

**By-law Changes Document
For Annual General Meeting
November 6, 2025**

Motion #1: Amending definition of Member's Meeting in Definitions

Be it resolved that NSFM amend the definition of "Members' Meeting" of its by-laws as follows:

"Members' Meeting" refers to any meeting of all the members of the Federation, including but not limited to, ~~the Annual Conferences,~~ Annual General Meetings, and Special Meetings.

Motion
Seconded

Motion #2: Deletion of three definitions in Definitions

Be it resolved that NSFM delete the following definitions of its by-laws: "Regional Municipality", "Rural Municipality", and "Town":

~~"Regional Municipality" means a regional municipality established by, or continued pursuant to, the Municipal Government Act;~~

~~"Rural Municipality" means a county or district municipality;~~

~~"Town" means an incorporated town;~~

Motion
Seconded

Motion #3: Deletion of 3.6 (c) in Right of Members

Be it resolved that NSFM delete Section 3.6 (c) of its by-laws as follows and renumber accordingly:

~~may send municipal staff to Members' Meetings as advisors to Elected Municipal Officials. Staff advisors shall not have voting rights but shall be entitled to speak at such meetings;~~

Motion
Seconded

Motion #4: Amendment to 3.7 (a) in Elected Municipal Officials

Be it resolved that NSFM amend 3.7 (a) iii. of its by-laws as follows:

shall be eligible for election ~~appointment~~ to the Board in accordance with these by-laws and the Federation's "Elections Policy" .

Motion
Seconded

Motion #5: Amendment to 5.2 (a) in Composition

Be it resolved that NSFM amend 5.2 (a) of its by-laws as follows:

The Board of Directors consists of ~~sixteen~~ ~~seventeen~~ (16~~7~~) members:

- i. the President,
- ii. the Vice President,
- iii. the Past President,
- iv. two (2) Regional Representatives from the Cape Breton-Strait Electoral Region,
- v. two (2) Regional Representatives from the Cumberland-Colchester-Pictou-East Hants Electoral Region,
- vi. two (2) Regional Representatives from the Valley Electoral Region,
- vii. two (2) Regional Representatives from the Southwestern Electoral Region,
- viii. two (2) Regional Representatives from the Southern Shore Electoral Region,
- ix. two (2) Regional Representatives from Halifax Regional Municipality,
- x. one (1) Regional Representative from Cape Breton Regional Municipality,
- ~~xi. a representative appointed by the Association of Municipal Administrators.~~

Motion

Seconded

Motion #6: Amendment to 5.2 (d) in Composition

Be it resolved that NSFM delete 5.2 (d) of its by-laws as follows:

~~The representative appointed by the Association of Municipal Administrators shall be an employee of a Member Unit.~~

Motion

Seconded

Motion #7: Amendment to 5.5 (c) in Executive Committee

Be it resolved that NSFM amend 5.5 (c) of its by-laws as follows:

~~When appointing the two Regional Representatives, the Board shall give preference to interested Board members who are from Electoral Regions.~~ ~~Executive Committee members appointed by the Board shall be from Electoral Regions other than:~~

- i. The Electoral Regions represented by Officers of the Federation; and
- ii. Each other.

Motion

Seconded

Motion #8: Amendment to 5.7 (a) in Removal of a Board Member

Be it resolved that NSFM amend 5.7 (a) of its by-laws as follows:

A Board member, who without excuse satisfactory to the President Board, is absent from three (3) consecutive meetings of the Board, is deemed to have resigned from the Board.

Motion
Seconded

Motion #9: Amendment to 5.8 (a) in Code of Conduct & Conflict of Interest

Be it resolved that NSFM amend 5.8 (a) of its by-laws as follows:

The Board of Directors NSFM Code of Conduct adopted by the Board applies to all Directors, Officers and members of Committees of the Federation.

Motion
Seconded

Motion #10: Amendment to 5.8 (b) in Code of Conduct & Conflict of Interest

Be it resolved that NSFM amend 5.8 (b) of its by-laws as follows:

All Board members shall sign the Board of Directors NSFM “Code of Conduct Policy” in order to assume responsibilities as a Board Member.

Motion
Seconded

Motion #11: Amendment to 5.10 (c) in Vacancies

Be it resolved that NSFM amend 5.10 (c) of its by-laws as follows:

In the event that a Board member’s position becomes vacant ~~or is left vacant following a regular Board election by reason of 5(10) (a) or if any other Board member resigns or becomes ineligible to serve~~, the vacancy is to be filled by a replacement elected from that member’s Electoral Region. If the vacancy is not filled within sixty (60) days, the Board must make a reasonable effort to appoint an eligible replacement. Service as a replacement is not considered a term for purposes of calculating term limits.

Motion
Seconded

Motion #12: Amendment to 6.1 (b) in Board of Directors

Be it resolved that NSFM amend 6.1 (b) of its by-laws as follows:

Immediately following the election of the Board Annual General Meeting, the Board must meet in order to set the dates for its future meetings, make any necessary appointments and conduct any matters that must be considered by the Board.

Motion
Seconded

Motion #13: Amendment to 6.2 (c) in Annual Conference

Be it resolved that NSFM delete 6.1 (c) vi. of its by-laws as follows and renumber accordingly:

~~Declare the new Board members, who shall assume office immediately upon the adjournment of the Annual Meeting; and~~

Motion
Seconded

Motion #14: Amendment to 6.4 (e) in Quorum

Be it resolved that NSFM amend 6.4 (e) of its by-laws as follows:

Executive Committee: A quorum of the Executive Committee is ~~four (4)~~ three (3) Executive members.

Motion
Seconded

Motion #15: Amendment to 6.4 (h) in Quorum

Be it resolved that NSFM amend 6.4 (h) of its by-laws as follows:

Committees: The quorum of such Committees shall be a majority of the Committee members serving, from time to time. ~~A quorum for a Committee is half the appointed membership of the Committee.~~

Motion
Seconded

Motion #16: Amendment to 7 (h) in Committees

Be it resolved that NSFM delete 7 (h) of its by-laws as follows and renumber accordingly:

~~The quorum of such Committees shall be a majority of the Committee members serving, from time to time.~~

Motion
Seconded