

**TRAVEL EXPENSE CLAIM FORM
MUNICIPALITY OF THE DISTRICT OF ARGYLE**

Name: Kathy Bourque

Travel Dates: 17-6-2018
18-6-2018

Telephone: _____

Function: Doctor Recruitment

1) KILOMETRES: (44.15 cents per kilometer) as of April 1, 2018

DATE	FROM	TO	#KILOMETRES
17/6/2018 17/6/2018	Pbnico	Halifax	271
18/6/2018	Halifax	Pbnico	271
TOTAL			\$ 259.30

2) MEALS: (no receipts necessary)

(Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

Supper	17-6-2018	25.00	\$	_____
Breakfast	18-6-2018	15.00	\$	_____
Supper	18-6-2018	25.00	\$	65

POSTED
157118

3) LODGING: (attach receipts)

Westin Halifax see email \$ 252.80

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

21132-000 509.91
32290-500 47.19
557.10

5) OTHER: (attach receipts)

\$ _____
\$ _____

GL #: 21132-000

PO #: _____

Signature: [Signature]

Subtotal:

Less Advance

TOTAL

~~557.10~~ 557.10
~~557.10~~ 557.10

Kathy Bourque
Signature

26/6/2018
Date

Reserved for Finance Office:

Authorized by: Chief Administrative Officer Director of Finance

Date: _____

Signature: [Signature]

Posted on municipal website:

PAYED
JUL 12 2018
19052

Westin Nova Scotian
 1181 Hollis Street
 Halifax, NS B3H 2P6
 Canada
 Tel: 902 421-1000 Fax: 902 422-9465



Ms Kathy Bourque
 1154 Middle East
 Yarmouth Cty, NS, B0W 2A0
 Canada

Page Number : 1 Invoice Nbr : 460392
 Guest Number : 1020093
 Folio ID : A
 Arrive Date : 17-JUN-18 18:31
 Depart Date : 18-JUN-18 10:45
 No. Of Guest : 1
 Room Number : 634
 Club Account : SPG - A1013

Tax Invoice

Tax ID : 899994933RT0001

Westin Nova Scotian JUN-18-2018 10:50 JGARDEN

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-JUN-18	563	Valet Parking	27.00	
17-JUN-18	563	HST Tax 15% Valet	4.05	
17-JUN-18	RT634	Room Charge	189.05	
17-JUN-18	RT634	HRM Levy 2.0%	3.78	
17-JUN-18	RT634	HST Tax - Room 15%	28.92	
18-JUN-18	VI	Visa-6143		-252.80
For Authorization Purpose Only				
xxxxxx6143				
Date	Code	Authorized		
17-JUN-18	013421	255.22		
** Total			252.80	-252.80
*** Balance			0.00	

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Westin Nova Scotian
 1181 Hollis Street
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As a Starwood Preferred Guest you have earned at least 291 Starpoints for this visit A1013

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room/Levy	Fd & Bev	Gratuity	Taxes	Other	Total	Payment
06-17-2018	192.83	0.00	0.00	28.92	31.05	252.80	0.00
06-18-2018	0.00	0.00	0.00	0.00	0.00	0.00	-252.80
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Total	192.83	0.00	0.00	28.92	31.05	252.80	-252.80

Signature _____