

July 23, 2025

Alain Muise  
CAO  
Municipality of the District of Argyle  
Via email: [admuisse@munargyle.com](mailto:admuisse@munargyle.com)

Dear Alain Muise:

As you are likely aware, the [Code of Conduct for Elected Municipal Officials Regulations](#) mandate that every councillor in Nova Scotia complete Code of Conduct training.

We are sending this correspondence as a reminder that your councillors are required to complete the Code of Conduct training provided through Nova Scotia Community College (NSCC) and hosted by Nova Scotia Federation of Municipalities (NSFM). Please find attached a list of councillors from your municipality and their current training status, based on information provided by NSCC through NSFM. We're sharing this list to assist you in confirming that all members of council are up to date on their training obligations. **A list of those councillors that have not completed the training will be made public in September unless we hear of extenuating circumstances for individuals, so please emphasize to your council/councillors the importance of completing the training.**

We understand that some councillors have had difficulties accessing online training for various reasons. Individuals experiencing issues with technology should contact Beth McCormack at NSCC. Beth has assisted a number of councillors and commissioners through the process over the past number of months. Her contact information is: [beth.mccormack@nsc.ca](mailto:beth.mccormack@nsc.ca).

While we are very pleased with the completion rate thus far, it is critically important that every councillor complete the module. Aside from the fact that the training is mandatory, understanding the Code of Conduct is critical to the success of councillors/councils across the province. The purpose of the Code is to ensure that elected officials meet the standards of behaviour expected of them by their colleagues, municipal staff, and the public. The Code also outlines the process for investigating alleged violations, and the potential repercussions for failing to meet the applicable standards.

The Code of Conduct was the culmination of years of work, and something that municipalities across Nova Scotia had been requesting for some time. We kindly request your cooperation in this regard so that we can maximize awareness and appreciation of the Code, while minimizing the number of complaints. It is only with knowledge of the Code that councillors can avoid actions that may be in violation of its provisions.

Alain Muise  
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If you have any questions or concerns with the Code or anything contained in this correspondence, please contact Nick Barr, Director of Governance & Advisory Services at [nick.barr@novascotia.ca](mailto:nick.barr@novascotia.ca) or (902) 943-3090.

Thank you in advance for your anticipated cooperation.

Sincerely,



Paul LaFleche  
Deputy Minister

Attached

c: Nicole Albright, Warden  
[nalbright@munargyle.com](mailto:nalbright@munargyle.com)

LAST NAME	FIRST NAME	TOWN/MUNICIPALITY	No = Module Not Completed
Diggdon	Glenn	Municipality of the District of Argyle	
LeBlanc	Darryl	Municipality of the District of Argyle	
Madden	Malcolm	Municipality of the District of Argyle	
Saulnier	Ted	Municipality of the District of Argyle	
Boudreau	Gordon	Municipality of the District of Argyle	
Bourque	Kathy	Municipality of the District of Argyle	
Foster	Greg	Municipality of the District of Argyle	
Surette	Racheal	Municipality of the District of Argyle	
Albright	Nicole	Municipality of the District of Argyle (Warden)	