



## AMANS Qualified List of Investigators – Municipal Code of Conduct

The following is a list of investigators qualified through the Association of Municipal Administrators, Nova Scotia (AMANS) request for qualification (RFQ) process that closed on January 17, 2025.

AMANS worked with its internal Procurement Committee to evaluate all submissions received. Committee members evaluated each proposal and then met to form consensus on each proponent. The listed 10 investigators were qualified.

Unless otherwise indicated, all investigators met the Procurement Committee's evaluation thresholds for criteria related to investigations including corporate/financial, legal/adjudication, and human resources (HR). Each investigator has indicated capacity to administer potential complaints. Should a municipal unit choose to use this list, they will need to verify with the potential investigator if there may be capacity limits with client onboarding.

AMANS has not entered into either a Contract or an Agreement with any of the qualified investigators. The investigators included on this list have been vetted through an internal AMANS RFQ procurement process. **It will be the municipal unit's responsibility when determining an appropriate investigator as well as facilitating the process of entering into any Contract or Agreement should the municipality choose to use an investigator on the list.** Municipal units should also consider potential internal conflicts of interest if they choose to select a qualified investigator from the list.

AMANS may expand the list at a later point in time by re-issuing the RFQ. AMANS will inform members of any potential changes to the list of qualified investigators as they come forward.

If you have any questions about the list of qualified investigators, criteria when using the list, or on the RFQ process, please reach out to David Campbell, AMANS Executive Director at (902) 423-2215 x8 or at [dcampbell@amans.ca](mailto:dcampbell@amans.ca).

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