MUNICIPALITY OF THE DISTRICT OF ARGYLE  
COMMITTEE OF THE WHOLE MEETING  
Tuesday, June 26, 2018  
Tusket, NS 6:30 p.m.

Present: Warden Richard Donaldson; Deputy Warden Danny Muise; Councillors Calvin d’Entremont, Nicole Albright, Guy Surette, Lucien LeBlanc, Kathy Bourque and Glenn Diggdon; Chief Administrative Officer Alain Muise and Municipal Clerk Chris Frotten.

Regrets: Councillor Roderick Murphy Jr.

The Committee of the Whole Meeting was called to order at 6:30 p.m. by Deputy Warden Danny Muise.

Agenda:
On a motion by Glenn Diggdon and seconded by Kathy Bourque, the agenda was approved with the addition of Birthday Celebration Letter under 7d, Promotional Funding Opportunity under 7e and Nova Scotia Library Association’s Annual Conference Participation under 6g.  
Motion Carried

Conflict of Interest Declaration:
Deputy Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

Presentations
Quinan & District Volunteer Fire Department - Chief Aaron Pottier
Mr. Aaron Pottier, Chief of the Quinan & District Volunteer Fire Department, was in attendance to make a presentation to Council regarding a request for financial assistance to purchase a new pumper truck.

Chief Pottier gave a brief history of the department, the personnel they have, the recent statistics of calls, explained the area they serve and the need for a new pumper as those they currently had were at the end of life. Chief Pottier outlined the standards for equipment and apparatus, their potential options and the details of their financial request.

Council thanked Chief Pottier for his presentation, discussed the lack of residential density in the quinan area and the challenge it poses to generate revenue through an area rate, the idea of fire departments amalgamating and the pros and cons of that concept and the need for the municipality to review their funding model to fire departments in an effort to improve their equipment and apparatus.

Presentation Attached (18062601)
**Council Priorities Progress Report**

CAO Muise updated Council on the work rectifying deficiencies with some of the properties within the Wedgeport sewer project, the potential timeframe for the tendering of the new administration building project and the ongoing work on a federal application for the East Pubnico Waster Utility Upgrades.

**Strategic Priority Topics**

**New Administration Building Project Update**

CAO Muise updated Council on a progress report form that would be used regularly to communicate updates on the New Administration Building Project.

**For Decision**

**CHOICE Memorandum of Understanding**

It is moved by Lucien LeBlanc and seconded by Kathy Bourque that the CAO sign the memorandum of understanding with Compass Nova Scotia Cooperative Homes and instruct staff to investigate other properties that may be suitable for this project.

*Motion Carried (8 in favour, 0 against)*

**By-Law #27A Solid Waste Resource By-Law Amendment - First Reading**

It is moved by Lucien LeBlanc and seconded by Calvin d’Entremont to approve the first reading of By-Law #27A Solid Waste Resource By-Law Amendment.

*Motion Carried (8 in favour, 0 against)*

**Regional Emergency Management Organization**

CAO Muise explained to Council the three Yarmouth County municipality’s interest in joining in a Regional EMO. Council discussed the financial requirements of a regional EMO and its potential organizational structure.

It is moved by Richard Donaldson and seconded by Kathy Bourque that the Municipality of Argyle authorize the CAO and EMO Coordinator to develop a Regional Emergency Management Organization with the Town and Municipality of Yarmouth, and that a draft agreement and budget be presented to Council prior to finalizing the fiscal 2019-20 operating budget.

*Motion Carried (8 in favour, 0 against)*

**Fire Ponds Assessment Report**

Municipal Clerk Frotten briefly reviewed the report that was presented to Council at the last meeting and requested direction from Council as to the next steps.

It is moved by Guy Surette and seconded by Glenn Diggdon to direct staff to develop a plan to undertake the improvement and safety work to the fire ponds as outlined in the report.

**Area Rate Policy Amendment**

Municipal Clerk Frotten presented the Fire Inspection Policy, following the official notice at the last meeting, for approval.
It is moved by Lucien LeBlanc and seconded by Kathy Bourque to approve the amended Area Rate Policy as presented.  
*Motion Carried (8 in favour, 0 against)*

**885 Highway 335 - Surplus Property**

A request from the West Pubnico Fire Department to be gifted a municipal property at 885 Highway 335 to be used for parking was reviewed by Council.

It is moved by Glenn Digdgon and seconded by Calvin d'Entremont to divest the property at 885 Highway 335 to the West Pubnico Fire Department and waive the sewer charges.  
*Motion Carried (8 in favour, 0 against)*

**Nova Scotia Library Association’s Annual Conference Participation**

Deputy Warden Muise explained that the Nova Scotia Library Association’s Annual Conference would be held in the area and the Western Counties Regional Library request to have Deputy Warden Muise participate.

It is moved by Lucien LeBlanc and seconded by Dany Muise to cover the registration fee for Deputy Warden Danny Muise for his participation at the Nova Scotia Library Association’s Annual Conference.  
*Motion Carried (8 in favour, 0 against)*

**Other Business**

**Building Safe and Affordable Housing Report**

No action was requested by Council.

**Audit and Planning Advisory Committee Member Recruitment**

Municipal Clerk Frotten advised Council that there were still vacancies on the Audit and Planning Advisory Committees and encouraged Councillors to canvas their districts and provide any names of interested residents.

**Town of Shelburne Request - Disaster Mitigation and Adaptation Fund**

An invitation from the Town of Shelburne to share common issues and potential solutions on disaster mitigation in hopes of taking advantage of the funding opportunity.

It is moved by Lucien LeBlanc and seconded by Kathy Bourque to respond to the Town of Shelburne with an interest in sharing issues and potential solutions.  
*Motion Carried (8 in favour, 0 against)*

**Birthday Celebration Letter**

Warden Donaldson presented correspondence from a resident looking for a birthday message or certificate for his grandmother’s 100th birthday.

Municipal Clerk Frotten noted that a municipal certificate can be prepared.
Promotional Funding
Councillor d’Entremont brought forward a funding request from Chris Lockyer of the Bay of Fundy Sea Kayak Symposium to help cover the costs of promotional material for the symposium. Councillor d’Entremont noted that an official request would be presented to Council in the future.

Correspondence and for Information
NSFM Board Report - June 8, 2018
A board report from the Board of the Nova Scotia Federation of Municipalities was circulated to Council for their information. No action was requested by Council.

Western Counties Regional Library – Minutes of March 15, 2018
The minutes of the Western Counties Regional Library Meeting of March 15, 2018 were circulated to Council for their information. No action was requested by Council.

Councillor's One Third Tax Exemption
A presentation on the removal of the one-third tax exemption of the Councillor’s stipend was circulated to Council for their information. CAO Muise explained the options available to Council in response to this change. No action was requested by Council.

Appraisal of Surplus Land - PID# 90084120
The appraisal of a property recently deemed surplus by Council was circulated to Council for their information. CAO Muise explained that the property would be sold by tender. No action was requested by Council.

It is moved by Lucien LeBlanc and seconded by Glenn Diggdon to sell property PID# 90084120 by public tender and notify the abutting owners of this tender.
Motion Carried (8 in favour, 0 against)

Yarmouth County Mutual Aid Association – Forest Fire Services
A letter from the Yarmouth County Mutual Aid Association regarding forest fire services from the Department of Natural Resources was circulated to Council for their information. No action was requested by Council.

Town of Shelburne – Rural Nova Scotia Health Crisis Working Group
Correspondence from the Town of Shelburne regarding their rural Nova Scotia health crisis working group was circulated to Council for their information. No action was requested by Council.

Financial Requests
None.

Agenda Topics for Next Meeting/Notice of Motion
None.

Question Period
None.
**In Camera**

It is moved by Kathy Bourque and seconded by Glenn Digdgon to recess the Regular Council Meeting and go In-Camera to discuss a Contract Negotiation.

*Motion Carried (8 in favour, 0 against)*

It is moved by Lucien LeBlanc and seconded by Richard Donaldson to recess the In-Camera meeting and go back to the Regular Council Meeting.

*Motion Carried (8 in favour, 0 against)*

It is moved by Lucien LeBlanc and seconded by Guy Surette that Council adjourn for the summer but reconvene if deemed necessary by the Warden and CAO.

*Motion Carried (8 in favour, 0 against)*

It is moved by Lucien LeBlanc and seconded by Glenn Digdgon to accept moving forward with the application process provided the Municipality of Clare take a leadership role.

*Motion Carried (8 in favour, 0 against)*

It is moved by Guy Surette and seconded by Kathy Bourque enter into a three-year contract with Robicheau Pump Service Ltd. to provide pumping services for the Tusket Sewer System.

*Motion Carried (8 in favour, 0 against)*

There being no further business, it is moved by Richard Donaldson and seconded by Lucien LeBlanc to adjourn the Committee of the Whole meeting at 8:57 p.m.

Recorder
Chris Frotten

Date Approved: ________________________________

Chairman/Deputy Warden ________________________________

Alain Muise, Chief Administrative Officer ________________________________