

WESTERN COUNTIES REGIONAL LIBRARY

BOARD MEETING

February 28, 2019

The regular quarterly meeting of the Western Counties Regional Library Board was held on Thursday, February 28, 2019 in the Board Room of the Izaak Walton Killam Memorial Library.

Present were:

Councillor Shaun Hatfield, Municipality of Barrington
Warden Jimmy MacAlpine, Municipality of Digby
Councillor Patti Durkee, Municipality of Yarmouth
Councillor Kent Balish, Town of Lockeport
Deputy Mayor Phil Mooney, Town of Yarmouth
Elizabeth Arenburg, Yarmouth Public Library & Museum
Darryl Wiseman, Province of Nova Scotia
Pamela Maher, Province of Nova Scotia
Erin Comeau, Secretary-Treasurer

1. CALL TO ORDER

Chair Jimmy MacAlpine called the meeting to order at 1:10 p.m.

Regrets were received from Danny Muise, Carl Deveau, Doris Townsend, Jean Brittain, William Schrank and Bernie Nickerson.

Absent were Louann Link and Nolan Young.

2. ADOPTION OF AGENDA

The Chair indicated that he would like to add an agenda item – 12.1 and it will be an in-camera item. It was moved by Phil Mooney and seconded by Patti Durkee:

“THAT the agenda be approved (as amended).

MOTION CARRIED

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were circulated. It was moved by Darryl Wiseman and seconded by Phil Mooney:

“THAT the minutes of the December 6, 2018 Board Meeting be approved as circulated.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 One Card NS

Erin Comeau indicated that the feasibility study for a single Integrated Library System (catalogue) for all Nova Scotia public libraries revealed that a one-card solution is not possible at this time. The Chief Librarians of all Nova Scotia public libraries, except Halifax Public Libraries, would like to move ahead with a one-card solution as long as all library boards approve the proposal of a business case to the Culture Innovation Fund for the implementation of a new ILS and Discovery Layer. This new system will make all region's collections (minus Halifax) more readily available for patrons. The increased cost for this new system is approximately \$15,000 to \$17,000 per region, and if the Province agrees to cover the shipping of books, the increased cost would only amount to \$10,000 per region. All regions have to agree to this extra cost for the proposal to be put forward. After discussion, it was moved by Shaun Hatfield and seconded by Patti Durkee:

"THAT the extra cost of implementing and monitoring a single ILS be approved, and that the Board approve the Plan C project proposal."

MOTION CARRIED

4.2 Board Structure / Trustee Roles & Responsibilities

It was agreed that this item be tabled until the next meeting, and that discussion points be provided.

5. CHAIR'S REPORT

Board Chair Jimmy MacAlpine indicated that he and Erin have attended many meetings over the past year to come up with a new funding formula. A proposed funding formula has been developed and the Province has met with municipalities to review this formula as municipalities will see an increase in their contributions to library boards. Jimmy has attended a few of these meetings and indicated that the Province has to provide a year's notice to municipalities of any increase. Jimmy also reported that LBANS is still working on the initiative to have all grade 4 students receive a library card.

6. DIRECTOR'S REPORT

The Director's Report was circulated. Erin added that two Management staff have attended the Ontario Library Association conference in Toronto and found it very worthwhile. The Public Relations Manager attended sessions on marketing and rebranding libraries, and is now working on a proposal for rebranding WCRL. He will present the proposal to the Board once it is complete. Erin also noted that the process of pricing to renovate the Digby Library is underway. She recently attended a workshop on accessibility and will work on getting our older library buildings up to standards.

7. REPORT OF THE PERSONNEL COMMITTEE

The Board Chair indicated that this item will be discussed in camera later in the meeting.

8. FINANCIAL STATEMENT

The December 31, 2018 and the January 31, 2019 Financial Statements were circulated. It was moved by Darryl Wiseman and seconded by Kent Balish:

“THAT the Board approve the December 31, 2018 and the January 31 2019 Financial Statements as presented.”

MOTION CARRIED

9. NEW BUSINESS

No New Business

10. CORRESPONDENCE

The Board Chair indicated that he received a letter from the Deputy Minister of CCH regarding the approval of a one-time grant for 2019-2020.

11. OTHER

No Other

12. AROUND THE TABLE

Darry Wiseman reminded all board members of the 3rd Dining Among the Stacks fundraiser to be held on November 2nd in the Yarmouth Library.

Kent Balish reported that all grade 4 children at the Lockeport Elementary School were presented with library cards last year.

12.1 In-Camera discussion

It was moved by Phil Mooney and seconded by Darryl Wiseman:

“THAT the Board move in-camera to discuss the Report of the Personnel Committee.”

MOTION CARRIED

It was moved by Pamela Maher and seconded by Patti Durkee:

“THAT the Board move out-of-camera.”

MOTION CARRIED

13. NEXT MEETING

The next meeting is to be the AGM – Thursday, June 20, 2019 at 1:00 p.m.

Erin noted that it has normally been the practice to have a luncheon at the AGM to honor any former Board Members. She noted that because it is a 3 meeting day, having the lunch makes it an even longer day. It was agreed that the luncheon to honor former Board members be held at the September board meeting.

14. ADJOURNMENT

On a motion from Shaun Hatfield and Phil Mooney, the meeting adjourned at 2:40 p.m.