

**TRAVEL EXPENSE CLAIM FORM**  
**MUNICIPALITY OF THE DISTRICT OF ARGYLE**

Name: Kathy Bourque Travel Dates: May June 1-5

Telephone: 902-648-4106 Function: Councillor

1) KILOMETRES: <sup>42.89</sup> (42.31 c per kilometer) as of October 1, 2016 May 10/17

DATE	FROM	TO	#KILOMETRES
June 1-2017	Pbnico	Halifax	284
June 5-2017	Halifax	Pbnico	284

TOTAL



\$ 243.61 ✓

2) MEALS: (no receipts necessary)  
 (Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

June 1 Dinner & Supper	June 4	\$	
June 2 Supper	June 5 Breakfast, lunch	\$	
June 3 Supper	& Supper	\$	<u>155</u> ✓

3) LODGING: (attach receipts)

See receipts \$ \_\_\_\_\_  
 \$ 1066.12 ✓

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

June 1 2017 \$20.- \$ \_\_\_\_\_  
 June 5 2017 \$20.- \$ 40.00 ✓

5) OTHER: (attach receipts)

Fm Travel Allowance \$ \_\_\_\_\_  
 \$ 500.- ✓

# 21135-000 1834.93 Subtotal: \$ 2004.73  
 32290-500 169.80 Less Advance \$ \_\_\_\_\_  
 TOTAL \$ \_\_\_\_\_

Kathy Bourque Signature Date: 19 June 2017



Reserved for Finance Office:

Authorized by:  Chief Administrative Officer  Director of Finance

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Posted on municipal website:



