



## MEMORANDUM

**TO:** Council

**FROM:** Chantalle Newell, Executive Assistant

**SUBJECT:** Summer Meetings 2025

**DATE:** June 20, 2025

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In past years, Council has opted to recess regular Council meetings during the summer months, holding special meetings only if necessary. This year, with several planning matters requiring public hearings, staff recommends proceeding with the Executive Meeting scheduled for July 31, 2025, as it allows sufficient time to meet public notification requirements. Council may then decide whether to cancel the remaining regular meetings for the summer at their discretion.

**Suggested Motion:**

Move that Council proceed with the Executive Meeting scheduled for July 31, 2025, to accommodate planning matters requiring public hearings, and that Council recess regular Council meetings for the remainder of the summer, with special meetings to be called if necessary.