

## **Staff Report**

**December 10, 2019**

### **CAO and Municipal Clerk– Alain Muise & Lori Murphy**

#### **Municipal Administration Building \*Council Priority (multiyear)**

The public road is complete with the exception of the paving that will be done in early Spring 2020. The architects have been given the green light to go to tender, and our project manager will be of assistance in this area. The Class A estimates were improved over the Class B estimates and we are cautiously optimistic. We are still anticipating a late January release of our tender, and if all goes well, construction to commence in March of 2020.

#### **Affordable and Alternative Housing \*Council Priority (multiyear)**

With the substantial completion of the public road, we will establish actual costs to provide services and access to the back lot. Once these and other steps are completed, then an RFP will be issued publicly to generate interest in alternative/affordable housing investment. Council will be asked to establish pricing for the lands in question. At this point, we are still planning to bring a draft RFP to council in January.

#### **Rural Internet – WREN \*Council Priority (multiyear)**

No significant items to report since November.

#### **Mariners Center expansion \*Council Priority 2019-20**

The search for a new director is officially underway, and the vision and mission statements will be brought to Council for endorsement in January of 2020.

#### **Yarmouth International Airport Corporation \*Council Priority 2019-20**

At our last board meeting, the board authorized an emergency repair of electrical components at the airport. Total cost shall not exceed \$22,000. There is nothing to report on the negotiation of airport funding. The discussions have stalled; the Warden and Mayor from Town and Argyle have written a letter to MODY regarding alternative options as presented by them. There remains uncertainty on the status of a long-term funding agreement. In the meantime, as lead CAO, there is an ongoing requirement to keep an eye on day to day, coordinate infrastructure projects, and navigate negotiation of 2 additional contractual requirements.

## **Land use bylaw and municipal planning strategy**

WSP completed its local public consultation, and our online survey has received many responses (113!). The survey closes Monday December 9<sup>th</sup>. Lori is leading this initiative on behalf of the Municipality. Also, there are a variety of policies that are actively being amended or created under Lori's leadership.

## **Yarmouth Area Industrial Commission (YAIC)**

No meeting since our last report, nothing significant to report.

## **Economic development**

Charlene and I continue to attend meetings in Shelburne to push forward the concept that Argyle could be pre-approved for aquaculture development through the creation of an Aquaculture Development Agreement. The sale of the property for Sea Cucumber and the signing of the development agreement is expected by end of December, early January.

## **Provincial Work, AMA and other**

I have met my professional development hours for my CPA designation for 2019.

Working alongside Scott Muise and Kim Rowley to adjust our grants to organizations processes. We engaged a local software development company that will assist us in creating this new process.

I am assisting Hans in moving the East Pubnico Water Utility project forward. We had a recent meeting with Sea Life Fisheries. We will be doing work on the wells first, and will test the lines for leaks. Sea Life is providing us key information to determine the best approach to protect the water service from disruption.

Lori Murphy and Tara Owen are coordinating fire inspections that are required for our businesses. We pay the Municipality of Barrington for this service.

I attended the regional AMA meeting in Digby on December 5<sup>th</sup>, and attended the NSFAM meeting via telephone on Friday, December 6<sup>th</sup>. In both meetings, the issues of CAP on assessment and the new regulations for accessibility were discussed. Restaurants are being asked to address accessibility issues – while the NSFAM supports the human rights associated with people with disabilities, there are other competing issues that arise out of the current pace of implementation, including cost, building inspection issues, historical buildings and regulations surrounding those etc.

### **Deputy Clerk – Kim Rowley**

Now that we have most of the fire departments information, we had a meeting on December 4th with some members to speak about any issues & concerns they have. We would like to create a committee that would work towards having minimum standards & positive changes throughout all the fire departments. We realize this will not happen over night but we're willing to put in the time & effort towards this goal. I also attended the EMO meeting on November 6th.

The Grants to Organizations change is under way. Alain, Scott & I met with a local software development company, Flilo Solutions, on November 8th to discuss the changes we would like to see. Alain & I worked on the new online application & submitted that to our software developer. We are waiting to hear back from him but very excited to see what will become of this project.

We had a very successful 5th Annual Experience of Argyle event on November 14th. I oversaw the Taste of Argyle portion of the evening. We had 3 new vendors this year & a much better lay out from the cafeteria to the gym. We heard lots of positive reviews & look forward to having this event again. We raised just over \$2,000 for the Argyle Emergency Aid Fund.

I have been busy with recreation this month. November 5th, we had a noon time hike here in Tusket on the trails. Also, November 5th we had the Senior Bus Trip registration. After the Bell program is Nov 6, Nov 13, Nov 20, Nov 27, Dec 4 & Dec 11. I assisted on the Seniors Bus Trip to Acadia University for the Christmas craft show. We also had the Yarmouth/Argyle Sports Banquet on November 29th at Par en Bas.

I am on the Workplace Wellness Committee & have been helping with the different events we have planned.

The Christmas committee is all ready for our Christmas party on December 6th at the SAR Club Acadien.

### **Finance Department – Marsha d'Eon:**

Work is continually being done on our annual Tax Sale which will be held on Thursday, February 13, 2020. Registered letters have been mailed and Tax Sale notices have been posted on residential properties. The first ad will be in the Vanguard on January 8, 2020.

All other services, including monthly reconciliations, accounts payable, and monthly financial reporting to staff and Council continues and is on schedule.

### **Department of Public Works – Hans Pfeil**

#### **West Pubnico Sewer Treatment Plant (WPSTP)**

##### **Plant Operations**

The plant operates at a high level of efficiency and is compliant with NSDoE guidelines. The last month was fairly quiet and operations are getting back to normal.

All 12 pumping stations are being monitored on a regular interval everything seems to work normal. Based on our annual report to NSDoE we received a warning due to a lack of pH testing. We have increased our testing schedule to a daily routine and are looking into the option of an

automated pH reading system to be added to our SCADA system. The winter conditions are upon us and we experienced some minor freezing conditions which resulted in small repairs and maintenance work.

Regarding the performance issues with the Dewatering Truck ABCO Industries is still trying to find a best suitable polymer for the truck. We are working closely with ABCO to find a proper solution for the truck. For this winter this means we cannot use the truck again and it will be winterized to avoid damages. We are keen on finding a solution to this situation and will add more pressure to the supplier. More info will follow on this process

We are also in pursue of an alternative dewatering process but had to put a hold on that initiative due to the ongoing truck testing efforts. We had engaged Trident Solutions and are looking at a Multi Disk Press that seems promising in exceeding our need for the dewatering process. A test run will be started as soon as the dewatering truck return option is clearer in order determine the suitability of this process.

This month we didn't came across any sewer connections and didn't receive any connection requests either.

### **Past Initiatives**

We are happy to report that the Solar system at the West Pubnico Sewer plant is working great and we are monitoring the production closely. Under this program we are selling 100% of the solar energy back to NS Power and this installation will generate some revenue for the Municipality.

### **Future Initiatives**

We are still working on solutions to support the development of a Vodka Distillery in West Pubnico and help a private developer connecting up to 10 units for a pocket community. The Engineering Company ABLE Engineering is helping the two residents in West Pubnico to produce viable options.

## **Tusket Sewer Treatment Plant**

### **Plant Operations**

The operation of this system continues in a relatively orderly basis, with our permit good until 2024. We are in compliance with NSDoE operating parameters. We submitted our annual NSDoE report and did not receive any comments yet.

According to our records we are operating far under the effluent limits set out in our permit. The Tusket Sewer System was running smoothly over the last month and we did not experience any major break downs. Staff performed some pump maintenance and noticed that we are still suffering from a severe grease infiltration. We ordered new motors for the pumps to reduce costs and have spare parts on hand.

The Tusket Falls Brewery on site system for the brewing water disposal had some issues due to incorrect operation by the brewery. Operation has been improved and we continue to monitor the effluent values. We discussed several options to resolve the issue and had all tanks pumped out

and cleaned in order to reset the system. Next step is to improve the field bed set up for better drainage and we have the goal to flush out the existing bed sections. Further testing of the suspended solid values will determine the need for an additional ATU (Advanced Treatment Unit) to the system in order to filter out more solids and make this system somewhat fail safe. As this is a specialty item and not normal sewer operation to us, we are going through a steep learning curve right now.

We activated one connection to the system just recently, which was under construction over the last few months. No further connection requests have been received otherwise.

With the development of the new road extension in Tusket, we finished the work and extended the sewer main line by 300m and offer 7 new connection spots along that new section.

### **Past Initiatives**

We completed the testing of a wireless monitoring system for the Pump Station and the Sewer Plant. The system was installed last month but two small switches were missing and we only had it partially active. The parts finally arrived and the work will be completed before Christmas to have full access to all functions of the system. With this system we are now able to monitor and control all pumps at the pump station and at the sewer plant remotely. The Mission Communication Module will reduce our overtime on monitoring and troubleshooting of the plant and pump station. We are still waiting for approval from DOT to start the work on the Storm water case in Tusket. The resident is on board and we will try to resolve the issue before Christmas depending on the weather.

### **Future Initiatives**

CBCL completed the design of a commercial grease interceptor for the Hatfield House Restaurant and we reached out to contractors for quotes but couldn't get a competitive result. We received one quote, which was 55% over estimate and not acceptable. The engineer is negotiating with the contractor to understand the high cost items. The work maybe deferred into next construction season. This will help to reduce the oil and grease volumes going to the plant and increases the life expectancy of our overall system. During routine sewer maintenance work, we came across the same issue at the Anchored Grounds Café/restaurant and will try to implement the same system at this restaurant. After an initial site visit, we discovered potential difficulties which may increase costs on this project.

### **Municipal Administration Building**

We reviewed all of the Class A drawing sets and cost estimates and supported the CAO and PM with comments. It came up that the storm water pond was not communicated properly and missed on the building design drawings and road construction drawings. This issue will be resolved either way before Christmas or will be added to the building tender. The storm water pond is a sustainable feature to handle any storm water runoff from the new admin building and future buildings along our new development.

The architecture team is getting close to finalize their drawings and will be ready for tender in January 2020. Our Project manager is providing excellent guidance in this process and keeping the team on track and within contract.

### **Tusket New Road Development**

In alignment of the development of the New Municipal Administration Building we proposed to develop this land in accordance with our land use by-law and strategy. The new road and sewer extension work is finished so far except for the asphalt pavement of the first 100m due to water issues. The contractor, Aberdeen Paving completed all other work and paving is deferred into next year at no additional costs. So far we blocked off the majority of the road to protect the “soft spot” and to avoid unwanted activity further into the road. Once the construction of the new admin building is starting we will open up the road to access the properties further in the back.

The development of the entire property is being rolled out in two phases and we are installed the first 300m only. If there is enough interest for more development, we can easily tender out the 2<sup>nd</sup> phase to open up another 12-15 lots. The goal is to establish a healthy mixed use of the land to encourage further community growth in a sustainable way.

### **Policy and By-Law Working Group**

Due to a high priority on construction projects we postponed the process of registering our By-Laws for the use of SOT's. We are still recommending reviewing our by-laws in close coordination of an experienced lawyer before starting the registration process. This task is scheduled for winter 2019/spring 2020.

The new dangerous and unsightly policy is being reviewed and further refined to allow for better assistance of affected homeowners and to retain our tax payer in their homes.

A review of our current Procurement Policy is on our agenda as well. We participated in a “Reversed Trade Show” in Halifax and had the chance to connect to other municipalities, suppliers and vendors. During our discussions we discovered quickly that our thresholds may be not up to date anymore and adjustments maybe needed to conduct better business.

Further By-Laws are under review and will be brought to council over the next few months.

### **East Pubnico Water Utility**

#### **System Operations**

Staff continues to monitor and make repairs as necessary. Meter readings are performed on a regular basis. The Popes Road Well is performing better now and the contractor is done with the remaining upgrades. NS power was scheduled to switch power over from the old building to the new pump station on December 5<sup>th</sup>, 2019. This will complete the upgrade on the Popes Road well and our Plumbing and electrical systems are renewed for better and safer performance.

NSDoE approved our water withdrawal application and we were able to extend our allowance to produce water in East Pubnico.

## **Past Initiatives**

The well assessment was completed and revealed excellent data in order to continue with funding applications. Unfortunately, our PCAP application for this initiative was declined by the province due to insufficient funding availability and priorities of other projects in the province.

The pump station at Popes road is being finished up soon and the electrical system is up to date again. With this upgrade we are able to decommission the old pump house and we were able to improve the service on the Lower East Pubnico System.

## **Future Initiatives**

With the well assessment data we are able to continue with the pursuit of funding and try to replace the large water tank on Willet road. We met with the user and came up with a strategy to work towards the goal of improving the system and safely replace the large water tank.

## **Wedgeport Sewer Improvement Program**

### **System Operations**

All 42 systems are running smoothly. No issues to be reported.

### **Past Initiatives**

42 Systems have been installed and are operational. All landscaping issues have been addressed and the sites are starting to look normal again.

### **Future Initiatives**

Our ICIP application for Phase 3 was successful and we received \$1,042,000CAD for another 50 sites. We are currently in preparation of the next phase and will try to run another round of installations by next summer. More info will follow once we have the 50 sites confirmed. ABLE Eng. is helping us with this work and we hope to have this first step completed early 2020 to continue with the Engineering RFP and start rolling out construction in the summer 2020.

## **Animal Control**

SPCA is handling all of our domestic animal complaints and they had a few calls without major issues. With the loss of the Yarmouth Dispatch center we also lost the service for dog control issues. The SPCA can be directly reached under 902-307-0475 in case of any dog issues.

No other animal complaints were filed.

## **Garbage Handling**

This month all pickups were performed as per schedule. Our contract is running out in March 2020 and we need to start soon with re-negotiation or a new RFP process.

## **Building Inspection Report**

To date, in this year's building season, staff have issued 143 Building Permits. Staff as also issued 42 development permits. Note, that a Demolition Permit is tallied under the Building Permit numbers. We have provided background information for several possible rezoning inquires, in addition to the West Pubnico rezoning. Staff has received 4 enquires about rezoning land but we are working with the planners, so as to not overlap item in the LUB review.

## **Fire Inspections**

We are currently working on a shared service solution with neighboring municipalities to fill this position and offer the full range of service to our residents again. The CAO should have more information on this topic.

## **Sub-Division Activity**

We have 20 sub-division files on the go so far in 2019. The type of subdivision, be it Instrument of Subdivision or Final Plan of Subdivision, is pretty well equal. There are no large multi lot subdivisions on the books, as the majority of activity, is 2-3 lot subdivisions or consolidation of existing lots. One large subdivision created last calendar year has been expanding both in lot count and building development.

## **Unsightly or Dangerous**

Operations are back to normal and we are dealing with all incoming complaints. Over the last month we received only a few new complaints about unsightliness and buildings in derelict conditions. After investigating we were able to close one case immediately due to our assessment process. It was ruled that the property in questions was not unsightly. Over the next few weeks staff will focus following up with open cases. One particular is located in East Pubnico and the owner has not followed our request yet. This year's cases are mostly smaller issues and the owners are dealing with the situations over time. We are working on a severe noise complaint and were able to confirm the actions in the field. Warnings have been issued and we continue to receive complaints about the situation. Unfortunately, we were not able to confirm the continuation in the field yet, but we are trying to make time for this case. Issuing fines would be the next step if we can confirm the situation a second time and the disturbance doesn't stop.

The new dangerous and unsightly policy is under review and with the approval of the CAO it will be handed over to the committee for review and comments.

## **Maintenance**

Staff is getting ready for winter and all outdoor furniture and gear has been stored away. The Christmas tree lighting was a success and staff is helping the Archives Building with minor repairs. Staff is also working on repairing the roof overhang at the front entrance of the admin building due to water damage. Salt for winter maintenance has been acquired at low costs and we are ready to go.



## **Industrial Park**

We continue to receive requests from interested buyers for the remaining lots. It appears that the medicinal processing plant will proceed and we are available to support the owner with the sewer connection requirements. The Tusket Falls Brewery is reviewing their chances on re-zoning their lot and are looking into a possible food serving use. We still have 2 lots available for sale.

## **Staff**

Staff is getting ready for the Holiday Season and is wishing everyone Merry Christmas.

## **Software**

All software is up to date and working good for us. The PC at the WP Sewer Treatment plant was upgraded to Windows 10 and we experienced a few minor technical problems, which were fixed immediately with the help of KRC Controls.

## **Joint Occupational Health and Safety Committee**

The Municipality initiated a new Joint Occupational Health and Safety Committee at the end of October 2018 as required by Provincial regulations. A special bulletin board has been established in the Kitchen of the Municipal Admin. Building and information about the regulations, local inspectors, committee members, first aid staff, agendas and meeting minutes are being posted on a regular basis. Any safety related issues should be reported immediately to your supervisor or committee member!

We are making good progress on our Safety Program and are close to complete the program. Next steps are to focus on our violence in the workplace procedures and we will roll out an assessment program soon to establish a base line and review options for improvement. WHMIS training was completed by all staff.

We are also reviewing necessary training for some specialty items due to some innovative work performed by some of us. Work safe procedure will be established for these items to establish a first line of understanding the risks.

## **Miscellaneous**

1. Staff supported the Yarmouth Airport with another round of runway repairs and the work was completed by Aberdeen Paving Ltd. Another 700m of severe cracks were repaired along Runway 06-24 and makes this runway a bit safer once it re-opens.
2. Staff, CAO and the Warden completed an Asset Management training course partially funded by FCM to help with the establishment of a local policy and better understanding of assets and operation. We have a good understanding of this procedure now and will continue to complete our full asset management program. This program will help us with the long- and short-term planning of our financial commitment to our assets and is a universal guiding tool for council. It helps us evaluate certain needs and provide clarification during funding applications to increase our chances to be successful.

3. Louis Boudreau is participating in the NSBOA training by taking required courses to attain his entry level certification as a building inspector.

### **Director of Recreation Services- Natalie d'Entremont**

#### **Workplace Wellness**

December 4: Dealing with the Holiday stress Lunch 'n Learn

#### **Trails**

**Nakile Accessible Trail.** Funding was received to hire a consultant to design a plan for an accessible trail on Nakile's property. The trail committee will be meeting on December 17 with the consultant.

**ReSport:** I attended a Provincial ReSport Core Team meeting on November 21, in Dartmouth. There are new key members on the team to help advance this work. We are doing work around prototypes to better our sport and recreation system.

#### **Committee work**

December 4 – Workplace wellness meeting

December 5- Southwest Nova Athletics meeting in Yarmouth.

December 6 – South Shore Connect (sport, recreation and physical activity website) meeting.

December 19 – Tri County Early Years Partnership Working Group meeting.

**Gender Equity in Recreation facilities:** Metro and South Shore regions have partnered in piloting gender equity assessment tool for recreation facilities. Three sites in the metro region have been chosen and Barrington arena has been chosen as a pilot site for the South Shore.

### **Director of Programming and Active Living - Ginette d'Entremont**

#### **Senior events**

The Senior Christmas party will be held on Tuesday December 10th from 11:30 – 1:30 at the Club Acadien in SAR. This is a free event. We will be serving a rappie pie lunch, have live entertainment and a visit from Santa.

#### **Drop-in gym activities**

At École Belleville, Pickleball will end on December 3rd and Dodgeball will be end December 9th. At École Pubnico-Ouest, Parents and Tots at will end December 10th and Dodgeball will end December 12th. All activities will resume in January 2020.

#### **Meetings**

I attended the Provincial Kidsport meeting in Halifax on November 18th.

I will be attending the South Shore Active Communities meeting in Liverpool on December 12th.

## **Community Development Officer Report – Charlene LeBlanc**

Period to Nov 8, 2019 to Dec 5, 2019

- Meeting with Par-en-Bas re: the new skilled trades facility and public consultation
- Attended the Management without borders poster presentation at Dal. The project report will be made available soon. Topic was environmentally pre-treating distillery wastewater before it enters the sewer. (I had suggested looking into using oyster shells)
- I prepared, with Natalie, an application to the Rural Tourism Placemaking Fund Competition. We pitched the plan for water routes identified in our AT plan. We were not chosen.
- Attended a Bon Temps meeting re: the award won by Acadian Skies & Mik'maq lands for Astronomy Education and Outreach and the CMA 2024
- Attended a YASTA meeting, the board has vacancy for one industry rep from MODA
- Alix, Alain and I met with Dept of Fisheries and Aquaculture to work on the ADA (aquaculture Dev area)
- Assisting the distillery business with start up
- Contacted the restaurants to ensure they provide input to WSP survey
- Assisted d'Eon Oyster Ltd. with water temp readings
- Our Workplace wellness put on a lunch and learn "Managing Christmas stress"
- Attended doc recruitment meeting
- Assisting local fishermen with Atlantic Fisheries Fund

## **Senior Safety Coordinators Report – Peggy Boudreau**

Will send November and December reports in January

## **Court House & Archives – HDO & Archivist Report - Judy Frotten**

**AMHGS Memberships & *The Argus*** – We are working on our Winter 2019 issue of *The Argus* and expect delivery to members in January. We are receiving a lot of feedback of how much this publication means to our members, especially those who live away. We are especially proud of this on-going project that allows so many of our @500 members to maintain that connection with Argyle. Also, this is an especially busy time of year at ATCHA as many members renew their memberships at this time. Membership costs \$30/yr for individual or \$35/yr for a couple/family or institution and makes a great Christmas gift. We also have ATCHA Christmas cards and pens to complete the gift package.

**Funding (summer staff)** – We are still waiting for the final instalment from one of our funders: YCW – Canadian Museums Association and expect to receive it shortly. The funding programs for 2020 are just in the process of being launched. Judy and Kaitlin will complete applications for 5 funders, by mid-January. **\*Producing *The Argus* and completing these funding applications represent the bulk of work that will happen in the coming weeks.**

**Final Events for 2019** – We were pleased to work with Ginette of Rec. Dept. once again to host the Municipality's 25<sup>th</sup> Annual Christmas tree lighting (Dec.1<sup>st</sup>). It was very well attended, with @175 people. We had words of welcome from Ginette, our Warden, AMHGS Board, MLA, MP, as well as a visit from Santa, Christmas music by Mike, Cathy & Jay and AMHGS volunteers served refreshments. Radio CIFA was on site and conducted live interviews with our Warden, MLA, MP, and others, and they also served cake. On Dec. 6<sup>th</sup> we are having "Christmas at the Court House," a musical concert by local favourites, André & Alexa, and a visit from "Nosey Rosie." The concert is sold out! We apologize to staff and Council that it was scheduled the same night as our Christmas party, but we had to book the performers in Sept. Kaitlin and I send our regrets, and hope you have a great time! Judy or Kaitlin will also assist Ginette with the Seniors Christmas party at SAR Club on Dec. 10<sup>th</sup>.

**Kemptville Bi-Centennial in 2020** – We have been working with the organizing committee for Kemptville' Bi-Centennial celebrations for 2020, to provide them with photos and help with research for their various activities, including the production of a calendar as one of their fundraising events. They have many activities planned for 2020. As part of this, Kaitlin and Peter Crowell (as a volunteer) put on a Genealogy workshop with a focus on Kempt families. The event took place in Kemptville on Saturday Nov. 23<sup>rd</sup> with about 16 participants. ATCHA will support their activities in the upcoming year as we are able.

**Possible collaboration** – Judy and Kaitlin will meet with Francine Dulong (Co-Artistic Director of Blooming Ludus, England) by teleconference on Dec. 11<sup>th</sup> to continue talks of collaborating, with the anticipated outcome of offering experiential programming at the museum in 2020. The focus is on the relevance to the community on climate change issues and environmental sustainability surrounding the Tusket River. We are starting to finalize what the project looks like and identify the funders that we are going to apply to in order to see this project come to fruition in 2020.

**Association of Nova Scotia Museums (ANSM)** – Judy will attend the ANSM Board meeting on Dec. 6<sup>th</sup> by teleconference (10am to 12:30pm). She serves as the Board secretary.

**Joint Occupational Health & Safety Committee** – Judy attended the meeting on Nov. 28<sup>th</sup> and the next meeting is scheduled for Jan. 8<sup>th</sup>. We will also have a special meeting in the near future to discuss policies and procedures for Violence in the Workplace, so that this can be incorporated into the new Admin office design.

**Wellness Committee Meeting** – Kaitlin was unable to attend the Dec. 4<sup>th</sup> meeting due to needing to coordinate efforts at the Court House for the concert. Their next meeting is scheduled in Jan.

**Argyle Municipality Historical & Genealogical Society (AMHGS)** – AMHGS had their last Board meeting on Nov. 18<sup>th</sup> and will meet again in January.

**Special Thank You to Property Department (Especially Louis, Wayne and Marty!)** – They are always there for us when we need them, but we want to give them a special shout out for assisting us with a number of things that we needed in order to prepare for the Christmas concert. This required a lot of moving furniture. And finding heating solutions for a 200+ year old building that is unheated is no easy feat! We greatly appreciate your kind assistance that allows our small staff to be able to put on such events, while keeping our National historic site safe, as well as our staff and customers!

**Merry Christmas, MODA Council and Staff! It has been a pleasure working with you and we look forward to 2020!**