Present: Warden Richard Donaldson; Deputy Warden Danny Muise; Councillors Calvin d’Entremont, Nicole Albright, Kathy Bourque, Glenn Digdgon; Chief Administrative Officer Alain Muise, Director of Finance Marsha d’Eon and Municipal Clerk Chris Frotten.

Regrets: Councillors Roderick Murphy Jr. and Lucien LeBlanc.

The Committee of the Whole Meeting was called to order at 4:02 p.m. by Deputy Warden Danny Muise.

Agenda:
On a motion by Glenn Digddon and seconded by Kathy Bourque, the agenda was approved with the addition of Housing Needs Assessment Survey under 8c and West Pubnico Wastewater Project under 8d.

Conflict of Interest Declaration:
Deputy Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

Presentations and/or Petitions
None.

Business Arising from the Minutes
None.

Council Priorities Progress Report
Deputy Warden Muise presented the progress of Council’s priorities. CAO Muise provided a brief summary on the progress of the new administration building project.

Councillor d’Entremont entered at this time.

Financial Report
Director of Finance d’Eon presented a summary of the financial position and summarized the financial report at September 30, 2017 which was indicating an anticipated surplus at fiscal year-end. She noted that the increase in revenue was mainly due to higher than expected deed transfer tax revenue; and a variety of positive variances in the expenditures such as I.T. equipment, council conferences and Department of Public Works position vacancies resulted in the anticipated surplus of $144,672.
It is moved by Guy Surette and seconded by Glenn Diggdon to accept the unaudited Financial Report at September 30, 2017. 

*Motion carried (7 in favour, 0 against)*

*Financial Report Attached (17102301)*

**Other Business and for Decision**

**Dangerous or Unsightly Premises Policy Update**

CAO Muise presented a property assessment form which updated the Dangerous or Unsightly Premises Policy and notified Council that it was their official one week notice.

Director of Public Works, Mr. Hans Pfeil, was in attendance to answer questions from Council regarding the new assessment form.

**Station Road Access to Trails**

Warden Donaldson explained that the only access to the Rails to Trails in the community of Argyle was the Station Road. He noted that the road did flood from time to time which made it impassable and impossible to access the trails.

It is moved by Richard Donaldson and seconded by Calvin d’Entremont to send a letter to the Department of Transportation regarding the flooding on Station Road and attach Mr. Doke’s letter.  

*Motion Carried (7 in favour, 0 against)*

**Town of Shelburne - Letter of Support for Dialysis Unit at Roseway Hospital**

It is moved by Kathy Bourque and seconded by Glenn Diggdon to send a letter in support of the Town of Shelburne’s request for the addition of a Dialysis Unit at the Roseway Hospital.  

*Motion Carried (7 in favour, 0 against)*

**Joint Council Meeting - Topic Discussion**

CAO Muise recognized the opportunity to discuss topics which were on the agenda of the Joint Council Meeting on October 24th.

Council discussed regional priorities; in particular the confusion regarding the creation process, the lack of an official body governing the group, the purpose of the bike lanes topic and the idea of having presentations for regional topics or from regional groups at the joint meeting rather than having them made individually at all three councils.

**Request for Relief of Taxes and Interest**

CAO Muise presented a request to relieve taxes and interest.

It is moved by Richard Donaldson and seconded by Kathy Bourque to relieve the taxes and interest on the accounts presented to Council in the amount of $152.00.  

*Motion Carried (7 in favour, 0 against)*

**Correspondence and for Information**

**Three Year Cost Share Agreement for Subdivision Streets - Priority List**
The priority list of the three year cost share agreement for subdivision streets was circulated to Council for their information. No action was requested by Council.

**Letter of Response from Colin Fraser, M.P. - Doppler Radar System**
Correspondence from Colin Fraser, M.P. regarding the Doppler Radar System was circulated to Council for their information. No action was requested by Council.

**Housing Survey Needs Assessment**
Information brought forward by Deputy Warden Danny Muise regarding a housing needs assessment survey was circulated to Council for their information. No action was requested by Council.

**West Pubnico Wastewater Project**
CAO Muise updated Council on a situation with a connection to the West Pubnico wastewater system. He indicated that he would be recommending a solution to Council in the near future. No action was requested by Council.

**Financial Requests**
None.

**Agenda Topics for Next Meeting/Notice of Motion**
None.

**Question Period**
None.

There being no further business, it is moved by Guy Surette and seconded by Kathy Bourque to adjourn the Committee of the Whole meeting at 5:20 p.m.

Recorder
Chris Frotten

Date Approved:  

Chairman/Deputy Warden  

Alain Muise, Chief Administrative Officer  