Present: Warden Richard Donaldson; Deputy Warden Danny Muise; Councillors Nicole Albright, Guy Surette, Kathy Bourque and Glenn Digdgon; Solicitor Réal Boudreau and Municipal Clerk Chris Frotten.

Regrets: Councillors Calvin d’Entremont, Roderick Murphy Jr. and Lucien LeBlanc; Chief Administrative Officer Alain Muise.

The meeting was called to order at 6:30 p.m. by Warden Richard Donaldson.

Agenda:
On a motion by Guy Surette and seconded by Kathy Bourque the agenda was approved with the removal of item 11g – EMC Service Inquiry Response.

Motion Carried

Conflict of Interest Declaration
Warden Richard Donaldson asked for any declarations of conflict of interest from the floor.

None declared.

Presentations and/or Petitions
Senior Safety Program Update – Peggy Boudreau
Mrs. Peggy Boudreau, Senior Safety Coordinator with the Municipality of Argyle, was in attendance to present an update on the Senior Safety Program to Council.

Mrs. Boudreau provided some historical facts since the launch of the program, an overview of the current needs and services provided by the coordinators, the partnerships with other agencies and the challenges and future of the program.

Council commended the program and the work of Peggy as the coordinator for the Municipality of Argyle. They questioned the increasing need for the service and consequently the work load of the coordinators, the issue some residents are facing with Home Care and the development of a volunteer database or program that could help. They also mentioned the renewed dedication of the Province as they will be providing a longer-term funding commitment.

Adoption of Minutes
Regular Council Meeting – November 14, 2017
It is moved by Danny Muise and seconded by Nicole Albright that the minutes of the Regular Council Meeting of November 14, 2017, be approved as circulated.

Motion Carried (6 in favour, 0 against)
Business Arising from the Minutes
Grants to Organizations Policy Amendment
Municipal Clerk Fronlen highlighted the amendments to the policy that were based on Council’s discussion at the last meeting. He also advised Council that they had received notice seven days prior to the meeting, therefore it was eligible to be passed if they wished.

It is moved by Guy Surette and seconded by Kathy Bourque that the amendment to the Dangerous or Unsightly Premises Policy be approved as presented.

Motion Carried (6 in favour, 0 against)

Councillor's Reports
Councillor Diggdon reported on his attendance at the grand re-opening of the West Pubnico Legion where they dedicated a room to Bennie d'Entremont, at a children’s Christmas parade and mentioned that the approved sewer connection in Pubnico was greatly appreciated by the family.

Councillor Bourque reported on her attendance at the municipal Christmas Tree Lighting.

Deputy Warden Muise reported on the work of a welcoming committee being developed by the CDÉNÉ called “Bienvenue en Argyle”. He also reported on a starlight committee meeting he attended which they discussed the development of a lighting policy, his attendance at a Western Counties Regional Library meeting where they are discussing the installation of AED’s in their branches and his work in filling out housing surveys.

Councillor Surette reported on the candlelight diner at the Club Social des Îles, Indian Sluice Senior’s Club’s annual dinner and the cost of the construction debris brought to the Waste Park from the Domtex Demolition.

Councillor Albright reported on her attendance at a Nakile meeting where they reviewed the budget, at Experience of Argyle and a ARC meeting where they reviewed the exceptional work done by our Public Works Department on the recreational infrastructure. She also reported on her attendance at a transportation meeting, the tree lighting at a breakfast with Santa at École Belleville.

Warden’s Report
Oct. 2nd – Building Committee

Oct. 10th – Council

Oct. 13th – Pubnico Spirit Award Ceremony

Oct. 16th – YAIC meeting

Oct. 17th – YASTA meeting

EMO advisory meeting
Oct. 23rd – Council Meeting

Oct. 24th – Joint Council Meeting

Oct. 25th – Health Authority

Oct. 26th – Building Design

Oct. 30th – Meeting Dr. Saeme

Nov. 1st – Waste Park

Nov. 3rd – Steering Committee

Nov. 3rd – Remembrance Day Ceremony

Nov. 6th – Airport Meeting

Nov. 6th – DPC Meeting

Nov. 6th – Building Committee

Nov. 7th – 10th – UNSM

Nov. 11th – Remembrance Day Ceremony

**Staff Report**

Municipal Clerk Froten reviewed the staff report that was circulated to Council; reporting specifically on the progress of the Wedgeport Wastewater Project and Council’s housing priority and the management role assumed by CAO Muise at the Yarmouth Airport.

Council discussed the increased costs associated with the demolition of the Domtex building and the CAO’s work at the airport and its annual costs of operations.

*Report Attached (17121201)*

**Financial Report**

Municipal Clerk Froten gave a high-level summary of the financial report at October 31, 2017. He noted the considerable positive variances in the revenues such as the deed transfer tax; and a variety of positive variances in the expenditures such as savings in Administration, with the West Pubnico Sewer System and in recreation; which resulted in the anticipated surplus as at March 31, 2018 of $157,927.

It is moved by Danny Muise and seconded by Glenn Digdon to accept the unaudited Financial Report at October 31, 2017.

*Motion carried (6 in favour, 0 against)*

*Report Attached (17121202)*
Council Priorities Progress Report
No comments were made.

Other Business and for Decision
Yarmouth Curling Club Financial Request
CAO Frotten reviewed a request for decision which outlined the financial request of the curling club, the areas within the current budget that could cover the funding and the recommendation to Council.

Council discussed the funding request and the discussion had at the last Joint Council Meeting regarding it. They debated the need to include a contingency in the motion to eliminate the risk of the others not approving their portion of the request.

It is moved by Guy Surette and seconded by Glenn Diggdon to approve a funding contribution in the amount of $11,666 to the Yarmouth Curling Club in fiscal 2017-2018, pending the same decision by the Municipality and Town of Yarmouth, and recommend that they apply to the Grants to Organizations Program for funding in the next fiscal year. 

*Motion Carried (6 in favour, 0 against)*

Grant Thornton Internal Control Findings
Municipal Clerk Frotten highlighted the internal controls findings which were recommended by CAO Muise and were for approval by Council to send to the Department of Municipal Affairs.

It is moved by Glenn Diggdon and seconded by Danny Muise to accept the recommendations on internal controls as prepared by Grant Thornton. 

*Motion Carried (6 in favour, 0 against)*

Nakile Home For Special Care - Partial Tax Exemption Request
Municipal Clerk Frotten provided a background on Nakile’s current exemption and outlined some possible funding arrangements available to Council.

It is moved by Kathy Bourque and seconded by Danny Muise to approve to approve a partial tax exemption for one year to Nakile Home For Special Care in the amount of $17,680 and commit to evaluating the exemption for the future. 

*Motion Carried (6 in favour, 0 against)*

Nova Scotia Webcams Municipal Funding Program
Municipal Clerk Frotten presented a new funding program to help support not-for-profit organizations and businesses related to tourism install Nova Scotia Webcams in the Municipality. He explained what Nova Scotia Webcams was, where there were webcams currently installed, the potential funding options and the budget considerations associated with each option and the CAO’s recommendation.

It is moved by Guy Surette and seconded by Nicole Albright that the Municipality create a funding program to support not-for-profit organizations and businesses related to
tourism install Nova Scotia Webcams in which the municipality would pay 100% of the one-time setup fee and the not-for-profit or business would pay 100% of the monthly service fee for a maximum of 2 webcams per year at a maximum funding amount of $4,000.

Motion Carried (6 in favour, 0 against)

Affordable & Alternative Housing Priority
As the topic had been discussed earlier, no other comments were made.

UNSM Spring Workshop Committee Appointment

It is moved by Danny Muise and seconded by Kathy Bourque to appoint Councillor Glenn Diggdon to the UNSM Spring Workshop Committee.

Motion Carried (6 in favour, 0 against)

EMC Service Inquiry Response
As more information was requested, this item was deferred to the next meeting.

Request to Relieve Taxes and Interest

It is moved by Danny Muise and seconded by Kathy Bourque to relieve the taxes and interest on the account presented to Council in the amount of $250.14.

Motion Carried (6 in favour, 0 against)

Correspondence and for Information

Thank You Letter - Père Maurice LeBlanc
A letter from Père Maurice LeBlanc thanking Council for their recognition at Experience of Argyle was circulated to Council for their information. No action was requested by Council.

Argyle Economic Development Committee Meeting Notes
Noted of the Argyle Economic Development Committee Meeting on November 21, 2017 was circulated to Council for their information. No action was requested by Council.

Yarmouth and Area Chamber of Commerce
A letter from the Yarmouth and Area Chamber of Commerce regarding the expansion of the Mariners Centre was circulated to Council for their information. No action was requested by Council.

DPC Cannabis Legalization Report
A report on the legalization of cannabis prepared by the DPC was circulated to Council for their information. No action was requested by Council.

2016-2017 November Building Permit Comparisons
A comparison of building permits issued in November 2016 and 2017 was circulated to Council for their information. No action was requested by Council.
Southwest Nova Biosphere Region - Progress Report and Funding Request
A progress report and funding request from the Southwest Nova Biosphere Region was circulated to Council for their information. No action was requested by Council.

Western REN Report of November 17, 2017
The Western Regional Enterprise Network’s CEO’s report of November 14, 2017 was circulated to Council for their information. No action was requested by Council.

Dept. of Municipal Affairs - Financial Impact Notice
A notice from the Department of Municipal Affairs regarding the financial impact of some Provincial legislation, regulation or administrative actions was circulated to Council for their information. No action was requested by Council.

Western Counties Regional Library – Minutes of September 21, 2017
The minutes of the Western Counties Regional Library Meeting of September 21, 2017 were circulated to Council for their information. No action was requested by Council.

Invitation to Visit RCMP H Division Headquarters
An invitation from S/Sgt B.A. (Ben) Parry to visit the H Division Headquarters of the RCMP was circulated to Council for their information. No action was requested by Council.

2017 Unsightly Premises Forum Final Report
A report of the 2017 Unsightly Premises Forum was circulated to Council for their information. No action was requested by Council.

Update on the Accessibility Act
An update of the Accessibility Act was circulated to Council for their information. No action was requested by Council.

Financial Requests
Community Grants

Comité d'action de parents de Wedgeport
A letter from the Comité d'action de parents de Wedgeport requesting a Community Grant of $500 to help purchase toys for the grandir en français students which cannot use the playground, was circulated to Council.

It is moved by Danny Muise and seconded by Kathy Bourque to give a Community Grant of $500 to the Comité d'action de parents de Wedgeport to help purchase toys for the grandir en français students which cannot use the playground.

Motion Carried (6 in favour, 0 against)

Grandir en Français - École Belleville
A letter from the Grandir en Français - École Belleville requesting a Community Grant of $500 to help purchase toys for the grandir en français students which cannot use the playground, was circulated to Council.

It is moved by Nicole Albright and seconded by Guy Surette to give a Community Grant of $500 to the Grandir en Français - École Belleville to help purchase toys for the grandir en français students which cannot use the playground.

*Motion Carried (6 in favour, 0 against)*

**Agenda Topics for Next Meeting/Notice of Motion**

None.

**Question Period**

None.

There being no further business, it is moved by Guy Surette and seconded by Nicole Albright to adjourn the Regular Council Meeting at 8:26 p.m.

Recorder

Chris Frotten

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Date Approved: 

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Chairman/Warden

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Alain Muise, Chief Administrative Officer  

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