Banners

CAO Muise presented the draft banner designs and a report from a recent tourism stakeholder meeting.

Weekly Green Card Collection Information

Warden Richard Donaldson presented information received from Waste Check on providing weekly green cart collection during the summer months.

Council Priorities Progress Report

CAO Muise presented the progress of the Council priorities. He noted in particular the priority of affordable housing which progressed greatly in the last month as meetings had been scheduled with investors and developers in an effort to develop housing.

Financial Report

CAO Muise summarized the financial report at December 31, 2016 and indicated an anticipated surplus at fiscal year-end. He noted the considerable positive variances in the revenues; such as the deed transfer tax; and a variety of positive variances in the expenditures due to timing of some purchases and projects which resulted in the anticipated surplus as at March 31, 2017 of \$183,561.

It is moved by Lucien LeBlanc and seconded by Glenn Diggdon to accept the unaudited Financial Report at December 31, 2016.

Motion carried (7 in favour, 0 against)

Financial Report Attached

Other Business and for Decision

Nakile Presentation

Councillor Albright and Bourque presented a certificate appreciation to Warden Richard Donaldson for serving on the Nakile Home for Special Care board for 27 years.

Microfilm Reader Purchase Approval

A purchase order for two new microfilm readers for the archives was explained by CAO Muise. He noted that Council needed to approve the purchase order as it was a purchase over \$10,000.

It is moved by Guy Surette and seconded by Lucien LeBlanc to approve the purchase of two new microfilm readers in the amount of \$15,342.38.

Motion Carried (7 in favour, 0 against)

Municipal Self Assessment Action Plan

CAO Muise presented an action plan based on the municipal self assessment completed in December. He reviewed each action item and provided a timeline in which they could be accomplished.

It is moved by Lucien LeBlanc and seconded by Kathy Bourque that the plan of action be executed by staff to improve the documentation, transparency and delivery of services.

Motion Carried (7 in favour, 0 against)

Municipal Scholarship Program

Councillor Murphy explained that a resident contacted him regarding their child's inability to apply to the municipal scholarship program, even though they were a resident of the Municipality, as the child attended the Yarmouth High School.

Council debated the eligibility criteria and the possibility of allowing any student from the Municipality of Argyle, regardless of where they go to school, to apply. They also discussed the possibility of having the committee review the total amount in scholarships.

It is moved by Glenn Diggdon and seconded by Roderick Murphy Jr. to have the scholarship committee evaluate the possibility of including any student from the Municipality, regardless of where they go to school, in the eligibility criteria.
Motion Carried (7 in favour, 0 against)

Correspondence and for Information

Lightscape Management Plan

Mrs. Charlene LeBlanc, Community Development Officer, presented a lightscape management plan prepared by students of the Management Without Borders program at Dalhousie University to Council. No action was requested by Council.

Community Hall Capital Project Grant Update

An update on the progress of the community halls who received a capital project grant in 2016 was circulated to Council for their information. No action was requested by Council.

Review of Port of Yarmouth Wharves

A review of the condition of the wharves at the Port of Yarmouth was circulated to Council for their information. No action was requested by Council.

Western Regional Enterprise Network Liaison & Oversight Committee – Minutes of January 10, 2017

The minutes of the Western Regional Enterprise Network's Liaison & Oversight Committee's January 10, 2017 meeting were circulated to Council for their information. No action was requested by Council.

Western Regional Enterprise Network Update

An update from the Western Regional Enterprise Network was circulated to Council for their information. No action was requested by Council.

Clean Ocean Action Committee Correspondence

Correspondence from the Clean Ocean Action Committee was circulated to Council for their information. No action was requested by Council.

Tourism Stakeholder Meeting – Minutes of January 10, 2017

The minutes of a tourism stakeholder meeting held on January 10, 2017 were circulated to Council for their information. No action was requested by Council.

WREN Accounting Services

Correspondence from the WREN requesting the Municipality continue to offer Accounting Services was circulated to Council. No action was requested by Council.

Well Upgrade Correspondance - MLA Chris d'Entremont

Correspondence between a Minister Zach Churchill and MLA Chris d'Entremont regarding a well supply upgrade was circulated to Council for their information. No action was requested by Council.

Financial Requests

District Community Grant

East Kemptville Volunteer Fire Department

A letter from the East Kemptville Volunteer Fire Department requesting a District Community Grant of \$500 to help with the cost of purchasing materials for a roof repair was circulated to Council.

It is moved by Roderick Murphy Jr. and seconded by Lucien LeBlanc to give a District Community Grant of \$500 to the East Kemptville Volunteer Fire Department to help with the cost of purchasing materials for a roof repair.

Motion Carried (7 in favour, 0 against)

Agenda Topics for Next Meeting/Notice of Motion

None.

Question Period

None.

In Camera

It is moved by Lucien LeBlanc and seconded by Kathy Bourque to recess the Committee of the Whole Meeting and go In-Camera to discuss a Personnel Matter.

Motion Carried (7 in favour, 0 against)

It is moved by Danny Muise and seconded by Guy Surette to recess the In-Camera meeting and go back to the Regular Council Meeting.

Motion Carried (7 in favour, 0 against)

It is moved by Guy Surette and seconded by Kathy Bourque to instruct the CAO to develop a policy on Council stipend.

Motion Carried (7 in favour, 0 against)

It is moved by Glenn Diggdon and seconded by Roderick Murphy Jr. to accept the salary scales as presented by the CAO.

Motion Carried (7 in favour, 0 against)

Salary Scales Attached

There being no further business, it is moved by Roderick Murphy Jr. and seconded by Guy Surette to adjourn the Committee of the Whole meeting at 8:43 pm.

Recorder
Chris Frotten

Date Approved: _____

Chairman/Warden _____

Alain Muise, Chief Administrative Officer _____