

# **Nakile Home for Special Care**

## **Meeting of the Board of Directors**

### **September 20, 2023**

**Present:** Raymond Doucette, Irvin Surette, Donna LeBlanc, Jill MacKenzie, Kim Carroll (Administrator), Danny Muise, Aubrey Hillyard.

**Regrets:** Kathy Bourque, Gordon Boudreau

**Check in**

**Meeting called to order** at 6:01 pm by Chairperson Raymond Doucette.

**Approval of Agenda:** It was moved by Danny Muise and seconded by Irvin Surette to approved the agenda. **Motion Carried**

**Conflict of Interest:** None

**Adoption of previous meeting minutes:** It was moved by Aubrey Hillyard and seconded by Danny Muise to accept the minutes of both the May 17, & July 25, meetings. **Motion Carried**

**Business arising from the minutes:** None

**Correspondence:**

- a) Consultation on safe long-term care (HANS Advisory Committee to Health Card.)
- b) Dr Loveridge retirement notice, last day will be December 20, 2023.  
Dr Charelle Dulong very interested in the position & perhaps a nurse practitioner also a possibility.
- c) Nakile Resident & Family Opinion survey was just circulated. Very good positive feedback.

**New Business:**

**a) Hurricane preparedness**

Nakile had contacted EMO, generator tested, etc. Ready for hurricane.

**b)Emergency Drill**

Tentative date for this is set for October 4<sup>th</sup> or 5<sup>th</sup>. Preplaning meeting coming soon over Zoom.

**c) Lising update**

Surprise visit at the end of June. Although we are not yet compliant with the long-term care standards, we do not foresee any problems with meeting the deadline of October 15, 2023.

**d) Website**

It continues to be updated.

**e) Capital projects**

The front dining room will be transformed to a palliative room, ventilation system will be upgraded to name a few.

**Committee Reports**

**a) Finance** Irvin Surette circulated his report. Aubrey Hillyard seconds that we accept the report as circulated. **Motion Carried**

**b) Personnel**

1- Darlene Sibley, ward clerk who does all the scheduling is also retiring. Looking to the government for full funding for this position.

2- Nakile will be at the Mile Long Yard Sale in Pubnico on September 23, selling preserves.

**c) Administrator** Kim Carroll gave her report. **See attachment**

It was moved by Aubrey Hillyard and seconded by Danny Muise that we accept the administrator's report. **Motion Carried**

**Other Business-** None

**In camera without the administrator**

Chair Raymond Doucette reported that KPMG suggests that we add an in-camera item to our agenda. So as of this date September 20, 2023 this item will be a standard item for Nakile meetings. Administrator Kim Carroll left the room and the in-camera meeting began.

**Date for next meeting-** October 18, 2023

Raymond Doucette adjourns the meeting at 7:23pm.















































