Present: Warden Richard Donaldson; Deputy Warden Danny Muise; Councillors Calvin d’Entremont, Nicole Albright, Roderick Murphy Jr., Lucien LeBlanc, Kathy Bourque and Glenn Diggdon; Chief Administrative Officer Alain Muise, Director of Finance Marsha d’Eon and Municipal Clerk Chris Frotten.

Regrets: Councillor Guy Surette.

The Committee of the Whole Meeting was called to order at 6:34 p.m. by Deputy Warden Danny Muise.

Agenda:
On a motion by Kathy Bourque and seconded by Lucien LeBlanc, the agenda was approved with the addition of a Community Grant request from Nakile Home For Special Care under 11aiii.

Motion Carried

Conflict of Interest Declaration:
Deputy Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

Presentations
RCMP Update - S/Sgt Ben Parry
S/Sgt Ben Parry, Staff Sergeant of the Yarmouth Rural RCMP Detachment, was in attendance to present to Council the detachment’s annual report and update them on the RCMP’s local work.

S/Sgt Parry began reported on their operations and priorities, their noteworthy investigations and the recent addition of a school liaison officer. S/Sgt Parry also presented statistics and crime rates from May-August 2018.

Council asked a few questions regarding local speeding and commended S/Sgt Parry on his response to some of their concerns.

Consolidated and Non-Consolidated Financial Statements
Mrs. Gloria Banks, a Chartered Accountant with Grant Thornton, was in attendance to make a presentation to Council regarding the audited consolidated financial statements as of March 31, 2018.

Mrs. Banks explained to Council that she had previously met with the audit committee to provide a detailed explanation of the audited financial statements. Mrs. Banks proceeded to review the financial statements and answer questions asked by Council.
It is moved by Kathy Bourque and seconded by Calvin d’Entremont that Council accept the recommendation by the audit committee and accept the audited consolidated financial statements as of March 31, 2018 as presented.  
*Motion Carried (8 in favour, 0 against)*

**Council Priorities Progress Report**

A progress report on Council’s priorities was circulated to Council. CAO Muise updated Council on the extension of the tender of the new municipal administration building project to October 12th and on the progress of the East Pubnico Water Utility project.

**Financial Report**

Director of Finance d’Eon presented a summary of the financial position and summarized the financial report at August 31, 2018 which was indicating an anticipated surplus at fiscal year-end. She highlighted a variety of variances in the revenues; specifically, the lower than expected deed transfer tax, and in the expenditures of general government services, airport operations, dangerous or unsightly, recreation and the Recreation and Active Living which resulted in the anticipated surplus of $85,828.

It is moved by Kathy Bourque and seconded by Roderick Murphy Jr. to accept the unaudited Financial Report at August 31, 2018.  
*Motion carried (8 in favour, 0 against)*

*Financial Report Attached (18092501)*

**Strategic Priority Topics**

None.

**For Decision**

Private Road Naming Policy

The Private Road Naming Policy was presented to Council following its official notice at the prior meeting.

It is moved by Richard Donaldson and seconded by Glenn Digdgon to approve the Private Road Naming Policy as presented.  
*Motion Carried (8 in favour, 0 against)*

2018 Fall Grants to Organizations Allocation and Approval

Council reviewed the list of the 2018 fall grant to organizations requests and the associated averages of the disbursement amounts submitted by each Councillor.

It is moved by Kathy Bourque and seconded by Nicole Albright that the allocations for the 2018 Fall Grants to Organizations be approved as presented.  
*Motion Carried (8 in favour, 0 against)*

**Intermunicipal Agreement – Planning Services**

CAO Muise reviewed the intermunicipal agreement for planning services. He noted the intention of the Municipality of Argyle and Yarmouth to dissolve the District Planning Commission and share the GIS Technician and all other costs associated with planning.
It is moved by Richard Donaldson and seconded by Roderick Murphy Jr. to enter into an intermunicipal agreement for planning services with the Municipality of the District of Yarmouth. 
*Motion Carried (8 in favour, 0 against)*

**Tax Emption By-Law List Amendment**
CAO Muise explained that each municipal unit with properties owned by the Yarmouth and Area Industrial Commission would be exempting them from property taxes to avoid the unnecessary exchange of funds for property taxes. He noted that the only property within the Municipality of Argyle owned by the Yarmouth and Area Industrial Commission was the medical clinic in Pubnico.

It is moved by Kathy Bourque and seconded by Lucien LeBlanc to approve the amendment to Schedule A of By-Law #28 Tax Emptions.  
*Motion Carried (8 in favour, 0 against)*

**By-Law #38 Well Supply Lending Program Amendment**
Municipal Clerk Frotten presented the proposed amendments to By-Law #38 Well supply Lending Program and noted that the by-law would be brought for second reading at the next meeting.

**Dangerous or Unsightly Premises - Clean Up Relief**
CAO Muise provided a history of the dangerous or unsightly clean ups in the recent years. He outlined the financial framework of these clean ups and the burden it creates on the Municipality and the property owner. He noted that dangerous or unsightly premises was a priority of Council and requested direction as to the degree of enforcement they preferred. He concluded that staff would request authority to create a program for residents who were incapable of addressing the financial burden placed upon them by a clean up.

Council discussed the level of enforcement they preferred and their intention to limit the financial burden on both the Municipality and the property owner.

It is moved by Lucien LeBlanc and seconded by Glenn Digdgon that $20,000 of the dangerous or unsightly budget be allocated to relief for residents in 2018-19, and that the relief be authorized upon the creation and approval of appropriate policy, and consistent with the authority provided to Municipalities through the Municipal Government Act.  
*Motion Carried (8 in favour, 0 against)*

**Other Business**
**NSFM Interim Resolutions Report**
The Nova Scotia Federation of Municipalities’ interim report on resolutions was presented to Council.

No action was requested by Council.
Correspondence and for Information
Department of Municipal Affairs - Ferry Terminal Funding
Correspondence from the Department of Municipal Affairs regarding the funding for Phase 1 of the Yarmouth Ferry Terminal Redevelopment was circulated to Council for their information. No action was requested by Council.

Mariners Centre Marketing Committee Minutes
The minutes of the Mariners Centre Marketing Committee of July 16, 2018 were circulated to Council for their information. No action was requested by Council.

Mariners Centre Management Authority Minute
The minutes of the Mariners Centre Management Authority of June 27, 2018 were circulated to Council for their information. No action was requested by Council.

Rural Nova Scotia Health Care Working Group
A letter from the Rural Nova Scotia Health Care Working Group inviting the Municipality to join their efforts was circulated to Council for their information. No action was requested by Council.

Yarmouth and Area Chamber of Commerce - Recruitment and Retention of Family Physicians
Correspondence from the Yarmouth and Area Chamber of Commerce regarding the importance of the recruitment and retention of family physicians to a strong community was circulated to Council for their information. No action was requested by Council.

Financial Requests
Community Grants
East Pubnico Fire Department
A letter from the East Pubnico Fire Department requesting a Community Grant of $500 to help with the purchase of a washer was circulated to Council.

It is moved by Kathy Bourque and seconded by Glenn Diggdon to give a Community Grant of $500 to the East Pubnico Fire Department to help with the purchase of a washer. 
Motion Carried (8 in favour, 0 against)

East Side Community Centre
A letter from the East Side Community Centre requesting a Community Grant of $500 to help to purchase a food cleanup trolley.

It is moved by Kathy Bourque and seconded by Calvin d’Entremont to give a Community Grant of $500 to the East Side Community Centre to help with the purchase of a food cleanup trolley.
Motion Carried (8 in favour, 0 against)

Nakile Home For Special Care
A letter from the Nakile Home For Special Care requesting a Community Grant of $500 to help with the purchase of new furnishings and equipment.
It is moved by Richard Donaldson and seconded by Kathy Bourque to give a Community Grant of $500 to the Nakile Home For Special Care to help with the purchase of new furnishings and equipment.

Motion Carried (8 in favour, 0 against)

**Agenda Topics for Next Meeting/Notice of Motion**
None.

**Question Period**
None.

There being no further business, it is moved by Roderick Murphy Jr. and seconded by Lucien LeBlanc to adjourn the Committee of the Whole meeting at 7:44 p.m.

Recorder
Chris F rotten

Date Approved: ______________________________________

Chairman/Deputy Warden ______________________________________

Alain Muise, Chief Administrative Officer ____________________________