



MEMORANDUM

TO: Council

FROM: Julie Atkinson, Executive Assistant

SUBJECT: Youth Wellbeing Network Committee

DATE: May 13, 2025

Overview:

As we prepare for the upcoming Youth Wellbeing Network meetings, please note the following key information regarding the committee's schedule and format.

Meeting Schedule and Format:

- Day of the Week: Typically meets on the 3rd or 4th Monday of the month
- Frequency: Monthly meetings in September, October, November, January, February, March, April, and May, with a workplan meeting in June
- Time: 9:30 a.m. – 12:00 p.m.
- Location: Hybrid format
 - In-person at Southwest Employment, 103 Water Street
 - Virtual attendance available via Microsoft Teams link

Next Steps:

It would be ideal to have a representative in place before meetings resume in September.

The Vision, Mission, and Goals of the Youth Wellbeing Network can be found here: [Youth Wellbeing Network](#)