Present: Warden Richard Donaldson; Deputy Warden Danny Muise; Councillors Calvin d’Entremont, Nicole Albright, Roderick Murphy Jr., Lucien LeBlanc, Kathy Bourque and Glenn Digdgon; Chief Administrative Officer Alain Muise, Director of Finance Marsha d’Eon and Municipal Clerk Chris Frotten.

Regrets: None.

The Committee of the Whole Meeting was called to order at 6:30 p.m. by Deputy Warden Danny Muise.

Agenda:
On a motion by Glenn Digdgon and seconded by Kathy Bourque, the agenda was approved with the addition of Civic Signage By-Law under item 7d.
Motion Carried

Conflict of Interest Declaration:
Deputy Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

Council Priorities Progress Report
A progress report on Council’s priorities was circulated to Council. CAO Muise updated Council on the tendering process of the new municipal administration building. Councillor Digdgon, following his attendance at a recent workshop, updated Council on the ongoing work by the Province to improve rural internet service.

Financial Report
CAO Muise presented a summary of the financial position and summarized the financial report at September 30, 2018 which was indicating an anticipated surplus at fiscal year-end. He noted unexpected hookups to the Pubnico Wastewater system which generated additional revenues, savings in recreation programming, in legislative and administration expenses but higher than expected costs in EMO which all resulted in the anticipated surplus of $98,368.

It is moved by Kathy Bourque and seconded by Roderick Murphy Jr. to accept the unaudited Financial Report at September 30, 2018.
Motion carried (9 in favour, 0 against)

Financial Report Attached (18103001)

Strategic Priority Topics
None.
For Decision

Substance Abuse Policy
Municipal Clerk Froten presented amendments to the draft Substance Abuse Policy based on Council’s discussion at the previous meeting and the Solicitor’s comments.

It is moved by Guy Surette and seconded by Kathy Bourque that the Substance Abuse Policy be approved as presented.

*Motion Carried (9 in favour, 0 against)*

NSFM Resolutions Report
CAO Muise provided his review of the resolutions recommended in the report by the Nova Scotia Federation of Municipalities. He briefly explained each resolution and the scoring of each based on established criteria such as Time and Complexity, Provincial Investment, Municipal Impact, Impact on Argyle and Long-Term Importance.

It is moved by Richard Donaldson and seconded by Roderick Murphy Jr. to recommend the following 5 resolutions:
1. Capped Assessment Program (CAP)
2. Extended Producer Responsibility for printed paper and packaging (EPR for PPP)
3. Municipal Modernization
4. Municipal Responsibility
5. Surplus Schools

*Motion Carried (9 in favour, 0 against)*

CPP Reassessment
CAO Muise explained the reason the Canadian Revenue Agency had reassessed the CPP contributions for the Councillor’s stipends.

It is moved by Guy Surette and seconded by Glenn Digdgon that the CPP error be rectified, and the amount of $16,936 be paid to CRA, noting this as an unbudgeted item and that the Councillor portion of CPP be recovered from the Councillors through special payroll deductions, and that the 2016 and 2017 amounts may be recovered from the Councillors over a 6-month period.

*Motion Carried (9 in favour, 0 against)*

Civic Signage By-Law
Councillor LeBlanc raised the concern that some households still didn’t have civic number signs which caused difficulties for emergency first responders to locate properties. The Wedgeport Fire Department was suggesting that the Municipality consider a by-law which would obligate households to install a civic number sign in addition with some directional signage for properties that had more than one household on it.

Council discussed the possibility of developing a by-law along with the associated education, promotion and enforcement of such a by-law and the positive benefits of the civic number signs for first responders.

Consensus was to bring this matter to the next Council meeting.
Presentation
As the presenters arrived behind schedule, they presented at this time.

EHS Provincial AED Registry Program - Colton LeBlanc & Mike Janczyszyn
Colton LeBlanc, EHS Paramedic and Mike Janczyszyn, EHS AED Registry Coordinator, were in attendance to present to Council regarding their provincial AED registry.

Mr. LeBlanc began the presentation by explaining AEDs, providing statistics and giving an overview of how many AEDs were registered in the Municipality, the region and the Province.

Mr. Janczyszyn continued the presentation by explaining the background of the registry and how its linked to EHS and the four main pillars of the registry.

Council asked questions regarding the registry, possible funding available to help purchase AEDs and future plans regarding the program.

Other Business
Garbage Collection Issue
Councillor Bourque brought forward an ongoing complaint from residents in her district regarding improper garbage collection, the issue of broken bags along the road and infraction of putting bags in compost bins to avoid bags flying away.

Council discussed the issue along with the responsibilities of the garbage collectors and the contamination caused by garbage bags being put in compost bins. Councillor Bourque decided to host a public meeting in her district as a first step in an effort to resolve the issue.

Correspondence and for Information
West Pubnico Sewer Garage Project - Mobile Dewatering Truck
A memo from the Department of Property Inspection and Public Works regarding the garage project for the mobile dewatering truck was circulated to Council for their information. No action was requested by Council.

The 2017/2018 annual report of the Community Development Officer was circulated to Council for their information. No action was requested by Council.

Department of Municipal Affairs - Provincial Water Assistance
Correspondence from the Department of Municipal Affairs regarding provincial water assistance circulated to Council for their information. No action was requested by Council.

Western Counties Regional Library - Minutes of June 14, 2018
The minutes of the Western Counties Regional Library’s June 14, 2018 meeting were circulated to Council for their information. No action was requested by Council.
2017-2018 September Building Permit Comparisons
A comparison of building permits issued in September 2017 and 2018 was circulated to Council for their information. No action was requested by Council.

Western Counties Regional Library 2017/2018 Annual Report
The Western Counties Regional Library’s 2017/2018 annual report was circulated to Council for their information. No action was requested by Council.

Waste Check September 2018 Financials
The September 2018 financials of Waste Check were circulated to Council for their information. No action was requested by Council.

Mariners Centre Interim Financial Statements
Correspondence from the Yarmouth and Area Chamber of Commerce regarding the importance of the recruitment and retention of family physicians to a strong community was circulated to Council for their information. No action was requested by Council.

Financial Requests
Community Grants
SAR New Horizons Seniors Group
A letter from the SAR New Horizons Seniors Group requesting a Community Grant of $500 to help with the purchase of a washer was circulated to Council.

It is moved by Richard Donaldson and seconded by Calvin d’Entremont to give a Community Grant of $500 to the SAR New Horizons Seniors Group to help with the purchase of a washer.  
*Motion Carried (9 in favour, 0 against)*

Agenda Topics for Next Meeting/Notice of Motion
None.

Question Period
None.

In Camera
It is moved by Kathy Bourque and seconded by Guy Surette to recess the Regular Council Meeting and go In-Camera to discuss Contract Negotiations.  
*Motion Carried (9 in favour, 0 against)*

It is moved by Kathy Bourque and seconded by Danny Muise to recess the In-Camera meeting and go back to the Regular Council Meeting.  
*Motion Carried (9 in favour, 0 against)*

There being no further business, it is moved by Roderick Murphy Jr. and seconded by Lucien LeBlanc to adjourn the Committee of the Whole meeting at 9:37 p.m.

Recorder