

TRAVEL EXPENSE CLAIM FORM
MUNICIPALITY OF THE DISTRICT OF ARGYLE

Name: Richard Donaldson Travel Dates: May 31st - June 3rd
2018

Telephone: 902 648 4619 Function: F.C.M.

1) KILOMETRES: ^{44.15} (~~42.89~~ cents per kilometer) as of May 10, 2017

DATE	FROM	TO	#KILOMETRES
May 31 st	Argyle	Halifax	300
June 3 rd	Halifax	Argyle	300
TOTAL			\$ <u>264.90</u>

PAID
 JUN 27 2018
 19.00

2) MEALS: (no receipts necessary)
 (Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

May 31st - June 1st - June 2nd \$ _____
Supper Supper Supper \$ _____
 \$ 75.00

3) LODGING: (attach receipts)

Down Payment on room \$ 287.39
 \$ _____

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

\$ _____
 \$ _____

5) OTHER: (attach receipts)

Debbie Mayor's Reception \$ - 59.45
Debbie Gold Reception & Dinner \$ - 141.83
- 201.28 *

POSTED
 155878

Subtotal: \$ 627.29
 Less Advance * \$ -201.28
 TOTAL \$ 426.01

Richard Donaldson
 Signature

June 4th, 2018
 Date

Reserved for Finance Office:

Authorized by: Chief Administrative Officer Director of Finance

Date: June 18/18 Signature: Maishaclon

Posted on municipal website:

#21135-000 386.32
 32290-500 39.69
426.01



FEDERATION OF CANADIAN MUNICIPALITIES / FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

Invoice / Facture

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Richard Donaldson
Maire, Atain

District of Argyle

P.O. Box 10 27 Courthouse Road
Tusket, Nova Scotia / Nouvelle-Écosse B0W
3M0
Canada

Invoice / Facture: INV-12259-K3D7Z3

DATE: 04/11/2018

ACCOUNT/COMPTE: 145

DUE DATE/DATE LIMIT: 05/11/2018

ITEM/DESCRIPTION	QTY/QTE	RATE/TAUX	TAX/TAXE	TOTAL
FCM 2018 Annual Conference and Trade Show / Congrès annuel et salon professionnel de la FCM 2018 Registration #/No. d'inscription: 00008900	1	\$845.0000	\$126.75	\$971.75
FCM 2018 Annual Conference and Trade Show / Congrès annuel et salon professionnel de la FCM 2018 Registration #/No. d'inscription: 00008904	1	\$0.0000	\$0.00	\$0.00
Ticket—Mayor's Welcome Reception / Billet—Réception de bienvenue du maire (Registration #/No. d'inscription: 00008904)	1	\$57.0000	\$8.55	\$65.55
Ticket—Host City Gala Reception and Dinner / Billet—Gala de la ville hôte (réception et souper) - Copy (Registration #/No. d'inscription: 00008904)	1	\$136.0000	\$20.40	\$156.40
(Registration #/No. d'inscription: 00008900)	1	\$4.0000	\$0.60	\$4.60
(Registration #/No. d'inscription: 00008904)	1	\$4.0000	\$0.60	\$4.60

SUBTOTAL/SOUS-TOTAL: \$1,046.00

Payment Type/Type de paiement: MASTER CARD HST/TVH (15%) \$156.90

Card Number/No de carte: 5525***4602 TOTAL: \$1,202.90

PAID AMOUNT/MONTANT PAYÉ: \$1,202.90

BALANCE DUE/MONTANT DÛ: \$0.00

*\$201.28
to be
reimbursed
by Richard
after FCM*

PAYMENT/PAIEMENT

By cheque payable to the Federation of Canadian Municipalities

By Electronic Funds Transfer/ Par transfert électronique de fonds

Par chèque à l'ordre de: Fédération canadienne des municipalités
24, rue Clarence Street
Ottawa, Ontario K1N 5P3

Royal Bank of Canada (RBC)
90 Sparks St, Ottawa, ON K1P 5T7
Transit Number/Numéro de transit: 00006
Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

HST # / No. de TVH: 11891 3938 RT0001
QST # / No. de TVQ: 1202728231 TQ 0001

*# 21135-000
32290-500*

1202.90