

Department Report
For the month of

November 2023

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Recreation	Future work & barriers										Status Update - October 2023		Status Update November 2023	Expected completion date	Comments
	Activity/Project	Brief Description	Lead staff	barriers	Strategic Goal										
	2022 Summer Day Camp Evaluation	Compiling survey results	Natalie	Analyze Result of Survey	Plan/deliver modernized service						100			23-May	
	Simple Texting	New way to connect with residents	Natalie/ Scott M	Getting residents to sign up	Plan/deliver modernized service						80		100	23-May	
	Hike	Guided hike to Bad pitch	Ginette	Promotion	N/A									12-Feb-23	
	Knitting 101 Course	At West Pubnico Golf and Country	Ginette/ Natalie	Promotion	N/A						100			08-Mar-23	
	Memory café	Café for People with dementia and caregivers	Natalie	Awareness	Providing a healthy/inclusive environment						100			14-Mar-23	
	Grant Applications	Summer staff, equipment loan, women Golf	Natalie/ Ginette	Prep work for summer	Supporting Economic Growth						100			15-Feb-23	
	Seniors Activity Kits	Spring Activity kits free for Seniors	Ginette	Not enough for all	Providing a healthy/inclusive environment						100			31-Mar-23	
	Glenwood Park Project	Accessible walkway, Beach Volleyball Court	Natalie/ Ginette	Contacto'r's timeline	Providing a healthy/inclusive environment						95		100	31-May-23	
	Glenwood Park Project #2	increase swimming area and improve safety	Natalie/ Ginette	Detailed design, enviromental issues							10		10	01-Apr-24	
	Petanque Boulodrome	Develop court to play Petanque	Ginette/ Natalie	Funding and lease agreement							10		30	01-Feb-24	
	Accessibility Education	online mandatory workshop for staff	Natalie	Adding more modules for training							100			31-Mar-23	
	Acessibilty Audits	Hire a consultant to do accessibility Audits on existing sidewalks and multipurpose courts	Natalie	finding a consultant within budget	Providing a healthy/inclusive environment								10	March 31 2024	
	Future work & barriers										Status Update - October 2023		Status Update November 2023	Expected completion date	Comments
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	2023-2024 capital budget	develop draft capital priorities for the year, with leadership input	Alain	none noted	Plan/deliver modernized service						100		100	10-Apr-23	Draft and final to be presented in May 9-13
	EPC - Mariners Center	Participation in MC expansion action committee	Alain	none noted	Providing a healthy/inclusive environment						20		40	01-Sep-25	multiple meetings, long commitment
	Regional Planning initiative	Create an intermunicipal agreemnt and fund a new regional planning org	Alain	regional project dependant on regional players	Plan/deliver modernized service						80		100	31-Oct-23	Council decision to abandon this initiative. project therefore completed.
	Jumpstart contract	negotiate and plan jumpstart initiative	ALain	Dependent on regional collaboration	Providing a healthy/inclusive environment								50	31-Dec-23	Sign agreement and commence preparatory work on recreational project.

Recreation succession planning	Work alongside Department to determine proper succession and course of action	Alain	Reliant on department meetings	Plan/deliver modernized service		<div><div></div></div>	40	31-Dec-23	Preliminary plan drafted
Capital investment plan	Approve 5 year capital plan	Alain	Assess master capital plan	Plan/deliver modernized service		<div><div></div></div>	80	07-Nov-23	Requires final review and presentation to council
East Pubnico Tank failure	Assess funding options for the replacement of the tank floor, prepare council for the potential investment	Kyle/Marty/Alain	Urgent repair issue	Keeping Residents and Businesses safe		<div><div></div></div>	6070	30-Sep-23	RFD in-camera to discuss with council, partnership required for this project to be executed. Estimated cost between 300-500k
Track and Field - PEB	field, accessible, inclusive, completing phase 2 of 3 for the track	Kyle/Alain	announced a 2M contribution to this project	Providing a healthy/inclusive environment		<div><div></div></div>	5070	01-Dec-23	contractor completed paving , project within budget.
Airport municipal agreement	negotiate updated municipal agreement with MODY/TOY	Alain	timing on negotiation with region	Supporting Economic Growth		<div><div></div></div>	20	31-Mar-24	Draft agreement drafted, negotiation to begin
Joint police advisory	restart Joint committee	Alain	obtaining argyle community member	Keeping Residents and Businesses safe		<div><div></div></div>	100100	15-May-23	Completed, including adding new member
Argyle wind development	support developers through information, assist in LUB amendment, education	Alain	dependent on provincial application and community engagement	Supporting Economic Growth		<div><div></div></div>	8085	01-Apr-26	A development agreement will be required to complete the permitting process for the Little/River Wedge wind project
Fire Services Review	Create local team of advisors, assess the current situation with fire services, consider adding resources to meet needs of departments	Alain	THis process will be months or year to complete, initial deadline of March 31, 2024 will not be met.	Keeping Residents and Businesses safe		<div><div></div></div>	2030	01-Nov-24	Two meetings with the team, consideration for a third party consultant to accelerate the work.
Regional solar initiative	Sign intermunicipal agreement and AREA agreement, support application for solar farm creation	Alain	dependant on successful application, AREA work, location	Supporting Economic Growth		<div><div></div></div>	8585	30-Nov-23	The solar farm application will be broader based, and include partners from lunenburg county, this change was required after our Shelburne locations were hit by the fire.
Argyle ADA	contribute time and input on application for ADA lease	Alain	assist province of NS	Supporting Economic Growth		<div><div></div></div>	10	28-Feb-24	
Noise pollution - public engagement	To present draft policy to key business and community	Alain	none noted	Supporting Economic Growth		<div><div></div></div>	10	15-Jun-23	Planning - engagement to occur in the coming months.

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